



## **Communication Protocol for Parents/Guardians**

If students or parents have concerns or questions about an issue at school, please follow this communication process:

The classroom teacher is to be the first person to hear and address any concerns from a student or parent.

If the issue cannot be resolved with the teacher, the principal is to be contacted.

If the matter remains unresolved, the parent may request a meeting with the Director or designate (Superintendent).

The parent may also request a hearing with the Board of Education to further appeal the decision.