



BORDEN SCHOOL

Achieving Success Together

P.O. Box 40 Borden, SK S0K 0N0

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Dear Borden School Families,

Here's a short guide on helping with frequently asked questions:

FREQUENTLY ASKED QUESTIONS:
<p>What if we had a change to our physical address, phone numbers, or contact information?</p> <ul style="list-style-type: none">➤ Please send an email to angelena.lukan@spiritsd.ca to update any information.
<p>What if I have concerns or questions about an issue at school? Who do I contact first?</p> <ol style="list-style-type: none">1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.2. If the issue cannot be resolved with the teacher, in a reasonable amount of time, the Principal is to be contacted.3. If the matter remains unresolved, the parent may request a meeting with the Superintendent.4. If the matter remains unresolved, the parent may request a meeting with the Director of Education.5. If the matter remains unresolved following communication with the Director, the parent may submit a written appeal to the Board of Education.
<p>What if my child will be missing school or will be quite late? Who do I contact</p> <ul style="list-style-type: none">➤ Borden School appreciates two/three points of contact, depending if your child rides on the bus.➤ Please let the school know by calling 306-997-2090 or emailing angelena.lukan@spiritsd.ca.➤ Send your child's teacher(s) an email. Please do not text your child's teacher for this matter. The safety of our students is always our main concern and with the many, many things that can happen in a day – substitute teachers, changes in plans, text messages not going through to the receiver – for this reason texting the teacher is not be the most reliable path of communication.➤ Communicate this to your child's bus driver as well.

What if I would like my child to go home or leave the school at a break or at lunch?

- **Town Students:** Students in K-8 may go home for lunch; if they need to leave the school at any other time or need to go to any other destination, students require a note each time.
- **Rural Students:** Students in K-8 require a note each time they need to leave the school grounds whether at lunch break or at any other time.
- **All Students In 9-12:** ALL students in Grades 9 to 12 require the "Permission to Leave School Grounds Form" completed annually. This form may be found on our school website: [Permission to Leave 2022-2023](#).

What if my child wants to stay to play outside after 3:10?

- Students need to go home first to check in with a parent/guardian. Once they have parent permission, they are free to come back and use the outdoor equipment, and we encourage them to do so. Until parental permission has been given, students are the responsibility of the school; thus, they will be instructed to go home first.
- If bus students wish to stay in Borden to play, they need to make these arrangements prior to 3:10pm with their families. Students are asked to make these arrangements beforehand. Students are sent home on the bus, unless we hear from parents that there has been a change to a student's after school plans.
- After 3:10, students playing on the school grounds with parent permission, have very limited access to inside the school.

What if there are changes to after school arrangements or if I am picking up my child, but I am running late?

- As with reporting student absences or for reporting changes to after school arrangements for students, we ask families to call the school and to call the bus driver, if the student rides the bus.
- If you are picking up your children from school and running late, please send an email to angelena.lukan@spiritsd.ca or give us a quick call @ 306-997-2090; our outdoor supervisors at the end of the day appreciate being informed.
- During times of inclement weather, students will be asked to wait at the front doors of the school (not in student classrooms or in the gym).
- Please do **not** text your child's teacher for this matter. The safety of our students is always our main concern and with the many, many things that can happen in a day – substitute teachers, changes in plans, text messages not going through to the receiver – for this reason texting the teacher is not be the most reliable path of communication.

What if I need to get a hold of my child and they don't have a cell phone?

- Please call the school (306-997-2090) and the office will transfer your call to the student phone.

What if my child needs to call home?

- Borden School has a student phone located in the main entrance for students to use at breaks.
- Please note that the student phone is not used for making after school play dates, but for things like forgetting their lunch, needing a change of clothes, or in case of illness.

Where do I find a list for school supplies?

- School supply lists are posted on our school website @ [Borden School Supply Lists](#).

Are there any school fees?

- Yes, families will be asked to pay \$30 per child to cover the cost of various School Supplied items (pencils, paper, erasers, glue, scissors, rulers, Kleenex, batteries, paint, etc.). Families will also be asked to pay \$25 per child to help subsidize the cost of transportation and admission fees for field trips. This is due the first week of school in September.

Does my child need indoor shoes?

- Yes, they need non-marking soles for in the gym.

What if my child didn't dress warm enough – can they stay inside?

- Students are expected to be prepared to go outside every day. Dress warm. Weather temperatures change frequently throughout the day; so, always assume the potential for going outside. Also, one cannot predict if there will ever be an emergency in which students need to evacuate the building; thus, they should always be prepared.

Are there microwaves for heating up student lunches? Is there a concession to purchase lunch?

- No, there are no microwaves, and there is no concession.

Where can I find a bell schedule?

- Follow the link on our school website: [Bell Schedule](#)

Where can I find a school calendar?

- Follow the link on our school website: [School Calendar](#)

Where can I find parent letters to families with important updates and dates to remember?

- Follow the link on our school website: [Updates for Families](#)

Is there a way to track my child's school bus using GPS?

- Yes, please follow the instructions by clicking on the link: [MyStop User Guide – GPS Bus Tracking System](#).
- Email angelena.lukan@spiritsd.ca for your credentials to log in.

May I volunteer at Borden School?

- We would love to have you volunteer at Borden School. Please check at the office to confirm what requirements may be needed – ex: Criminal Record Check, Vulnerable Sector Check, and/or Volunteer Driver Authorization Form – if you will be transporting children other than your own. We have forms at the office to take into the Radisson detachment. You may complete these on your own to take into the detachment, or you may complete the forms, provide us with a copy of both your driver's licence and health card, and then we will take them into the detachment on your behalf.
- Please ensure these requirements are met at least two weeks prior to the event you will be volunteering/chaperoning for.