

Career and Work Exploration (CWEx) Update

This update is provided to administrators to help with planning for the 2023/24 school year. If this information would be beneficial to others within your building (guidance counsellors, CWEx teachers, etc.), please feel free to distribute as you see fit.

Career and Work Exploration (CWEx) 10, 20, A30, B30 are elective courses that schools may choose to offer. In 2023/24, the Division's supports for CWEx will be offered through the Coordinator role as part of a restructuring of the services in this area. The role of Learning Support Facilitator for Career and Work Exploration will conclude at the end of June 2023.

Course Delivery

Scheduling of CWEx courses should follow the expectations established in 2021/22. Specifically, to comply with Ministry expectations, CWEx cannot be scheduled as an **overlay** course (scheduled at the same time as a student is registered in another timetabled course).

Courses can be offered in one of two ways, which will depend on student enrollment:

1. Stand-alone CWEx classes:

- There is enough student interest to support CWEx as an elective on the timetable. In this scenario, schools will timetable and staff for these elective courses (i.e., CWEx 10, 20, A30, B30).
- Teacher(s) will be assigned from the school's existing FTE.
- Placements and site visits will be managed by the school team (i.e., CWEx teacher(s), administrator(s)).

2. Combined/Split classes:

- There is student interest, however enrollment would not be sufficient to create a CWEx class on the timetable. In this scenario, schools could look at:
 - Offering CWEx in conjunction with another course (e.g., offering CWEx 20 alongside Life Transitions 20 or offering CWEx A30 alongside Entrepreneurship 30).
 - Offering CWEx 10, 20, A30, B30 as a combined course to students from Grade 10 to 12.
- Teacher(s) will be assigned from school's existing FTE.
- Placements and site visits will be managed by the school team. This can include the CWEx teacher(s), administrator(s), and/or other staff.

Supports

Starting in 2023/24, CWEx will be supported by the Coordinator ([Bruce Mellesmoen](#) – 2845) who will be your point of contact for questions regarding documentation, course content, placements, and supervision of students.

SaskDLC

CWEx will not be offered via the new Sask Distance Learning Centre (SDLC). Several SDLC courses have been created that include a work experience component (typically 25 hours). For more information, refer to: [Courses Sask DLC](#).

Mileage for CWEx teachers

Prior to approving placements, please connect with Bruce Mellesmoen, Coordinator, to discuss a supervision plan to ensure mileage claims can be covered.

Mileage for student transportation

Current CWEx policies allow for parents/guardians to receive reimbursement for student transportation when transporting students to CWEx placements. To be clear, students cannot be reimbursed for driving themselves or their peers.

Based on funds available and the projected number of students involved in the program next year, mileage claims for student transportation are set at **\$65 per student per CWEx course** for the 2023/24 school year.

We are committed to supporting you and your students through these changes. Questions regarding this update can be directed to [Bruce Mellesmoen](#), Coordinator (2845).