MINUTES OF MEETING

Delisle SCC
Meeting Held: Tuesday, Oct 13, 2015

In Attendance: Ken Sowter, Shannon Wright, Shelley Sowter, Tara Kormish, Kirk Schlosser, Barb Kielo
Regrets: Kevin Plummer, Carey Rigby-Wilcox, Cary Brunett

Supper at 5:30; Meeting called to order at 6:09

Agenda - Shelley moves to adopt agenda. 2nd by Shannon. Add to agenda for an upcoming meeting – Budget (meeting meals, set a budget, coordinate with SRC).

Welcome new member – Tara Kormish

Minutes – minutes of the last meeting held September 8, 2015. Shannon moves to approve the minutes as read. 2nd by Ken. Note: that approved minutes can be posted directly to website.

Arising from minutes – Kevin and Kirk have not followed up re: thank you cards.

Principal's report/SCC Financial report
- See attachment as well as additional comments listed below:
  - Typo for supper amount
  - School webpage – discussion around suggestions for revisions
  - Interviews - ~$190/year schoolinterviews.ca –
  - Rhonda Berg will come to interview night for Powerschool presentation and then hang around for question - time to be confirmed.
  - Email notification and link on website to tell parents about online interview sign-up.
  - Gather feedback – ask staff to ask parents about their online sign-up experience.
  - Discussion re: what is "My Prairie Spirit Classroom" – see attachment

Teachers Report – Barb Kielo – Health Promoting Schools (HPS), Career Counselling
- **HPS = Health Promoting Schools**   Pillar → Healthy Eating
  Problem: Lots of students don't eat breakfast (no time, not hungry, or they ate breakfast so long ago they are hungry now). Brains need food to function.
  Solution: Provide a healthy morning snack twice a week… Tuesday and Thursday.
  Baking: healthy options prepared by lifeskills & volunteer parents
  Fruit: donated each week by Thomas Fresh
  *** a group of volunteer students help to prepare the snack along with Mrs. Wirz, Ms. Hill-Wilcox, Ms. Traynor & Barb Kielo

- **Career Counselling** – grades 9-12.
  Main Focus: Senior Students
    - Notifying students and parents of Career Exploration Activities. Ex.: Open Houses, SIEC Events, Career Fairs, etc.
    - Helping students explore their options and make career plans for their future. Barb interviews all Grade 10-12 students every year to get an idea of what their plans are after highschool and what she can assist them with
    - Helping students apply to post-secondary institutes
    - Helping students find & apply for scholarship/bursary opportunities

- Organize & recruit local awards – Currently 15 local scholarships/bursaries exist that total over $12,000 annually.
- Timetabling
- Registration of new students
- Monitoring of pre-requisites & requirements for graduation.
- Every second year, Barb organizes a local career fair for our Grade 9-12 students with over 30 presenters.
- Responsible for initiating our Grade 12 Career and Work Exploration Program where Grade 12's are given the opportunity to experience a career that they would not have the option of doing on their own.
- Ex: radio stations, positions at the university, vets, jobs in the trades, massage therapy, paramedic, etc.
- Do all the work organizing this at the school level, facilitate the in-class portion and help supervise the week that they are out.
- Organize the National Event of Take Your Kid to Work Day for the Grade 9's every year.
- Make guest appearances, team teach units that involve career education.

Committee Reports
- Communications – see attached response from PSSD
    o Discussion around alerts re: student absences
    o SCC messages to community – via emails
- Develop new committees – see attachments

New Business – PSSD SCC Orientation cancelled.   SCC meeting partnered with other SCC's as December 8th meeting or November 17th. Next meeting will be Nov. 17th (may be a combined meeting or a regular DCS SCC meeting). Ken will contact other local SCCs.

Ken makes the motion that we pay ½ of the bus driver appreciation (DES SCC is purchasing 11 x $10 Coop Gift Cards). 2nd by Shelley. All in favor.

Adjourned 8pm.

DCS SCC Meeting Oct. 13/2015

Working together as life long learners – Building our future

1. DCS population – 241.
2. SCC Budget – Current account has $1909.44 ($2000-490.56 for supper). The reserve amount is not showing right now. Will look into it.
3. Facility
    a. Phase 2 and 3 – window replacements and classroom upgrades
    b. Ordered matting for covering gym floor to protect for community activities – About $4000.
    c. Long jump pit almost completed
4. School Webpage – Working on it – increasing number of staff with access to help update things quicker.
5. School Goals
    a. My Prairie Spirit Classroom – document attached
6. Staff Position on SCC – Will be rotation – Barb Kielo
7. Interviews – Setting up with School Interviews – different service than last year. Elementary is using the same company.
8. New Items -

PRAIRIE SPIRIT
SCHOOL DIVISION
Learners for Life

My Prairie Spirit Classroom

is diverse in worldview, culture, language, gender identity and interests and this is how we learn together.

In my classroom, 20% of the time consists of whole group teacher talk and 80% of the time is student talk (whole group, small group and independent self-talk).

All students participate in side-by-side learning opportunities with me several times a week in each subject area. Side-by-side learning opportunities include descriptive *next steps* feedback or reflective conversations.

My instruction includes opportunities for *all* students to construct knowledge, have choice in learning and experience explicit teaching and modelling of learning strategies that students can apply while exploring new ideas and concepts.

Learning opportunities for *all* students are characterized by high expectations (rigor), personal and purposeful application (relevance), collaborative learning environments (relationship), risk-taking to consider alternative instructional approaches (innovative) and student choice (engagement).

Formative assessment and various forms of feedback (e.g. self, peer, adult, parents) strengthen and inform my classroom practices and support *all* learners in their progress toward their learning goals.

My teaching begins with big ideas, sharing them with students and teaching and relating parts (knowledge and skills) to the big ideas throughout the learning process. *All* students understand, articulate and can provide evidence of their growth towards the big idea.

At least once a month, I have opportunities to discuss the *next steps* in my personal learning efforts. This can occur through learning walks or collaborative learning with colleagues.

MEMO

Date: September 28, 2015

To: Ken Sowter, Chairperson
                 Delisle Composite School Community Council

From: Dave Carter, Coordinator

RE: **SCC Communications**

Thank you for your email of September 23, 2015, requesting answers to questions that have arisen from your SCC's Communications Committee. Please see below:

1. **What is the Division policy regarding school websites?**

    - **Who has access to make changes?** Only employees of the Board can edit the primary school website. Associations, parents, students, etc., can create and edit secondary sites that the school may choose to link to.

    - **What content can be placed on it?** Content of the school website is at the discretion of the school principal and the staff they designate.

    - **Can it include a link to a separate Delisle Composite SCC website?** Yes.

2. **What is the Division policy regarding parent email lists that the school has?** Data collected by the school containing personally identifiable information cannot be shared without consent.

    - **Can the Delisle Composite SCC send information directly to that list?** If the parent gave the data to the school with that expectation, then yes. Another option would be for the SCC to provide the information to the school for distribution.

3. **What is the Division policy regarding texting?**

    - **Does the Division have a text notification system to send bulk messages to parents?** We have an alert system that schools use to send automated texts, emails and phone calls. This has not been implemented in all schools, but is being rolled out gradually

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across the school division. The school principal would determine what is sent through the alert system. Parents identify the method of communication by which they prefer to be notified. Not all parents have or identify texting as an option.

- **Can Delisle Composite School (or SCC) develop its own text notification system for parents?** There is nothing stopping anyone from setting up such a system, but it is recommended that you consult with people about how they best want to be communicated with.

4. **What is the Division policy regarding social media?** Social media sites like Facebook and Twitter are fine. They should not be used for commercial purposes or self-promotion. Social media sites that represent the school need to be under the control of the school.

- **Can a school or SCC develop its own Facebook page?** Yes.

I trust you will find the above helpful. If you have additional questions, please do not hesitate to contact me directly: (306) 683-2834 or dave.carter@spiritsd.ca.

DC/nm

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WEBSITE:

You stated that *"Only employees of the Board can edit the primary school website"*

So in the case of Delisle Comp. I assume the following link would be the primary website.
http://blogs.spiritsd.ca/delislecomposite//

Most of the information on it is over one year old, and we would like the website updated.
I understand the school principal has added a few events to the calendar recently,
Andrew MacKenzie (our schools webmaster) is working directly with the principal and a teacher at DCS to maintain the site. It was handed over to the school in August. The site will be updated regularly.

1) Are the administration & teachers at the school the *"employees of the Board"* that can edit the site ?
Yes, the administration, the teachers as well as their assigned tech support.

2) If so, what website training, support, etc is there available, from PSSD to the school staff that are
responsible for maintaining the website site ?
Andrew MacKenzie works one-on-one with staff at schools to assist with maintaining their websites. In some cases he maintains the site for the school if requested.

3) Can the SCC arrange to bring such training to our school staff ourselves ?
What about other similar technology training for the staff ?
(i.e. training the administrative assistant how to create a pdf. document to email to parents)

Each school has an assigned technician. We assist schools with any technology needs they identify including training on systems as required. The SCC could work with the school administration to identify such training needs.

I would suggest contacting the school division tech team first to see if we can provide the training they seek as we are readily available and hope to be that first line of contact and support to schools.

I ask the above questions, because, like many places, the level of experience with technology seems to not only vary greatly between staff members at the school, but also seems lower overall than one might want.

We feel improving staff knowledge in this area would not only improve the school's communication with the outside world, but also staff interactions with students.\
We agree and are very pleased provide training and support as needed. Please let us know what is required and we will respond promptly.

TEXTING:

We would like to learn more about the 'alert system'.

1) Has the alert system been implemented at Delisle Comp ?
Yes, the alert system has been implemented at DCS.

2) If not, how/when could we get it done ?

3) Is it only intended for emergency (lockdown) sort of situations, or for general communications or both ?
It is available to the school administration to use as they require. It can be used to send any type of communication but each school guards the overuse of such systems because of the null effect they can have if overused or if used for ordinary purpose.

COMMITTEE DEVELOPMENT

1) Communications Committee - CHAIR: KEN, Shannon, Kirk
   - Mission: School - website, email, text ; SCC - website, newspaper, Facebook,

   - Community Assets: local newspaper, school emails/website…

2) Arts & Literacy Committee - CHAIR: SHELLEY,   board member ? , a teacher contact
- Mission: Music, Band, Drama, Reading/Writing, Language

   - Ideas: Library Club, Book Club, Drama Club, P.S.W. Bands, Spelling Bee

   - Community Assets: Libraries, Comm, Players, Local Lessons, Comm. Choir, Delisle Arts, Fair

3) Physical Activity & Nature Committee - CHAIR: KEN,   Shelley,   a teacher contact
- Mission: Sports, Exercise, Outdoor Activities, Healthy Living

   - Ideas: Golf, Tables Tennis, Canoeing, Skiing, Archery, Camping, Gardening/Cooking

   - Community Assets: DGCC, DCS Gym/Grounds, SaskParks, Demos, Asquith Fencing, Fair…

3) Science & Technology Committee - CHAIR: ? ,   board members ? ,   a teacher contact
- Mission: Computer Technology, Social Media Safety, Sciences

   - Ideas: Coding Club, School Website Maint, Rocketry Club, Robotics Club, Aquarium Club

   - Community Assets: Local Computer Businesses, Rocket Club Demo, Aquarium Society, Fair…

OTHERS IDEAS ???????

PREVIOUS DISCUSSION POINTS & PLANNING IDEAS

1) **Use Sask Gov't Learn To Camp to create program for June.**
   - Home Economics class can teach food prep/safety for outdoor activities, Sask Waterski Club will teach waterskiing at Blackstrap, Swimming, lifesaving, canoeing Pike Lake

2) **Promote Bilingualism with trip to Quebec (Travel Club?)**
   - Home Ec Class teaches french cooking, Must take French Classes, old enough to travel

3) **Computer Coding for all Grades ? Training for Teachers ?**
   - scratch.mit.edu is FREE - check it out

4) **Community Choir can work with choir for bigger group**

5) **Banking/Investment/Insurance/Real Estate Presentations**
   - Delisle Agencies offered to bring in speakers

6) **Form Clubs / Join Existing- Get Groups to do demo's in the school**
   - saskatoon model rocket club (does demos), r/c planes/cars, robotics, chess, coding, aquarium (set-up tanks in library ? computer coding, table tennis (does demos), fencing(will do demo), archery(will do demo),

7) **Open School to the Community**
   - Gym (pick-up Basketball Request, Look at Asquith Flyer), Playground (Golf Lessons ?) Computer Lab (adult evening classes?, Home Ec Room (cooking Classes), Courtyard ?

8) **Create classes around specific fair entries with Ag Society**
   - Ribbon and cash rewards for doing a good job

9) **Make Interviews Parent/Teacher/Student, offer free food credits/interview !**
   - 1 interview-pizza, 2nd-drink, 3rd-donut or else pay $1/item ?

10) **Funding - Agrium, Crops for Community, Grants - what are we using ??**

11) **Improved Career Path Planning, Bursaries, Scholarships, Loans, Summer Camps,**
   - put on website ??

12) **School Fee Free Zone - How much $ is needed to eliminate ?**

13) **Extra-curricular Leaders from Community**
   - Golf (contact DGCC), Library (contact Public Library host spelling bee)

14) **Educator of the Year Award ?   Community Supporters Recognition ?**