

2023-2024 |

DELISLE
COMPOSITE
SCHOOL

HANDBOOK





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1. Welcome

On behalf of the staff of Delisle Composite School, we would like to welcome all of you to the 2023-2024 school year! A very special welcome to all who are new to our school community - we are happy to have you here with us. Our staff is excited to share the learning, co-curricular, and extra-curricular opportunities that this school year will have. We know that if all are going to find success, we need to work together and continue to challenge each other to grow further. We look forward to working with you and are very thankful in advance for all of the student, parent, and community support that our school and students will receive this year.

This handbook has been created to give guidance on the school operations and guidelines for our students to follow. Please refer to this document during the school year, and when directed if any changes are made or additional guidelines put in. Please refer to our website for the most up to date information on the school at <http://blogs.spiritsd.ca/delislecomposite/>.

We wish you all the best this year!

Kirk Schlosser, Principal

Edla Landry, Vice-Principal

2. Staff Information

2.1 Staff List

Teaching Staff:

Kirk Schlosser –Biology 30, Foundations 10, Workplace Math 10, Psychology 30, Junior PAA, Senior PAA (IA) and Principal

Edla Landry – ELA 20, Indigenous Studies 30, Robotics 10, Senior Art, Wellness 10, Arts Ed 9, Grade 7 PAA and Vice-Principal

Barb Kielo – Grade 7 Math, Foods 10, Foods 30, Workplace Math 10, Career Work Experience 30, PSSD Strategic Facilitator for Transitions

Kelsey Lesperance – Grade 7 ELA, Science, Health, Skills; French 9, Arts Ed 9; PAA 8, Drama 7-8

Nathaniel Danielson - Grade 7/8 Math, Grade 8 Math, Science, Health, PAA 9, PAA 10

Katie Curtis – Grade 8 ELA, Grade 7/8 ELA, Science, Health, PAA, Visual Art 7-8

Shawna Wirz – Grade 9 Math, Science, Health, PAA, Foundations 10, Social Studies 10

Ty Pylypow - Grade 9 ELA, Social, Health, Grades 7-9 Phys. Ed

Erin Hill – Science 9, Science 10, Financial Literacy 20, Physical Science 20, Health Science 20, Chemistry 30, Outdoor Ed 20 (Environmental Science 20 and Wildlife Management 20)

Davin Fischer – Pre-Calc 20, Workplace Math 20/30, Foundations 20/30, Pre-Calc 30, Calculus 30, Physics 30, PSSD Strategic Facilitator for Mathematics

Ken Byers – Wellness 10, Phys Ed 20/30, History 20, History 30, Financial Literacy 20, Entrepreneurship 20, Social Studies 7, 7/8, 8, Phys Ed 9

Shelby Knapman – ELA 10A, ELA 10B, ELA 30A, ELA 30B, Learning Facilitator

Cass Thiesen – Grade 9 Health, Outreach Classroom, Grade 7/8 PAA

Kristin Starling – SERT

Linda Peters – Guidance Counsellor

Support Staff:

Diane Busby – Administrative Assistant

Sandra Traynor – Educational Assistant

Cherryl Schumacher – Educational Assistant

Nicole Gobeil – Educational Assistant

Chelsea Rolston – Educational Assistant

Sharla Carr – Educational Assistant

Lisa Merkosky – Educational Assistant

Faye Mooney – Caretaker

Jody Colborn – Caretaker

3. School Information

3.1. School Mission

DCS mission statement: **“Working together as lifelong learners - Building our future”**

We believe that education is much larger than school itself. It teaches life skills, shapes responsible citizens, and hones teamwork, all while connecting students to the world and fostering self-advocacy. Our students represent the future, and we work collaboratively with families and communities to ensure opportunities for all students to learn the skills they need to be successful.

3.2 School Contact information

Delisle Composite School is located on Treaty Six territory.

400 2nd St. East, Box 250, Delisle, SK S0L 0P0

School Phone: 306 493 2433

School Email: dc@spiritsd.ca

School Website: <http://blogs.spiritsd.ca/delislecomposite/>

DCS on Twitter: @DCS_Rebels

DCS on FaceBook: Delisle Composite High School

SLC (Student Leadership) on Instagram: dcs.slc

DCS shop class on Instagram: dcs_shop_class

PSSD Career Counselling on Instagram: pssdcareerinfo



3.3. School Visitors

We welcome visitors to our school. Please check in at the office upon arrival.

3.4. Communication Protocol

Prairie Spirit School Division strives to resolve concerns from students and their parents in a manner that supports learning and restores relationships. We believe the best outcomes for students occur when parents, guardians and school staff work together to resolve concerns.

A clear communication process provides an opportunity for resolution and restoration at the classroom and school level.

If a parent has concerns or questions about an issue at school, they are asked to follow this communication process:

1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the Principal is to be contacted.
3. If the matter remains unsettled, the parent may request a meeting with the Superintendent.
4. If the matter remains unresolved, the parent may request a meeting with the Director of Education.
5. If the matter remains unresolved following communication with the Director, the parent may submit a written appeal to the Board of Education.

3.5. School Community Council

Every school in Saskatchewan has an School Community Council. School Community Councils are an integral, purposeful and valued component of school division governance. In their advisory capacity, SCCs participate in shared responsibility for the learning, growth and wellbeing of all students and encourage and facilitate parent, guardian and community involvement and engagement in schools.

Each SCC is made of people just like you ... parents of students or any community members at large, plus school administration, teachers and students. It really does “take a community to raise a child.” Please contact the school if you are interested in being part of the SCC.

3.6 Bell Times

JUNIOR - Grade 7 and 8 run on the same bell times.

SENIOR - Grade 10 to 12 run on the same bell times.

Grade 9 runs on the junior bell times for the morning and the senior bell times in the afternoon.

2023-2024 Bell Times		
Grade 7 and 8	Grade 9	Grade 10-12
8:50-9:02 Rebel Time	8:50-9:02 Rebel Time	8:50-9:53 Period 9:53-10:03 10min break
9:02-9:52 Period 1	9:02-9:52 Period 1	
9:55-10:45 Period 2	9:55-10:45 Period 2	10:03-12:15 Period 2 <u>5 minute</u> flexible break (Bells will ring at 10:45 and 11:38)
10:48-11:38 Period 3	10:48-11:38 Period 3	
11:38-12:15 Jr Lunch,	11:38-12:15 Jr Lunch	
12:15-12:45 Period 4	12:15-12:45 Period 4	12:15-12:50 Sr Lunch
12:48 – 1:29 Period 5	12:50-1:51 Period 5	12:50-3:00 Period 3 1:55-2:00 5min break
1:32-2:13 Period 6		
2:16-2:57 Period 7 3min early release	1:55-2:57 Period 6 3min early release	

3.7 Rebel/Homeroom Time

For Grades 7-9, Rebel Time will be spent in homeroom (first period) class. Rebel Time is a required part of the school day, and is an opportunity to build relationships, discuss current issues, do team-building, silent reading, and more. Rebel Time is not formally scheduled for Grades 10-12, however their first period teachers have the flexibility to also have a ‘soft start’ to the day with similar relationship-building activities in their content areas.

3.8 Progress Report and Family Connect dates for 2023-2024

Progress reports are published on: November 17, February 5, April 26, June 28

Family connect dates:

Thursday, September 7 - Open House Meet the Staff 3-6:00 PM

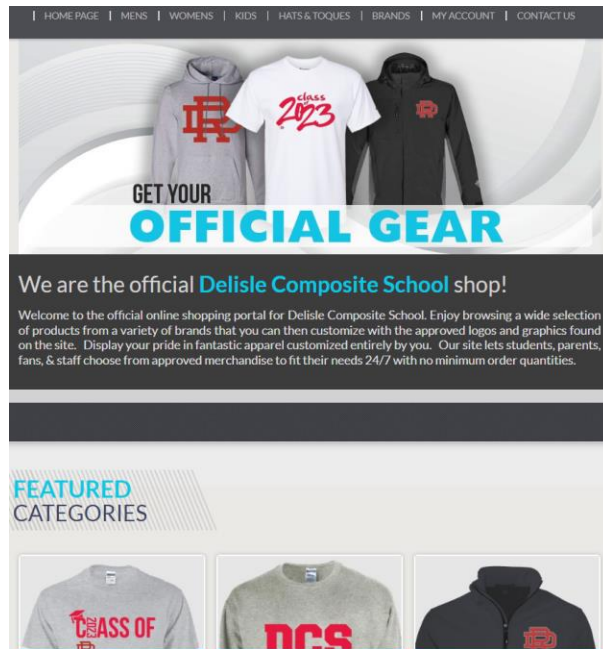
Thursday, October 26 - Parent Night 1, 3-6:00 PM

Thursday, March 21 - Parent Night 2, 3-8:30 PM

3.9 School Clothing store

School clothing may now be purchased at any time throughout the year through our online school clothing store.

<https://delislecompositeschool.entripshops.com/>



4. Academic Expectations

4.1 Philosophy of Learning

We are a high school and while our focus is on student learning, we also know that we are preparing students for their future in our society. Student learning must focus on the course work and curriculum that students need to learn, while also focusing on the skills of completing tasks, following due dates, presenting information, balancing time, and asking for assistance when they need it. Students must take a leadership role in their learning by taking responsibility for their learning.

4.2 Academic Programming

Grade 7 to 9 courses include English Language Arts, Math, Social Studies, Science, Arts Education, Health, Physical Education, PAA courses.

Grade 10 to 12 courses are based on both student interest and the Saskatchewan Ministry standards. Students complete a pre-registration in early April and the courses chosen help to determine the school timetable and the courses offered. These enrollment numbers help us to plan the next school year, so we expect students to follow their choice of courses offered.

There are many different pathways for students to follow and it can be difficult to determine which Math or Science to take. As well, some students may take Modified courses, numbered 11, 21 and 31, that stress knowledge and skills that can be utilized on the job, in the home, or in recreational activities. Students are selected for modified courses by the staff and administration, in consultation with our Resource Room Teachers.

In Division IV, to achieve a Grade 12 Diploma, a student must have accumulated a minimum of 24 credits. DCS believes that students should accumulate a minimum of 27, ideally taking a minimum of eight (8) at each grade level, including all compulsory credits. Please look at Section 12 for graduation-specific information as well.

Students have a responsibility for ensuring that they have both sufficient credits (24) and the necessary courses to graduate. This information is always available through the school office and students needing support should meet with our career counselor, Mrs. Kielo.

Please look at the course planner below to ensure that all requirements for graduation are met.

Students and parents may also go to the following link for more information on our courses:
<http://blogs.spiritsd.ca/delislecomposite/students-and-parents/course-selection/>

DCS Year Course Planner

STUDENT NAME:		PROGRAM PREFERENCE: Basic Diploma	
GRADE / YEAR	GRADE 10	GRADE 11	GRADE 12
Core Courses	ELA 10 A ELA 10 B	ELA 20	ELA 30 A ELA 30 B
	FOUNDATIONS 10	FOUNDATIONS 20	FOUNDATIONS 30
	WORK PLACE AND APPRENTICESHIP 10	WORKPLACE AND APPRENTICESHIP 20	WORKPLACE AND APPRENTICESHIP 30
		PRECALCULUS 20	PRECALCULUS 30 CALCULUS 30
	HISTORY 10	HISTORY 20 PSYCHOLOGY 30	HISTORY 30 NATIVE STUDIES 30
	SCIENCE 10	OUTDOOR EDUCATION (Environmental Science and Phys.Ed 20) HEALTH SCIENCE 20 PHYSICAL SCIENCE 20	BIOLOGY 30 EARTH SCIENCE 30
	WELLNESS 10		PHYSICS 30 CHEMISTRY 30 EARTH SCIENCE 30
			WORK EXPLORATION 30
Optional Course Selections	<ul style="list-style-type: none"> • Food Studies 10 • French 10 • Industrial Arts 10 • Information Processing 10 • Photography 10 • Visual Art 10 • Wellness 10 • Work Exploration 10 	<ul style="list-style-type: none"> • Industrial Arts 20 • Information Processing 20 • Photography 20 • Robotics 20 • Visual Art 20 • Work Exploration 20 • Phys. Ed 20 • Apprenticeship 20 A • Apprenticeship 20 B 	<ul style="list-style-type: none"> • Apprenticeship 30 A • Apprenticeship 30 B • Clothing and Textile Fashions 30 • Foods 30 • Industrial Arts 30 • Information Processing 30 • Photography 30 • Practical and Applied Arts 30 (Multiple Credits Possible) • Psychology 30 • Visual Art 30 • Work Exploration 30 • Phys. Ed 30
Total Credits Planned			
Total Credits Received			

4.3 Academic Assessments

Assessment at DCS is guided by the Prairie Spirit School Division administrative policy on assessment. The Division believes that student assessment and evaluation are integral and indispensable parts of teaching and learning. The primary purpose for all assessment and evaluation experiences is to support student learning while informing teacher instruction. This process also informs the student, parents, caregivers and school regarding the student's personal and social development as well as their learning in relation to the outcomes of provincial curriculum.

Academic and Behaviour Grades

- Grade calculation will not include student behaviour, such as effort, participation, late work or attendance.
- Behaviour will be reported separately from academic standing.

4.4 Redoing of Tasks

We believe that student success comes from receiving feedback, and learning from that feedback to complete the task better. Sometimes, it may be best for a student to redo an assignment or exam after receiving feedback from the teacher and learning from it.

We believe that student success also comes from completing tasks on time. All student work is to be handed in on the date due, even if not complete, in order to receive a mark. By handing in what they have, students can learn from feedback and re-submit the assignment. If a student does not hand in revised work for improved marks, they get the mark that was originally entered.

However, handing in a stack of assignments on the last days of the course is not conducive to learning either. All major assessments will have a final date of acceptance. Typically, it is the final day of the month that the assessment is due, or an agreed upon date with the teacher.

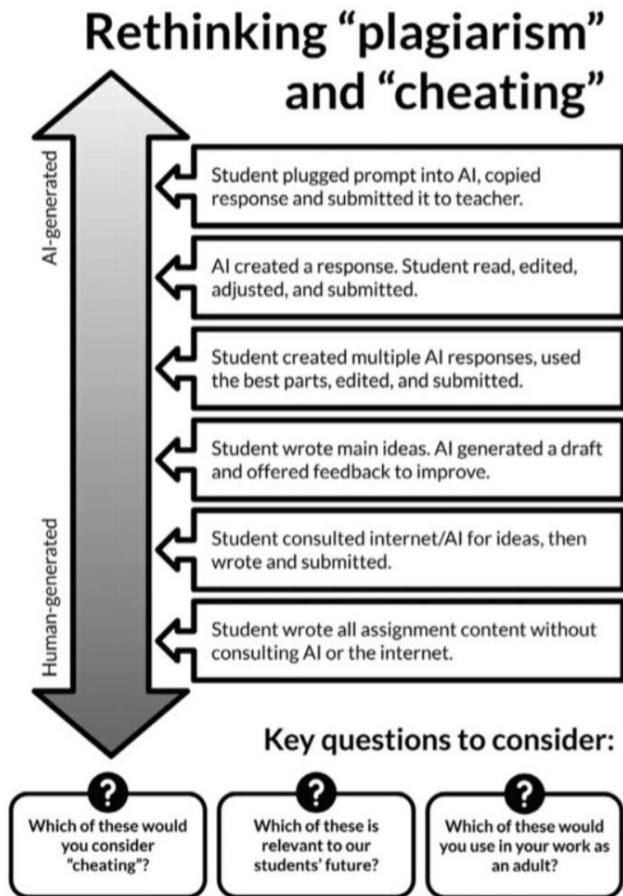
If there is an outcome that is missing products of student evidence (ie. The student didn't write a quiz or hand in an assignment) teachers will use their professional judgment and triangulation (conversations and observations) to determine the final mark.

Outright student refusal or inability to complete work (ie. lack of evidence of learning) is a behaviour problem that should be addressed through supports and interventions. At a minimum, parent contact should be made before the final date of acceptance for major assessments. A zero will only be entered at the conclusion of a course WHEN multiple intervention attempts and parent communications have occurred, and the accumulated evidence is insufficient for the teacher to make a determination of the student's level of achievement for that outcome.

All assessments must be completed to acceptable or mastery learning standards. Students should only submit work that is acceptable and meets the standards that we believe they are capable of. The standards for each class will be set by the teacher or the teacher in conjunction with the students.

4.5 Academic Dishonesty

The consequences for academic dishonesty will be determined by both the course instructor and the administration, and may vary from redoing the assessment, completing an alternate assessment, or depending on the severity, removal from the course. Given the prevalence of AI applications, it's crucial for students to have a clear understanding of what constitutes cheating. Cheating extends beyond mere plagiarism, which involves using someone else's work without proper citation or acknowledgment.



Graphic by Matt Miller (@jmattmiller) DitchThatTextbook.com



4.6 Final Exams

There will be no final comprehensive exams in Grades Seven and Eight. In Grades 9-12, students may write final assessments/exams that could be comprehensive in nature, in all core subjects. Final assessments will be determined at the discretion of the teacher.

Provincial exams (ie. Departmental exams) will be carried out in accordance with the Registrar’s Handbook.

NOTES:

- a) Comprehensive assessment/exams will be defined as a combination of projects, reports, presentations and tests where students are required to demonstrate their learning as it relates to the course outcomes and expectations.
- b) All core subjects will have a time slot on the final exam schedule for each semester unless otherwise set up by the teacher (individual interviews, etc.)
- c) If a final comprehensive exam/assessment is given, the maximum percentage is Twenty-Five Percent (25%) of the total grade.

4.7 Grade Promotion

- Typically, students in grades 7 to 9 progress through one grade level per year. However, if there are concerns about a student's ability to meet the required learning objectives, the school will reach out to parents at the conclusion of the second term to initiate a discussion that could potentially involve grade retention. A final determination will be reached by the end of the academic year.
- In Grades 10 through 12, student advancement is determined subject by subject rather than on a yearly basis.

4.8 Graduation

The list of students eligible for graduation will be posted at the end of March. This list will be updated as the semester progresses with the final list being posted on June 1. To be eligible for graduation exercises, a student:

- must be registered in sufficient credits to satisfy the requirements of the Department of Learning for a Grade 12 diploma.
- must have no subject average less than 40% at the end of March and again on June 1, unless the subject is an elective in excess of 24 credits.
- must have graduation fees paid by June 1.

School Administration may remove a student from graduation exercises if a student does not meet these requirements. The school and its staff will not be involved in any activities following the formal exercises. The involvement and responsibility of the school ends with the formal exercises.

GRADUATION DATE – June 14, 2024

5. Student Guidelines

5.1 Legal Considerations for Students

Our actions at DCS are guided by the Province of Saskatchewan's Education Act 1995, "Duties of Pupils" sections 150, 151, where students are expected to:

- 1) attend school regularly and punctually.
- 2) behave in accordance with the rules of the school as set out and communicated by the principal. Students failing to uphold school rules will be subject to intervention and/or discipline as would be exercised by a kind, firm and judicious parent.
- 3) observe standards as set out in the rules of the school with respect to the rights of other persons.

Every student is accountable to: school-based administration, members of the teaching staff, EAs, substitute teachers, school bus drivers, and other supervisors.

Every student is accountable for: his or her conduct on the school premises during school hours, or during after school activities.

5.2 Behaviour Expectations

At DCS, we have five expectations that we believe make the school a safe place to learn for everyone.

1. Come to class on time with your books and materials.
2. Pay attention and engage in the instruction, don't disturb others, and don't stop anyone from learning.
3. Be kind and speak politely when talking to people in the classroom or anywhere in the school. School appropriate language should be used at all times.
4. Listen to teachers, EAs, substitute teachers, and other adults in the school. If they ask you to do something, do it the right way and as soon as possible.
5. Take care of the school and everything inside it. We want everyone to be proud of our school and share in the responsibility of keeping it clean and safe.

Should these basic expectations not be met in the classroom:

Consequences are first and foremost handled by that teacher. Should a situation arise that is persistent in nature, the following protocol will be used:

1. The situation is dealt with at the classroom level.
2. The student is referred to an administrative visit.
3. The student may be removed from the class for up to three periods. The student will be scheduled into another classroom or area of the school with work provided by the subject teacher. Parents will be notified.
4. The student and their parents will meet with the teacher and administration to come to an understanding on how best to deal with the ongoing situation. Referral to the school counsellor will also be made.

Responsibility of students observing harassment

All students and staff at DCS have a right to feel safe and respected. We also have a responsibility to help when we see something happening.

DCS follows the Safe School Procedures and policies as outlined by the Prairie Spirit School Division Student Harassment Protocol. Harassment is any unwanted comment or behaviour by an individual toward another which is, or is perceived to be, hurtful, intimidating, or alienating. Harassment may include, but is not limited to, unwelcome remarks, jokes, innuendoes or taunting about: a person's body, attire, gender, sexual orientation, racial or ethnic background, place of birth, citizenship, ancestry, age, physical size or weight, religion, marital status, family status, or ability. Harassment can be physical, verbal, social, sexual, or online/cyber. Harassment is against the law.

If you see something, say something. This may be done in the following ways, in any order:

Ask the person being targeted if they want help.

Tell the aggressor to stop, if it's safe for you to do so.

Report the incident to an adult as soon as possible.

The supporting adult may address the issue directly, and will report it to administration. Parental contact is typical in these cases, and consequences increase with the severity or repetitiveness of the behaviour.

5.3 Attendance

At DCS our vision is to create a culture of attendance that supports student success by fostering positive relationships, providing personalized support, setting clear policies, and whenever possible, using restorative approaches to intervention. We will work collaboratively with families to ensure every student feels safe, connected, and motivated to attend every day and reach their full potential.

We believe that for the best possible education, students need to be in the classroom learning with staff and peers. The classroom learning environment enables students to have peer discussions, work collaboratively and cooperatively, and have their learning facilitated by staff. For these reasons, we expect all students to attend class in a punctual manner, on a regular basis.

If a student must be absent, we expect a parent/guardian phone call or notification to the school. Parents are asked to clear their child's absence through Edsby, or to phone 306-493-2433 as soon as possible on the day of the absence, to explain the reason for the absence(s). Calls can be made before or after school hours and a message left giving the name, grade and reason for the absence.

There are no longer automated phone call-outs for absences with the Edsby system. Parents will receive an absence notification through Edsby, so please check to ensure this notification setting is on.

Extended Leaves

At DCS we want to help students grow into responsible lifelong learners. As part of that work, we ask that when students are absent from school, they check with their peers and contact their teachers to see what was missed.

In the event that an absence is 5 days or longer, the student is to contact each of their teachers to let them know the dates that they will be absent. It is the student's responsibility to catch up on any missed learning in a timely manner. We do not recommend extended leaves for vacations. When students are absent for extended periods of time, it is impractical to reteach all the content that was missed. Many of the activities that take place in a classroom are based around discussions and other learning experiences that cannot be easily replicated for students who are not present. We have found that extended absences usually affect a student's achievement and we do not encourage this practice. In the event of a medical absence, please be in contact with your teacher; they may make alternate plans or may not assign work for the duration of the missed time.

5.4 Internet Responsible Use

Access to the internet is a privilege, not a right.

DCS Internet Responsible Use Policy restricts access to material that is inappropriate in the school environment.

Your student's use of the Internet will be supervised by staff, but we cannot guarantee that your child will not gain access to inappropriate material including material not in accordance with your family values. Please use this opportunity to have a discussion with your child about your family values and your expectation about how these values should guide your child's activities while they are on the Internet.

If students are using chat features, inappropriate websites, etc. their Internet rights may be taken away for a period of time. Students should NOT share their password with other students.

5.5 Study Periods

Study periods are course times when a student has chosen not to take a class. Students are expected to sit and work within the school and not be a disruption to other classes. The time should be used wisely to complete tasks for course work. Students may be assigned to a classroom if they are not meeting academic requirements in classes or are disruptive for other classes in the school.

5.6 Situationally Appropriate Clothing

At DCS we understand that clothing serves as a way for students to express their personal style and identity, and we advocate and encourage positive lifestyles and decision-making. However, we believe that certain clothing is not appropriate for a school setting.

- No underwear exposed
- No clothing having obscenities, inappropriate/obscene symbols, sexual or graphic images, or promotes offensive or discriminatory messaging
- No clothing advocating alcohol or drugs
- Caps or hats may be worn at the discretion of the teacher

These expectations are not meant to dictate clothing choices, but to assist students in developing responsible attitudes toward situationally appropriate clothing. We ask that students use common sense and good judgment in their choices.

5.7 Responsible Cell Phone Use

DCS allows students to use their cell phones in the hallways and all public areas of the school. The use in classrooms is left to the discretion of the teacher and the use should always be for educational purposes. The classroom teacher will decide what the cell phone is allowed to be used for and when it is allowed to be used. If a student is using their technology inappropriately, the teacher may ask the student to turn it off, put it away, or send the student to the office with it.

5.8 Smoking/Chewing Tobacco/Vaping

In accordance with provincial bylaws, DCS does not allow smoking, chewing tobacco, or vaping on school division property.

- Smoking paraphernalia (including electronic cigarettes ie. vaping) is not allowed inside the school or on school property; therefore, matches, lighters, cigarettes and electronic cigarettes will be confiscated and not returned.
- DCS has adopted a 'zero-tolerance' policy to smoking, vaping, and chewing by students. Frequent checks of bathrooms in particular, will be used to curb this behaviour in these areas. Students who violate the rules or ignore direct instructions regarding their behaviour, will have parent contact and disciplinary consequences. Thank you in advance to students and parents for cooperating with this policy, and helping us to keep our school (and bathrooms) a safe and vape-free area for all students.

5.9 Drugs/Alcohol

Any student coming to school under the influence or who has drugs/alcohol on their person will be given a minimum three (3) day out-of-school suspension or a mutually agreed to consequence in consultation with Division Office personnel or our School Resource Officer. All drugs/alcohol and drug paraphernalia will be confiscated and given to the R.C.M.P.

5.10 Extra-Curricular

Extra-Curricular opportunities, including all school sport and other club activities, are important development opportunities for students. We believe that all students should find sports or clubs that they are interested in and experience the joy of it. Decisions to remove students from these extra-curricular activities will be done in consultation with school administration. Parents or community members are able to coach or lead groups, but must meet school division guidelines in order to do so.

6. General Information

6.1 Edsby

Edsby is the tool used by our school division to keep track of all marks, attendance, daily announcements, calendar of school events, etc. This is a valuable tool for parents to access and keep track of the progress of your child at school. Edsby is our primary communication method with families so it is very important for students and parents to download the app and to have their notification settings on. If you require assistance, please contact the administrative assistant or school administration for support.

6.2 Fees

At DCS, every effort will be made to eliminate barriers to co-curricular and extra-curricular programming resulting from fees. For any academic program, no fee will be charged for the student to successfully complete the program, however we may charge for transportation costs and entry fees for offsite activities based on recovery of actual costs to the school.

All students in our school are charged an SLC Activity Fee of \$20 for the SLC to plan and run the many activities they do during the school year. Students may purchase a lock when they enter the school for the first time (Grade 7 or upon arrival at our school) that can be used for their time at DCS. Grade 12 students must pay a Grad Fee to cover the costs of the school-based exercises. All other fees charged for usage of specific items or costs associated with classes are based on recovery of actual costs.

Prairie Spirit School Division uses the RYCOR online payment system. Families have the ability to make online payments for student fees, extra-curricular fees, grad fees, yearbooks, etc. Please note, this is not the same as e-transfer; through RYCOR, parents access the secure portal using their payment card (Visa, Mastercard). We still support parents paying with cash or cheque in person.

6.3 Noon Hour (Lunch)

At DCS we have separate lunch hours for juniors and seniors. Students will eat in homerooms or outside, and not in hallways or while walking around. Because of staggered lunch times and ongoing classes, there is to be no loitering in the hallways or around the vicinity of the office.

Computer labs are not open for noon hour use, but classrooms are open and there are many different activities for students to participate in including open gym time, board games or reading in the library, etc.

6.4 Lockers/Locks

All students in the school will be provided with a locker in the hallway. We prefer, but do not insist, that students use school locks. If students choose to use their own lock and cannot get it open for whatever reason, we can assist by snipping the lock for them. We encourage students to keep their locker locked.

Students are expected to keep their lockers tidy and to handle them with respect. Students are responsible for the care of their own property. All personal belongings, textbooks, notebooks and gym equipment should be clearly marked with the owner's name.

Students are not to bring large sums of money to school. Under no circumstances should money, jewellery, or other valuables, such as cell phones, be left unattended. That also includes the gym changeroom area. The school carries no insurance for personal property and cannot accept responsibility for personal articles lost or stolen. Again, lockers should be locked at all times.

Students are reminded that lockers are the property of the school/PSSD and not their private property. The administration has the legal right to search lockers if there is a reason to conduct a search. A student's locker does not warrant the same expectation of privacy as a private dwelling.

6.5 Parking

Parking in the bus loading zone is dangerous. A parking lot for student vehicles is provided on the lot area west of the staff parking lot. Students who park on streets neighbouring the school are reminded of the common courtesy involved in not parking in front of driveways or garages. Students are reminded to only park in the student parking lot.

6.6 Gymnasium/Weight Room

Students may be allowed recreational use of the gymnasium when supervised by a teacher. Unsupervised use of the gymnasium is not permitted. The stage (and fooseball/air hockey games) is off-limits unless supervised by a teacher as well. Horseplay creates a dangerous situation in a gymnasium - therefore, students fooling around may be suspended from using the gymnasium. Food is not allowed in the gymnasium at any time. Outdoor footwear, boots, or black-soled runners will not be allowed as they damage and deface the floor surface. Do not leave money or valuables in the change rooms.

A weight room is also available for student use on the south end of the school. There must be two people in the weight room at all times for safety reasons. Students will be required to go through a training session, often done in Physical Education, and follow the posted guidelines to use the fitness centre. Generally, students need to be in Grade 9 before using the weight room. It is expected that students have a change of clothes to use the weight room.

6.7 Peanut, Popcorn, Scent Aware School

There are DCS students and staff that have serious and/or life-threatening allergies to peanuts, tree nuts, popcorn, and scents. Thank you for helping provide a safe learning environment that is accessible to all.

- Please do not bring food with peanuts or tree nuts into the school.
- Do not pop popcorn at school.
- Refrain from wearing strong scents.

6.8 School Surveillance

DCS is equipped with surveillance cameras within the school building and in outside areas. Please be aware that these cameras are on 24 hours a day.

6.9 Bussing information

Many DCS students are bussed to and from school each day. We appreciate the efforts of our bus drivers and remind students that they are subject to the rules of the Education Act while being transported between school and home, and are accountable to the school bus driver.

Buses depart DCS at 3:05pm.

In the event of inclement weather, bus students should have a billet in town.

7. Student Services

7.1 Driver Education

Students who are 15 as of December 31, 2023 are eligible to take Drivers' Education at the school. Students must have their SGI Account Number prior to starting the course. Students can be withdrawn from the course by the instructors, or by school administration.

7.2 Counselling

Mrs. Linda Peters is our student guidance counsellor at DCS. Her schedule is posted on her office door for students to book times to see her. This service is confidential and available at any time on request of the student.

7.3 Career Counselling

Mrs. Barb Kielo is the career counsellor and is there to help students with their future plans, course selection and questions, college and university applications, and scholarships.