

School Day

Each day begins with Morning Announcements , O Canada and the recitation of the Lord's Prayer. Parents who do not want their children to participate in the Lord's Prayer should contact the classroom teacher.

Both Delisle schools are on a compressed noon hour. The lunch break at the Elementary School is from 11:50 to 12:25.

Bell times are as follows:

8:40 - Students are welcome to arrive at school as teachers are available to supervise them. Please do not arrive before this time as there is no supervision.
8:50 - Bell to get ready for morning classes
8:55 - Classes begin
10:30 - 10:43 - Recess
11:50 - Lunch Break
12:05 - Students may go outside
12:10 - Students are outside
12:25 – Bell to start afternoon classes
1:40 - 1:53 - Recess
2:55 - Kindergarten - Grade-4 classes dismissed
3:00 – Grade 5 and 6 classes dismissed



Progress Reports and Conferences

At DES, we strive to continually provide quality education to improve student learning.

Our first Parent/Teacher/Student Conference will be on the evening of October 30th. This will serve as an early formal check-in to your child's progress so far and will also be a great time to set goals for the next several months. The first formal progress report will be sent home on November 27th. Note: there are no formal interviews after the first progress report.

The second term progress report will be sent home on March 16th. Parent/Teacher/Student conferences are scheduled for March 19th.

The final progress report will be June 26th.



Attendance

Regular and punctual attendance is expected of all students. It is a vital factor in children's learning and development. Absence from class does not excuse the student from the responsibility of learning the material covered or for completing assignments given during the absence. **Parents are requested to call the school if their child will be absent.** Anticipated absences can be written in the agenda. If you do not contact us, we will try to contact you to ensure that your child has not encountered problems on his/her way to school. The answering machine can pick up messages left at any time.

Students should not arrive at school before 8:40 as there is no supervision until that time.

Message Manager

This service automatically cuts in after four rings or if the line is busy. **If you have a message that is urgent please try again until someone answers.**

Grade 5 student helpers answer the phone during lunch as our Admin. Assistant has her lunch break and staff are running clubs, meetings, & extra-curricular activities, or helping students with school work. Please help out our Gr.5 phone helpers with this important duty. If the call is urgent, please call back at 12:30 or ask to speak to an adult.



Leaving the school grounds

Bus/town students may leave school property at noon if they have the permission of their parents. Parents are requested to write a note or email classroom teacher that their child has permission to leave the school grounds that day. As there is no staff supervision available for students crossing to the Co-Op, we discourage this practice unless a family is out of lunch food.

Noon Hour Procedures

There are three teachers supervising while students are eating their lunches. Students are expected to be in their desks eating their lunch from 11:50 to 12:05. If students are finished their lunch by the bell at 12:05, they may go outside. If they are not done their lunch, they are expected to remain at their desks until they are finished or until 12:10 when they are expected to be on their way outside. Grade 6 lunch monitors help supervise the students in the Kindergarten to Grade 3 rooms.

School Expectations and Discipline

Delisle Elementary School encourages an atmosphere where learning, respect and responsibility are our ultimate goals. Within the school community, discipline is an action that is firm, just and respectful and stimulates growth and responsibility. It is a learning experience leading to self-discipline, self-respect, respect for others, respect for authority and concern for the community. The long term goal is to develop, in each student, the age appropriate capacity to recognize his/her responsibility for a problem and to take responsibility for his/her actions. The discipline process is to be a cooperative effort shared among teachers, students, and administration.

When a student is sent to the office, Administration will ask, “What’s up?” How were *you* involved in that particular situation? Were *you* part of the solution or part of the problem? Together they will examine the situation and come up with possible solutions and an appropriate action plan with the help of the students involved. This model is called “Collaborative Problem Solving.”

It is expected that children understand appropriate behaviour in a school community.

The following actions will not be tolerated:

verbal aggression, physical aggression, intimidation and bullying, destruction of school property, overt opposition to authority and misbehaviour for a substitute teacher.

Any of the above actions may warrant a half day to full day in-school suspension. During this time, the student works on school work in isolation for the day including recess and lunch breaks. Parents will be contacted. If further incidents of the same nature occur, a meeting between parents, teachers and school administration may occur to identify the supports that the home and school can put in place to ensure success for the student and school community.

If a child at any grade level is having difficulty choosing to behave appropriately, teachers, parents and/or administrators may decide to use *a behaviour contract* which puts in writing the expectations for the student and which clearly outlines the consequences should they continue to choose to act inappropriately. This contract is signed by the classroom teacher, student, parents and school administration.

Section 151(2) of the Education Act indicates that a student is accountable to the principal for the pupil’s general deportment including the time spent in travelling between the school and the pupil’s place of residence.

Communication Protocol for Parents/Guardians

If students or parents have concerns or questions about an issue at school, please follow this communication process:

1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the principal is to be contacted.
3. If the matter remains unresolved, the parent may request a meeting with the Director or designate (Superintendent).
4. The parent may also request a hearing with the Board of Education to further appeal the decision.

School & Community

1. Our school newsletter and announcements are sent out electronically and can be sent out by paper copy if a family prefers. Please contact the office to be added to the mass email distribution list.

2. School Community Councils (SCCs) are legislated by the provincial government. Delisle Elementary School Community Council is a group of community, school and parent members whose goal is to promote the learning success and well being of our students in a safe and caring environment. If you require further information please contact Rosemary Britton, SCC Chair.

3. Field Trips

Field trips are an important part of our curriculum offering our students many learning opportunities outside of the classroom. Sometimes parents are asked to drive; sometimes a bus is rented. Volunteers who transport students require a **Criminal Record Check** prior to transporting students other than family members as well as a **Driver Authorization Form**.

Money may be collected for admission and bussing costs for these special activities.

4. Fluoride Program

A fluoride varnish program will take the place of the weekly swish program we had at our school in the past. This fluoride varnish will be applied by a licensed oral health professional once to twice each school year. Children will also receive an oral health assessment and oral hygiene session. This program is offered free of charge.

5. School Counsellor

Ms. Patsy Ippolito is available to meet with students about personal, family and school issues. Her schedule is posted on the counselling door. Parents are invited to call Ms. Ippolito directly if they would like to discuss family or personal issues that are affecting their child. An appointment can also be made by contacting the school secretary. Ms. Ippolito can be contacted at our school (493-2451).

6. Our public health nurse is available for immunization, classroom instruction, and consultation. Kim Durham can be reached at 655-4286.

7. We continue to be an allergen aware school as we have students and staff who have a life threatening allergy to peanuts and nuts. Please do not send any peanut butter or products that contain peanuts/nuts to school in your child's lunch kit. The list of ingredients should always be read on any prepackaged lunches and snacks. We will include snack and lunch ideas in school newsletters.

8. Our school participates in a Healthy Bodies, Healthy Minds program that includes a voluntary breakfast snack program on Tuesday & Thursday mornings. Students, staff, community members and businesses are the corner stone of this important program. Following Maslow's Hierarchy of Needs, students need their basic needs of food, shelter, and feeling safe before they can learn. Information about our program is included in monthly newsletters.

9. SEVERE WEATHER CONDITIONS

a. Environment Canada Saskatoon temperatures are to be used as a guide. Contacts may be made at 975-4266 or www.weatheroffice.ec.gc.ca.

Information about bus cancellations are also posted on the PSSD website.

Buses are not to run if the combined temperature/wind chill factors result in a reading of -40 degrees or below at 6:00 a.m.

b. The bus driver will be responsible for making the decision in consultation with the bus coordinator. The decision will be communicated in the following manner:

- i) the bus driver will inform the families on the route, the principal, and the bus contractor
- ii) the bus contractor will inform the Division trustee

c. Where a decision is made in the morning to cancel the bus route for the day, the route shall be cancelled for the complete day. There will not be a pick-up in the afternoon for any students who may have used an alternate means to arrive at the school.

d. Should inclement weather develop during the course of the day and the hazards referred to in section 1 above become significant, the driver, in consultation with the principal and bus coordinator, shall determine, as near to 2:00 p.m. as possible, whether or not the afternoon run will be made.

e. If the decision not to run is made, as per section 2 above, that decision shall be communicated in a similar manner as indicated in section 1. As buses are cancelled, the staff will begin to notify billets.

Technology

Parents and students complete an Acceptable Use Agreement, outlining what is expected of students when using the computer. All computers are monitored for usage by students and staff and unacceptable conduct will result in loss of privileges.

Hand Held Technology

Hand held technological devices such as: Ipods, Ipads, cell phones, video games, etc. are typically used on bus rides to and from home. They are usually kept in backpacks during the day and not be used at recess, Classroom teachers will develop a practice that works for them in their classroom. They are often requested for instructional purposes during class time by an adult. The school is not responsible for loss or breakage of any of these devices.

Dress Code

The clothing students wear reflects their attitude towards school work and school. We expect that students will remove their hats when they enter the classroom. As well, inappropriate clothing such as short shorts, short dress or short skirts, tube tops, halter tops, half shirts, ripped or torn clothing or clothing with inappropriate designs or language do not contribute to a positive learning environment. Non-marking gym shoes are to be worn in gym at all times. Teachers will give their students instructions if special clothing is required for their gym class. Grade 4,5,6 students change for physical education classes in their respective bathrooms.

Bikes, Skateboards, Scooters, etc.

Students are welcomed to ride their bike, skateboard, rollerblades, or scooter to and from school. All of this equipment shall be parked during the school day in designated areas. Students are required to walk/carry this equipment through bus lanes at dismissal and arrival times for safety reasons. Helmets are strongly encouraged.

