

***Hague High School
Student Handbook
2018 – 2019***



Success through relationship building.

Because we care about students, we seek to build relationships and model positive effort in order to enable students to reach their full potential.

Staff for 2018-19

| | |
|-------------------|---|
| Clay Kirby | Principal/Spec. Projects/Credit Recovery |
| Brett Berry | Vice-Principal/Math/Robotics/Entrepreneurship |
| Lisa Hrycuik | School Counsellor |
| Katherine Blake | SERT/Math 10/20 |
| Daniel Howie | Grade 10 homeroom/Math/Physical Science/LF |
| Darcie Conway | Grade 9 homeroom/Jr. & Sr. Sciences/Career Guidance/Work Experience |
| Debra Fehr | Grade 12 homeroom/History/ Social Studies/ Photography/ELA 9/ CE |
| Kelly Lungull | I.A. /Phys. Ed/ S.S. 9 |
| Andrea Marshall | Grade 7 homeroom/Gr. 8 English & Social Studies |
| Alekcei McAvoy | Grade 8 homeroom/Phys. Ed./ Gr. 7 Math |
| Rebecca Loroff | Art/Home Ec. |
| Heidi Foth | On Maternity Leave |
| Christie Sawatzky | Grade 11 homeroom/English Language Arts |
| Nina Rudolph | Administrative Assistant |
| Bonni Braun | Educational Associate |
| Deb Fehr | Educational Associate |
| Lindsay Sawatzky | Educational Associate |
| Barry Loewen | Head Caretaker |
| Theresa Wall | Caretaker |

SCHOOL CONTACT INFORMATION

Phone: 306-225-2232

Fax: 306-225-4454

email: hhs@spiritsd.ca

Board Member for Hague High School

Trina Miller
Rosthern, Sk.

School Community Council Members:

Keith Wagner (Chair)
Cora Reimer (Secretary)
Brent Klassen
Edith Thiessen
Esther Fehr

BELL SCHEDULE

| | |
|----------|---------------|
| Period 1 | 8:55 – 10:01 |
| Period 2 | 10:06 – 11:08 |
| Period 3 | 11:13 – 12:15 |
| LUNCH | 12:15 – 12:50 |
| Period 4 | 12:55 – 1:57 |
| Period 5 | 2:02 – 3:04 |

VISITORS

All visitors are welcome, but need to report to the office upon entering Hague High School.

COMMUNICATION PROTOCOL FOR PARENTS/GUARDIANS:

If students or parents have concerns or questions about an issue at school, please follow the Prairie Spirit School Division communication process:

- The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
- If the issue cannot be resolved with the teacher, the principal is to be contacted.
- If the matter remains unresolved, the parent may request a meeting with the Superintendent.
- The parent may also request a hearing with the Board of Education to further appeal the decision.

EXTRA ACADEMIC HELP FOR STUDENTS:

Please know that as a staff we are here to help. Please feel free to set up a time to meet with your teacher for extra help with any course material.

Attendance and punctuality are prerequisites to effective learning. Students are expected to show cooperation and commitment by attending their classes regularly and promptly so they might experience success.

ATTENDANCE:

The reason we emphasize attendance is because we see the same thing every year: the students with the best marks have the best attendance. As well, the students with the most absences are most often at risk of academic difficulties. Keeping track of attendance is one way for us to support academics. Parents will be notified of their students lates or absences by email, phone or text message through the school divisions automated system – Alert Solutions. Parents are asked to phone as soon as possible on the day of the absence to explain the reason for the absence(s).

If a pattern of unexcused or excessive absences occurs, families and students are notified. A meeting with parents and student(s) may be needed to address these attendance issues. The goal is for all of us to work together to help students succeed.

Students taking extended leaves are to inform administration and teachers well in advance to come up with a plan to keep them in good academic standing. Family vacations during the school year should be taken with ample consideration to student academic standing and learning needs. Teachers will provide work in consultation with the student, administration and parents and it is expected that the student will be caught up upon their return to school.

Late Slips: Students who are late for class are required to stop in at the office prior to going to class. When a student is late it is disruptive to student learning and to the teacher. Student who are habitually late may have consequences such as making up time outside of class.

NOON HOURS:

All students are welcome to stay at the school during the noon hour. If a parent does not wish their child to leave the school grounds at noon, please contact the school administration in order to set up alternative accommodations.

TEXTBOOKS:

Textbooks are issued by subject teachers.

Students will be held financially responsible for textbooks or school issued materials which are lost or damaged.

LOCKERS:

All students have a hallway locker and lock assigned to them for the school year. A lock fee is included in the school fees so that students own their lock.

Students are expected to maintain neat, clean lockers at all times. Students are responsible for the care of their own property. All personal belongings, textbooks, notebooks and gym equipment must be clearly marked with the owner's name.

Students are not to bring large sums of money to school. Under no circumstances should money, jewellery, or other valuables, such as iPods, mp3's or cameras be left unattended. The school carries no insurance for personal property and cannot accept responsibility for personal articles lost or stolen. **Students are reminded that lockers are the property of the school and not their private property. The administration has the legal right to search lockers if there is a reason to conduct a search.**

STUDENTS RIGHTS AND RESPONSIBILITIES**STUDENT HAVE THE RESPONSIBILITY TO:**

- Help create a vibrant school community.
- Respect the authority of school personnel.
- Show respect and courtesy to staff, students and visitors and refrain from the use of inappropriate behaviour and language.
- Be punctual and be regular in attendance.
- Work diligently and co-operatively to meet the requirements of courses, complete work missed when absent from class, prepare for extra help sessions and complete all forms of evaluation.
- Allow other students to learn without disruption.
- Respect the property of the school and other students.
- Be clean in person and habits.

STUDENTS HAVE THE RIGHT TO:

- A healthy safe, environment, free of detrimental influences.
- A meaningful education with suitable and challenging courses.
- Guidance in making career and program decisions.
- Extra help from teachers at mutually convenient times, for work missed due to involuntary reasons.

- Be disciplined in a firm and fair way with due respect for personal dignity.
- Participate in available extra-curricular activities.
- Be evaluated fairly, taking special circumstances and exceptionalities into consideration.
- Have projects, essays, assignments, and tests evaluated and the outcome of the evaluation made known as quickly as possible.

HHS Code of Conduct and Behaviour Protocol

The HHS code of conduct is based on the belief that we all have more success when we are in an environment of mutual respect and cooperation. As such, the following will guide HHS with our code of Conduct:

- Staff will treat all students and their property with respect and the students will treat all staff, students and school property with respect.
- Teachers will assist and work with students as necessary, identifying possible alternative behaviours and choices.
- Student conduct and possible discipline that may result is to stress restitution and correction, rather than punishment. In addition, we offer a counselling service to better enable students with their choices throughout their high school experience.
- In an effort to provide an environment that is safe for students while promoting student learning, we will follow the guidelines of the Education Act 1995: Section 154.

Students may be suspended for the following:

- a) Persistently displaying overt opposition to authority or school rules.
- b) Habitually neglecting his or her own duties.
- c) Willfully destroying school property.
- d) Using profanity or improper language.
- e) Engaging in any other type of gross misconduct.

Parents or guardians will be contacted regarding any suspensions or significant behaviour problems related to their child.

An example of 'a' from above may be the following:

Cell phones etc. are not to be used during class time. If they are used they will be confiscated and parents will be contacted. Parents, please understand that these types of items are a huge distraction to student learning. If a student needs to use a phone they may discuss this with their teacher. As well, we have the student phone by the office.

***Cell phones are not permitted in the grades 7-10 classrooms. If a student needs to contact their parents they can discuss this with the classroom teacher.

DEFINITION OF BULLYING:

Bullying can be generally defined as the use of aggression, intimidation and/or cruelty with the deliberate intent of hurting another person verbally, physically or emotionally. Bullying carries the ramification of causing pain and stress to the victim. **Bullying is never justified and is not excusable as “kids being kids,” “just teasing” or any other rationalization. The victim is never “responsible” for being a target of bullying.**

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|--|
| <p style="text-align: center;">IS IT BULLYING?</p> <p>When someone says or does something <i>unintentionally</i> hurtful and they do it once, that’s RUDE</p> <p>When someone says or does something <i>intentionally</i> hurtful and they do it once, that’s MEAN</p> <p>When someone says or does something <i>intentionally</i> hurtful and they <i>keep doing it</i> - even when you tell them to stop or show them that you are upset – that’s BULLYING</p> |
|--|

PROPER BULLYING REPORT/RESPONSE PROCEDURE:

1. All bullying incidents will be reported immediately to a staff member.
2. Staff member will record all reported bullying incidents and share them with administration. Parents of both victim and perpetrator will be informed.
3. The bullying behaviour or threats will be investigated quickly and fully, with both victim and perpetrator informed that the behavior will/must stop immediately.
4. The bullying perpetrator will meet with our school counsellor, a designated staff member and (if they are willing to cooperate) his/her parents to understand the seriousness of his/her actions (to include placing themselves in the victim’s shoes to appreciate the undesirable effects of the behaviour), and to learn appropriate means of changing behaviour.

FURTHER OPTIONS AND OUTCOMES:

1. The bully will be asked to genuinely apologize to the victim and/or, if the victim prefers, will sign a letter promising to avoid all future contact with the victim.
2. If feasible and if agreeable to the victim, mediation or Restorative Justice may be used.
3. Discipline may include suspensions leading to an expulsion.
4. Our counsellor may ask students to sign and adhere to a behaviour contract.
5. If feasible and if agreeable to the victim, both victim and bully will meet with a school counsellor to discuss the problem and brainstorm ideas for reconciliation.
6. After the incident has been thoroughly investigated and dealt with, faculty and counsellors will monitor both students (including regular “check-ins”) to ensure that bullying does not resume or re-occur.

Please refer to the **Prairie Spirit School Division Student Harassment Protocol** at:

[https://www.spiritsd.ca/files/safeschools/Student Harassment Protocol.pdf](https://www.spiritsd.ca/files/safeschools/Student%20Harassment%20Protocol.pdf)

INTERNET RESPONSIBLE USE POLICY:

The Hague High School Acceptable Use Policy restricts access to material that is inappropriate in the school environment. Although your student’s use of the Internet will generally be supervised by staff, we cannot guarantee that your child will not gain access to inappropriate material. There may be

additional kinds of material on the Internet that are not in accordance with your family values. We would like to encourage you to use this as an opportunity to have a discussion with your child about your family values and your expectation about how these values should guide your child's activities while they are on the Internet. All student access to the Internet must be for a specific, directed use that is approved by the subject teacher or computer lab administrator. If students are using chat lines or inappropriate websites, their Internet rights will be taken away for an indeterminate period of time.

CYBER BULLYING:

Cyber bullying is willful and involves recurring or repeated harm inflicted through the medium of electronic text.

Examples:

Continuing to send emails to someone who doesn't want to be contacted

Threats, sexual remarks, derogative labels (i.e., hate speech)

Publish personal contact information for their victims at websites.

Assuming the identity of a victim for the purpose of publishing material in their name that defames or ridicules them.

What to do:

Don't reply to messages from cyber bullies

Tell an adult you know and trust

Do not erase or delete messages from cyber bullies

Protect yourself

Checkout: <http://www.wiredsafety.com>

COUNSELLING:

Counselling services are provided at Hague High School as part of the Learning Support Services. The school counsellor is available for individual or group counselling, or to help facilitate referrals to Mental Health Services, and to support in school-wide prevention plans.

Referrals for counselling can be made by students, the student's parents or the school team. The counsellor will be in Hague approximately two days/week and the schedule will be posted on the counselling office door as well as being available at the school office. Counselling is confidential except in situations where there might be concern for student safety. The school counsellor is also a member of the PSSD Crisis Response (Critical Incident) Team.

SCHOOL CLEANLINESS:

We take pride in the appearance of our school. Caretakers are responsible for the maintenance of the building. However, everyone is responsible for school tidiness and cleanliness. Cooperation is required in keeping desks and shelves tidy, picking up papers and books and depositing garbage in proper receptacles. We also encourage the use of recycling bins. Our goal is to get everyone in the habit of always trying to leave things better than how they found them.

FOOD AND DRINK:

At Hague High we want to promote healthy lifestyles. It is always important to be active and healthy. Energy drinks are an example of an unhealthy beverage that is not permitted in our school.

Classrooms are not an appropriate place for food or drink during class time. Classroom teachers may allow students to have water in class so students should discuss this with their teachers. Students with special circumstances should discuss the situation with their teachers.

Hague High is also a **nut alert and scent alert** school. Many people have allergies of varying degrees to both nuts and scents. We will all make an effort to make Hague High a safe place for anyone who comes to our school.

CELL PHONES AND ELECTRONIC DEVICES:

Hague High School allows students in grade 11 & 12 to have cell phones in class (next year it will only be grade 12's and after that they will not be in class at all). Students will be allowed to use their cell phones in the hallways during breaks, before and after school and at noon. If cell phones are used without permission during class time, they will be held by the teacher for the remainder of the period and/or the rest of the day. If a second offense happens, the phone will be taken to the office for the remainder of the day. The administration may call home to have a parent pick it up if deemed necessary. If an emergency occurs and a student needs to use their phone during class they **MUST** discuss this with the teacher first.

Other electronic devices (MP3, Laptop, etc.) must be approved by the classroom teacher.

INAPPROPRIATE CELL PHONE USE:

- Sending friends text messages during class time.
- Sending or receiving test answers.
- Bullying or harassment via text messaging.
- Taking and/or distributing digital photos or videos of students.

EMERGENCY PRODEDURE:

- Parents who need to contact students in an emergency are directed to phone the main office at (306) 225-2232.
- Students who need to make a call during school hours may use the student phone or their cell phone if used in the hallway or commons area.

STUDENT DRESS CODE:

Students are expected to wear clothing **appropriate** for a school setting. **We ask students to practice common sense and modesty in their choices of what they wear to school. The following will be the guidelines that the administration will follow.**

Upper body wear must cover midriff (front and back), not be see through, and the chest area must be well covered.

- Dresses, skirts or shorts may be no shorter than fingertip length.
- All pants and slacks must be worn at the waist with no visible undergarments.

- No clothing advocating alcohol or drugs. Clothing that is suggestive, has a double meaning or innuendo, or suggests inappropriate ideas are unacceptable. Students may be required to wear the shirt inside out or change the shirt.
- The Administration will use their discretion in implementing the dress code, including reasonable accommodations on the basis of a student's religious beliefs or medical conditions.
- Headwear is allowed in the school, within reason. Students should be respectful and use common decency to know when it is appropriate to wear a hat and the type of hat that is appropriate for the situation (for example, a hat would not be appropriate if it became a safety issue in P.E., I.A., Home Ec., Science lab, etc...These decisions will be made at the discretion of the teacher). All headwear needs to be school appropriate: no profanity, no promotion of drugs or alcohol, no promotion of suggestive ideas.
 - a) The teacher can take away a student's hat when it becomes a distraction. If a student does not respect the teacher when asked to take off his/her hat, the issue is immediately brought to the office.
 - b) Hoods are not allowed because they interfere with teacher-student interactions.
 - c) No headwear during religious holidays or days of respect. Examples: Remembrance Day service, formal day, Christmas Dinner, during prayers, and national anthem. Also, no headwear allowed during formal assessments or exams.

This headwear policy will be on trial for the time being. Any complications or issues that arise will be addressed with the staff and is subject to change at any time.

BUS:

Students who ride the bus to and from school are expected to be respectful. A bus driver will report any misbehavior to the administration and it will be dealt with immediately. Continued issues on the bus may see the student lose the privilege of riding the bus to and from school and other arrangements will have to be made for transportation via parents/guardians.

BUS TRANSPORTATION:

All bus students will receive a brochure outlining busing guidelines. Please also refer to:

Busing guidelines can be found at:

<https://www.spiritsd.ca/files/transportation/Rural%20Busing%20Guidelines.pdf>

Student conduct may be found at:

<https://www.spiritsd.ca/files/app/804%20Student%20Conduct.pdf>

Severe weather and transportation guidelines may be found at:

<https://www.spiritsd.ca/files/app/805%20Closure%20-%20Severe%20Weather%20and%20Transportation%20PKG.pdf>

STUDENT DRIVING AND PARKING:

Students possessing a valid driver's license may, with parental approval, travel to and from school with a private vehicle. Parents and students assume all responsibilities when a student uses a private vehicle for travelling to and from school. Always ensure the safety of all persons when in the school zone and be especially cognizant of the fact that we are joined to an elementary school. Students are **not allowed to drive atv's, dirt-bikes, sleds, etc. to school at any time. Prairie Spirit School Division does not support students driving other students.**

SMOKING:

- Smoking on school or division property is prohibited by Provincial law. This applies to any student or adult. **Students who disobey this policy are subject to suspension.**
- Smoking paraphernalia/E-cigarettes/vaping is **not** allowed inside the school; therefore, matches, lighters and cigarettes will be confiscated and not returned.

DRUGS AND ALCOHOL:

Any student coming to school under the influence or who has drugs/alcohol on their person will be given a minimum three (3) day out-of-school suspension. All drugs/alcohol and drug paraphernalia will be confiscated and given to the R.C.M.P.

KNIVES OR WEAPONS

Knives or any item that could be considered a weapon are not permitted in the school and they will be confiscated immediately. The RCMP may be called.

DRIVER EDUCATION:

All students that are 15 years of age or older may register for Driver Education. Driver Education is housed at HHS and the program is contracted out through Prairie Spirit. Communication regarding Driver Education may be done through the Driver Education instructor. Appropriate student conduct is expected during instruction and a student may be withdrawn from the program by administration at any time.

REPORTING PERIODS:

Reporting periods are set out in the calendar. Interview dates have been set for parents and students to meet with teachers regarding success in classes. PowerSchool is available for parents to track student attendance and progress at any time. We encourage parents, students and teachers to be in contact if there are any concerns, questions or problems.

ASSESSMENT

Please refer to the Prairie Spirit School Division's Assessment and Learning Resources at:
<http://earning2learning.ca/>

COURSE REQUIREMENTS - GRADES 10, 11 AND 12 PROGRAM

Saskatchewan Ministry of Learning Credit Requirements

| Grade 10 | Grade 11 | Grade 12 |
|--|--|--|
| Minimum 8 credits | Minimum 16 credits | Minimum 24 credits (5 of which must be at the 30 level) |
| Compulsory courses are: ELA A10 ELA B10 History 10 Science 10 Workplace & Apprenticeship Math Foundations of Math & Pre-Calculus | Compulsory courses are: ELA 20 At least one of: Workplace & Apprenticeship Math 20 Foundations of Math 20 At least one of: History 20 Psychology 20 Law 30 At least one of: Biology 20 Chemistry 20 Physics 20 | Compulsory courses are: ELA A30 ELA B30 History 30 2 credits in arts education or practical and applied arts at level 10, 20, or 30. *Either Wellness 10, Phys Ed 20 or Phys. Ed 30 |

NOTE: Students have a responsibility for ensuring that they have both sufficient credits (24) and the necessary courses to graduate. This information is always available through the school office. Students needing support are asked to meet with Mr. Kirby to discuss their requirements to graduate.

Students new to Saskatchewan from other provinces must check with the school administration that credits have been transferred. Out of province students must provide original transcripts of marks for evaluation in assessing credit status. Saskatchewan Ministry of Learning will not accept copies of transcripts.

If students have questions regarding any Post-Secondary requirements or institutions, they are asked to meet with our Career Education teacher, Ms. Conway.

Hague High Awards Criteria

A. Awards Given Out On Awards Day (mid-June)

1. SRC Overall Achievement Award -
 - Active leadership in SRC activities
 - Organizational ability
 - Leadership
 - Time spent
 - Works cooperatively with all involved
 - **Determined by SRC advisor and staff**
2. Governor General's Medal –
 - Highest average from all Grade 11 and 12 marks based on the final transcript issued by Sask Learning.
 - Presented the following year.
 - **Determined by calculation.**
3. Outstanding Male Athlete Award – Div III -
 - Coaches rank their top three contributing members for each sport.
 - **Final decision made by all coaches and administration.**
4. Male Sportsmanship Award – Div III-
 - Demonstrates a good sportsmanlike attitude towards athletics in Phys. Ed classes as well as extra-curricular teams.
 - **Determined by coaches, Phys. Ed teachers, and administration.**
5. Outstanding Female Athlete Award – Div III-
 - Coaches rank their top three contributing members for each sport.
 - **Final decision made by all coaches and administration.**
6. Female Sportsmanship Award – Div III-
 - Demonstrates a good sportsmanlike attitude towards athletics in Phys. Ed classes as well as extra-curricular teams.
 - **Determined by coaches, Phys. Ed teachers, and administration.**
7. Outstanding Male Athlete Award – Div IV-
 - Coaches rank their top three contributing members for each sport.
 - **Final decision made by all coaches and administration.**
8. Male Sportsmanship Award – Div IV-
 - Demonstrates a good sportsmanlike attitude towards athletics in Phys. Ed classes as well as extra-curricular teams.
 - **Determined by coaches, Phys. Ed teachers, and administration.**
9. Outstanding Female Athlete Award – Div IV
 - Coaches rank their top three contributing members for each sport.
 - **Final decision made by all coaches and administration.**
10. Female Sportsmanship Award – Div IV-
 - Demonstrates a good sportsmanlike attitude towards athletics in Phys. Ed classes as well as extra-curricular teams.
 - **Determined by coaches, Phys. Ed teachers, and administration.**
11. Doris Fehr Memorial Trophy-
 - Top extra-curricular athlete in Division IV
 - **Determined by coaches and administration.**
12. Parent-Teacher Association Most Dedicated Student Award
 - Based on effort and desire to succeed.
 - Marks are NOT the determining factor.
 - **Determined by staff. One for each grade 7-12.**

13. Crystal Wagner Memorial Trophy –1 keeper
 - Given to a grade 11 student
 - Based on leadership, school citizenship, effort, attitude, participation in extra-curricular, support of peers, willingness to help others.
 - **Determined through an anonymous vote by the grade 11 class.**
14. Award for Academic Excellence
 - Based on marks up to the end of term 3.
 - Grades 10/11 (1 English, Soc. St., 1 Math, 1 Science, 3 grade level or higher electives)
 - i. **Determined by calculation of averages. Where there is a difference of .5% or less, multiple awards will be given.**
15. Yearbook Award –
 - Dedication to the production of the yearbook
 - **Determined by yearbook advisor and administration.**
16. Fine Arts Award – Div. IV
 - Excellence in Drama.
 - **Determined by Drama instructors and administration.**
17. Phys. Ed Award – Grade 12 student
 - Excellence in Phys. Ed classes throughout their grades 10-12 careers.
 - **Determined by Phys. Ed teachers and administration.**
18. Outstanding Female Academic Award – Grade 12 Award.
 - Highest average up to term 3 in 30 level subjects. Where possible, final marks will be used in the calculation instead of term 3 marks. (Eng., Soc. St., Math, Science, plus 2 electives)
 - **Determined by calculating averages. Where there is a difference of .5% or less, multiple awards will be given.**
19. Outstanding Male Academic Award – Grade 12 Award. –
 - Highest average up to term 3 in 30 level subjects. Where possible, final marks will be used in the calculation instead of term 3 marks. (Eng., Soc. St., Math, Science, plus 2 electives)
 - **Determined by calculating averages. Where there is a difference of .5% or less, multiple awards will be given**
20. Literary Award –
 - Has a passion for reading
 - Is willing to take risks and has shown growth in their reading abilities
 - Sets personal reading goals
21. P.J. Mufford Award – Grade 10 Award -
 - Student who most demonstrates the qualities of P.J.
 - Positive attitude, determination, effort, co-operation etc.
 - **Determined by teaching staff.**
22. Volunteer Award - Open to all students.
 - Top student volunteer
 - **Determined by teaching staff.**
23. Mark Fehr Memorial Award – Open to all students.
 - Student who most demonstrates Mark’s qualities. Having fun and enjoying a good joke, but never at the expense of others.
 - **Determined by teaching staff.**
24. Industrial Arts Award – Open to all IA students.
 - Student who demonstrates the qualities of enthusiasm and positive attitude towards IA.
 - **Determined by IA teacher and administration.**

25. Home Economics Award – The Grade 12 Home Ec. class
Open to all Home Ec. Students --
 - Student who demonstrates the qualities of enthusiasm and positive attitude towards Home Ec.
 - **Determined by Home Ec. teacher and administration.**
26. Mathematics Award – Grade 10-12
 - A combination of marks, overall effort, and attitude towards Mathematics.
 - **Determined by Math teachers and administration.**
26. English Award – Grade 12 -----TBA at the end of June
 - Presented to the student with the highest average in both semesters of grade 12 English Language Arts (Note: in the event of a non-accredited ELA 30 teacher, this award will be determined by achievement in terms (1,2, and 3.)
 - **Determined by calculation of average.**
27. Grade 11 Citizenship -
 - Citizenship and service to others.
 - Cooperation with students/staff.
 - Positive attitude.
 - **Determined by teaching staff.**

B. Awards Presented at Grad

1. Principal's Citizenship Award – Grade 12-
 - Citizenship and service to others.
 - Cooperation with students/staff.
 - Positive attitude.
 - In Memory of Crystal Wagner and Jacquie Culbert
 - **Determined by teaching staff.**
2. SCC scholarship award (\$300 scholarship)
 - Grade 12 student who attended Hague High for the entire year.
 - Honour roll student (80% +) based on English A30, B30, 1 science, 1 math, 1 social studies and 2 electives (all at the 30 level)
 - Must provide proof of acceptance to a post-secondary institution for the fall.
 - Student has not received other scholarships.
 - Involvement in extra-curricular activities is a factor.
 - No suspensions in current school year.
 - **Determined by teaching staff.**
3. Affinity Credit Union Proficiency Award (\$500 scholarship)
 - To a grade 12 student planning to attend a recognized post-secondary institution within two years of their graduation year.
 - Proof of attendance is required by Oct. 31st of the year attending.
 - Criteria includes:
 - i. Leadership
 - ii. Accomplishment
 - iii. Courtesy
 - iv. Maturity
 - v. Dependability
 - vi. Attitude toward school and course work.
 - vii. Citizenship
 - viii. Ability to get along with others
 - ix. Temperament
 - **Determined by teaching staff.**
4. English Award –
 - Has a love for literacy in all forms
 - Passionate and skilled in both reading and writing
 - Has gone above and beyond classroom expectations



PRAIRIE SPIRIT
SCHOOL DIVISION

Box 809 • 121 Collins Street
Warman SK CAN • S0K 4S0
Phone: 306-683-2800
Fax: 306-934-8221
www.spiritsd.ca

September 4, 2018

Dear Parent and/or Guardian:

Re: Community Threat Assessment and Support Protocol (CTASP)

Prairie Spirit School Division is committed to providing safe and caring learning environments in each of our schools.

As part of this commitment, Prairie Spirit works with other local school divisions and a variety of community organizations to put best safety and prevention procedures into place. This collaborative work, called the Community Threat Assessment and Support Protocol (CTASP), involves the entire community to support our safe schools and neighbourhoods.

As part of the protocol, we are committed to following established safety procedures in our schools. Whenever a student makes a significant threat to harm themselves or others, the school's Threat Assessment Team, comprised of school administrator, counsellor and School Resources Officer (RCMP/Police), will complete a threat assessment to determine the immediacy and the level of risk, in consultation with the Division's Caring, Healthy and Safe Schools team. The purpose of the assessment is to determine how best to support high-risk students so that their behavior does not become hurtful or destructive.

The protocol facilitates sharing of information between community organizations (for example, the Ministries of Social Services, Education and Justice, as well as local police services and other organizations) when a student may pose a risk of violence towards themselves or others.

All of our principals and vice-principals, as well as many other school leaders, have benefited from training in this area called *Violence Threat Risk Assessment (VTRA)*. Because of our shared understanding and commitment to safety, we are well equipped to intervene and respond to a student in crisis.

We will continue to work with you and with our community partners to provide safe and caring schools for our students.

If you have further questions about this protocol and our procedures, please contact your principal. For more information about our strategy for safe and caring schools, please go to our website: www.spiritsd.ca/safe-schools.

Sincerely,


Lori Jeschke
Director of Education