



Adult Learning Meeting Agenda

I. Reviewing Meeting Norms

- a) Start/end times
- b) Learning together with a solution-based mindset
- c) Agenda items
- d) Your role as a learner

II. A 3-Day Review

- a) You were with your full class today, and with ½ the class twice last week for the soft start. Please take a moment to consider the following questions:
 - i) Even though we've changed some routines and classroom configurations some things may have felt very similar to previous years. **What are some things that looked, sounded, felt the same?**
 - ii) You've been asked to make several changes to how you do your job. It's only been a few days, but **what are some positives you've seen come out of these changes?**
 - iii) During our PD during our prep week, Laura & Jesse invited you to post sticky notes highlighting some of your concerns heading into our learning with kids. **Now that we've been back at it for a few days, would there be some sticky notes you'd remove? Would there be new ones you'd add?**
 - iv) We can talk all day about the great things, but we also need to recognize hiccups and setbacks. **What are some things you will need to tweak or revamp because of what you saw this past week?**
 - v) **What was one highlight of your week?**

III. Long- and Short-Term Plans

- a) You will be given time to work on these during our Sept. 14th and Sept. 28th staff learning meetings.
- b) Templates and guiding questions are on the following page.

IV. Round Table Wrap Up

WHAT WILL SOMEONE LEARN
BECAUSE **YOU** ARE IN THE
ROOM?



LONG-TERM PLANNING:

Your long-term plans are yours; they need to fit your needs as a teacher, but they are also necessary if there is a sudden change and someone else needs to take over your role.

Expectations:

- A general plan is created for the entire school year that includes, but is not limited to:
 - A timeline
 - A list of outcomes that will be taught
 - An overview of your assessment strategies (they will likely vary depending on the subject(s))
- Please share an electric copy (scanned and e-mailed is fine if you are a pen & paper person) of the year plans with Jesse and I, along with the location of a physical copy (if you have created one. A physical copy is not mandatory)

Please have these submitted on or before Friday, October 2nd

BLENDED LEARNING / eLEARNING PLANNING

We currently have some teachers supporting learning from home as families decide if/when they will be sending their children back to school.

As part of your long-term plans, please have a plan in place for a switch to distance learning, knowing that it will not be optional if it ever comes to that. ***We have no indication whatsoever that this will be occurring, but we do know that it is one of the options the Ministry has indicated could happen if they see a need.***

Expectations:

- A general plan for **each** class/subject you are teaching that outlines how you will support learning from a distance. The plan should include ways you are:
 - Supporting kids that have access to technology
 - Supporting kids that have limited/no access to technology
 - Utilizing your selected platform (i.e. Google Classroom, SeeSaw)
 - Assessing student work and using your assessment to guide your teaching and inform their learning
 - Prioritizing outcomes to allow for time to learn
 - Combining curricula (if applicable)
 - Including parents/guardians in the learning process while maintaining your role as ~~classroom~~ teacher
 - Trying to bring side-by-side learning to your class when kids are spread apart
 - Accessing our LFs and SERTs (if applicable) for their support with your kids that may be considered vulnerable learners

Please have these submitted on or before Friday, October 2nd

Please note, there is no template for this work. Some people prefer Microsoft Excel, some prefer Word, others prefer pen and paper. Make this work for you while being detailed enough that a person could jump in and have a general idea of where the learning should be.