

OSLER SCHOOL

PARENT/STUDENT

RETURN TO SCHOOL

HANDBOOK

FALL 2021

STUDENTS ENTERING AND EXITING THE BUILDING

Students will enter the building through their assigned classroom entrance. These are the entrances assigned to the different classrooms:

East Doors: 2B, 2/3W, 3/4B

South Doors: K and 1C

Front Doors: 4B, 5C, 6CH

West Doors: 6/7M, 7B, 8L and 8/9 PK

Each class will have a designated meeting spot outside their assigned door where they will wait for their teacher who will invite them into the school. Designated meeting spots will be identified. Kindergarten to Grade 6 students are expected to wear their mask when they line up awaiting entrance to the school. Classrooms will enter the school via their assigned entry doors one class at a time waiting until the boot rack area is free of students from other classrooms before entering the building. Students are expected to sanitize their hands upon entering the building.

ARRIVAL AT SCHOOL

Bus students arrive around 8:35. Bus students in Kindergarten to Grade 3/4 can place their backpacks down by their classes' designated meeting spot and go enjoy the playground until the first bell. Bus students in Grade 4 – 9 will wait at their classes designated meeting spot until they are invited into the school by a school supervisor. Bus students will sanitize their hands as they enter the building. Bus students in Kindergarten to Grade 6 will wear their masks as they enter the school building. Non-bus students will be invited into the school at 8:51. At the 8:51 bell, they will line up at their respective classroom meeting places in preparation for entering the school. Students in Kindergarten to Grade 6 are required to wear their masks before entering the school. Teachers will meet their classrooms at the designated meeting spots and supervise their class as they enter the building. Students are required to sanitize their hands as they enter the school building.

If a student is late for class, they should enter the school through the front doors, wear their mask (if required), sanitize their hands, report to the office and then proceed to their classroom.

END OF DAY DISMISSAL

Town students and those students being transported by parents will be dismissed at 3:17. We ask that students be picked up promptly or that they return home promptly after school so supervisors can assist bus students. At this time, students in Kindergarten to Grade 6 are expected to wear their masks until they leave the school building. Bus students will be dismissed at 3:20. They are expected to wait for their bus in front of the school where there is staff to supervise them. At this time, all bus students are to put on a mask before they load a bus.

MASKS

At this time, Kindergarten – Grade 6 students (ie those students born in 2010 and later) are required to wear masks when they are in the school building. After our experience last year, Kindergarten to Grade 6 teachers now have great skill creating “mask breaks” outside of the school building. PE teachers are encouraged to start their year with outside classes. Kindergarten – Grade 6 students should keep their masks on their person (ie: on a lanyard or in their pocket) during recess so they can put it on to re-enter the building. Lanyards are on order to make this easy for all our students.

Because students in the Grade 6/7 split are born in 2009 and 2010, it is mandatory for all students in this classroom to wear a mask and follow the procedures outlined for those students born in 2010 and later.)

The division strongly recommends that Grade 7-9 students (ie: those students born in 2009 and earlier) wear masks in their classrooms and in gym classes but it is not mandatory at this time. Out of respect for students who cannot be immunized and with whom they share common areas like entrances, washrooms and hallways, Grade 7-9 students are again strongly recommended to wear masks in common areas of the school.

At this time, outside recesses and outdoor gym classes are mask-free zones for all students in our school. Masks are strongly recommended but not mandatory when Grade 8 and 9 students are being transported to and from Practical and Applied Arts at Valley Christian Academy

Staff are required to wear masks at all times unless they are alone in a work space.

Students and students are welcome to bring their own reusable cloth masks to school. Triple-layer masks are recommended. Neck tubes, gaiter masks or bandanas are not acceptable replacements for a mask. A clean reusable mask is encouraged for each day. Medical-grade disposable masks will be made available to students when needed and required. Face shields are not a replacement for masks.

In cases where there are medical reasons which prevent a student from wearing a mask, accommodations will be put in place. To start the process, please request the appropriate form from the school office and take it to your medical practitioner. Once the medical practitioner outlines parameters for mask wearing, classroom teachers and staff members will work with parents/caregivers to consider accommodations.

WASHROOMS

Every effort will be made to limit the number of students in a washroom. Visual instructions for proper hand washing will be displayed by every sink.

STUDENT ACCESS TO WATER

Osler students have access to a bottle filling station for refills. There is one in each hallway. Water fountains have been disabled. Students are asked to bring a reusable water bottle that is labelled with their name from home to school every day. This water bottle is for personal use and must not be shared with others.

RECESS

There will be two morning recess times with half of our students on the playground at a time. Teacher supervisors will monitor the students during the recess break. Students will be assigned areas on the playground given their grade level.

LUNCHTIME / SNACKS

Kindergarten to Grade 6 students who live in town are strongly encouraged to go home for lunch when possible. This is a wonderful way for a student to have a significant break from wearing a mask. All Grade 6-9 town students are expected to go home for the lunch time. Grade 6-9 town parents, please contact your child’s homeroom teacher if your child needs to stay for lunch at school on a given day. Lunch time and noon hour recesses will be staggered. The classes of 3/4B, 4B, 5C, 6C, 6/7C and 7B will eat lunch while Kindergarten, 1C, 2B, 2/3W, 8L and 8/9PK are outside. At the 12:30 bell, the classes will come inside if they are outside and will go outside if they are inside. Supervision at lunchtime will be provided by staff members. Food should not be shared amongst students.

CLASSROOM TREATS

Special food for birthdays and other occasions should be coordinated with your child’s classroom teacher. Please ensure the snacks are easy for the teacher to share with the class. At this time, parent volunteers are not allowed in our school.

HOT LUNCHESES

Our teachers have started planning hot lunches for this year. Please watch the upcoming newsletter for further information.

PICKING UP STUDENTS DURING THE SCHOOL DAY

Parents/caregivers who need to pick up their child(ren) at any time during the school day are asked to let the teacher know with an email before classes begin in the morning. Once you arrive at the school you can wait outside your child's designated pick up/drop off spot. If your child does not come out of the school at the appointed time, please feel free to contact the school office. (306-239-2077). You are also welcome to come to the school office to request that the office administrator contact the classroom so your child can be dismissed. You will be asked to wait at the office until your child meets you.

PARENT PICK UP & DROP OFF AT SCHOOL

Non bus students are to arrive at school around 8:51. Students are to be dropped off and picked up outside the building. If parents need to request permission to enter the school building, they must use the front door, sign in at the office and wear a mask. Parents and caregivers (including older siblings picking up elementary students) will meet their students at the designated classroom pick up/drop off area outside the school building.

TRANSPORTATION

All students (Kindergarten to Grade 12) riding buses are required to wear masks. Buses are to be cleaned and sanitized after each run.

PARENT AND VISITOR ACCESS TO THE SCHOOL BUILDING

Parents, guardians and visitors are allowed to enter the building through the main entrance. Every time a parent or visitor enter the building, they are required to sanitize their hands and to wear a mask. They need to report to the school office to sign in and complete a personal COVID pre-screening. This sign in is helpful should Saskatchewan Health Authority require information for contact tracing. Masks are available at the office upon request.

KINDERGARTEN

Home visits will not be possible at the start of this school year. Kindergarten family visits to the classroom will take place in small groups which include Kindergarten parents and their Kindergarten child only. Kindergarten students will begin in small groups to allow for a gentle introduction to the thrill of Kindergarten. This allows them to get to know their teacher, the school, routines, spaces, and classroom in small groups. More information about Kindergarten family visits and group starts will be sent out by Ms. Bymoer.

SHARED MATERIALS

All students will be responsible for their own school supplies. Learning materials that are shared amongst students during classroom lessons will be sanitized after each use. Students, under the direction of their classroom teacher, will sanitize Chromebooks and iPads after each use.

STUDENT ACCESS TO THE LIBRARY

The following procedures will allow all students access to resources in our wonderful library:

- Students should only be in the library under the supervision of their classroom teacher
- Students and staff should sanitize their hands every time they enter and exit the library
- There should only be students from one classroom in the library at any one time.

SHARED FACILITIES

At this time, the school is available for rental to community groups.

PREPARING FOR AN ILL STUDENT

Parents and caregivers should make a plan in case their child needs to be picked up early from school due to illness or if your child is ill in the morning. The motto for the school year continues to be **"Always have a Plan B for childcare."** As well, please ensure contact information is up to date with the school.

IF A STUDENT IS SICK

If a student is experiencing cold or flu-like symptoms (fever, cough, headaches, aches and pains, sore throat, chills, runny nose, loss of taste or smell, shortness of breath or difficulty breathing), they should not attend school. Just like in pre-COVID times, this is good practice. Parents/caregivers can contact HealthLine 811 for direction.

IF A STUDENT BECOMES SICK AT SCHOOL

Osler School has an isolation space for anyone with COVID-19 symptoms and who is waiting to be picked up by their parent, guardian or emergency contact. If a student is showing symptoms, they will wait in the room beside the administrative assistant's office. Students will be provided with a medical mask until they can be picked up if there are not already wearing a mask. Students will be supervised in this area. The student's parents/guardians will be contacted to pick up the student as soon as possible. If the parent/guardian is unavailable, the emergency contact will be notified by the school. The parents/guardian/emergency contact is asked to come to the main doors of the school to pick up their child. After the student has been picked up, the space will be cleaned and sanitized.

CONTACT TRACING

The Saskatchewan Health Authority plans to continue contact tracing where there is a case of COVID 19 in a school. More information will be provided once direction is given to school divisions.