



Rosthern Community School

RELATIONSHIPS COURAGE SUCCESS

Discovery and Imagination Wings Grade 7-12 Student Handbook

Box 820, 401 4th Avenue
Rosthern, SK S0K-3R0
(306) 232 4868

Principal: mitch.luiten@spiritsd.ca

Vice-Principal: andrea.foster@spiritsd.ca

MESSAGE FROM ADMINISTRATION

Welcome to Rosthern Community School! We are very excited to begin this school year welcoming students back into the classrooms of our beautiful new building! Rosthern Community School celebrates the wide variety of culture and tradition that is steeped in our town. We take pride in and work towards our three foundational words: *Relationships, Courage and Success* while maintaining a plan to create Lifelong LEARNERS...We are so proud to offer our students an engaging education with trusting educators. It is our mission to have every student feel welcomed, safe and a valued part of the Rosthern Community School family. Additionally, we strive to challenge our students to grow in his or her academic abilities. Below you will see our division and school directives for maintaining the optimal learning environment and processes. *My Prairie Spirit Classroom* encompasses all we do at Rosthern Community School to achieve Lifelong LEARNERS.

We hope that you find our website helpful and informative. All of the information we send out via email can also be found on this site. Our monthly newsletters are emailed to parents and we upload them to our website.

We are honoured to serve Rosthern Community School as administrators. It is a privilege to be a part of a community where parents, teachers and students care for each other and strive to build positive relationships that support academic and social growth.

Mitch Luiten Principal

Andrea Foster Vice-Principal

ENGAGEMENT
RELATIONSHIPS
RELEVANCE
RIGOUR

My Prairie Spirit Classroom

is diverse in world view, culture, language, gender identity, ability and interests and this is how we learn together.

All students participate in side-by-side learning opportunities with me several times a week in each subject area. Side-by-side learning opportunities include descriptive *next steps* feedback or reflective conversations.

In my classroom, 20% of the time consists of whole group teacher talk and 80% of the time is student talk (whole group, small group and independent self-talk).

My instruction includes opportunities for **all** students to construct knowledge, have choice in learning and experience explicit teaching and modelling of learning strategies that students can apply while exploring new ideas and concepts.

Learning opportunities support the wellbeing of **all** students and are characterized by high expectations, personal and purposeful application, collaborative learning environments, risk-taking to consider alternative instructional approaches and student choice.

Formative assessment and various forms of feedback (e.g. self, peer, adult, parents) strengthen and inform my classroom practices and support **all** learners in their progress toward their learning goals.

My teaching begins with big ideas, sharing them with students and teaching and relating parts (knowledge and skills) to the big ideas throughout the learning process. **All** students understand, articulate and can provide evidence of their growth towards the big idea.

At least once a month, I have opportunities to discuss the *next steps* in my personal learning efforts. This can occur through learning walks or collaborative learning with colleagues.

Strategic Planning Framework

In Prairie Spirit, our students and adults support one another, challenge one another and celebrate our learning together. We create environments where learners are able to inquire, discover, take risks and apply their learning in the real world. We are developing engaged citizens who demonstrate confidence, courage, empathy and commitment in shaping positive change for the benefit of all.

Prairie Spirit Aspirational Learning Goals
Learning for Life for All

Successful learners • Meaningful relationships • Innovative operations • Pride and joy in work

Prairie Spirit Learners	Prairie Spirit Readers	Prairie Spirit Writers	Prairie Spirit Mathematicians	Prairie Spirit Graduates
<ul style="list-style-type: none"> Read for pleasure, learning and growth. Calculate a lifelong love of reading. Read like a writer and write for a reader. 	<ul style="list-style-type: none"> Read like a writer and write for a reader. Believe in their ability to communicate and contribute. Write with confidence, demonstrating independence and interdependence. 	<ul style="list-style-type: none"> Read like a writer and write for a reader. Believe in their ability to communicate and contribute. Write with confidence, demonstrating independence and interdependence. 	<ul style="list-style-type: none"> Are accurate, efficient and flexible when working with numbers. Deal confidently and competently with everyday and new situations that demand the use of mathematical concepts. 	<ul style="list-style-type: none"> Have real choice after high school because they can collaborate, communicate, be creative, solve problems and engage as contributing citizens. Are confident to make choices for their future based on the broad areas of knowledge and learning skills they have acquired.

Observations

Products

How do we know...?

Conversations

Observations

Products

How do we know...?

Conversations

MY PRAIRIE SPIRIT CLASSROOM

It is diverse in world view, culture, language, gender identity, ability and interests and this is how we learn together.

SIDE-BY-SIDE **COLLABORATE** **BIG IDEAS** **CONSTRUCT**

NEXT STEPS **CHOICE** **ALL LEARNERS**

IMPROVEMENT **ASSESSMENT** **RELATIONSHIPS** **RELEVANCE** **RIGOUR**

ENGAGEMENT

PARENT **STUDENT** **STAFF**

RCS DREAM TEAM

Staff member	Role	E-mail
Megan Quinney	Administrative Assistant	megan.quinney@spiritsd.ca
Miranda Isaak	Administrative Assistant	Miranda.isaak@spiritsd.ca
Delanie Adams-Beavereye	Pre-Kindergarten	Delanie.adams-beavereye@spiritsd.ca
Karen Marsh-Hogan	Kindergarten	Karen.marsh-hogan@spiritsd.ca
Taralyn Ulliyott	Grade 1	taralyn.ullyott@spiritsd.ca
Jacquie Thiessen	Grade 2	Jacquie.thiessen@spiritsd.ca
Alicia Pritchard	Grade 2/3	Alicia.pritchard@spiritsd.ca
Heather Ens	Grade 3	Heather.ens@spiritsd.ca
Karen Lehmann	Grade 4	Karen.lehmann@spiritsd.ca
Dane Arntsen	Grade 4	Dane.arntsen@spiritsd.ca
Allysa Brewster	Grade 4/5	Allysa.brewster@spiritsd.ca
Amber Lehmann	Grade 5	Amber.lehmann@spiritsd.ca
Susan Hayward	Grade 6	susan.westmacott@spiritsd.ca
Jill Kakoske	Grade 7	Jillian.kakoske@spiritsd.ca
Dana Wood	Grade 8	Dana.wood@spiritsd.ca
Derek Bergen	Phys. Ed, Math	Derek.bergen@spiritsd.ca
Janice Born	PAA, Sr. ELA	Janice.born@spiritsd.ca
Evan Derksen	Sr. Math	Evan.derksen@spiritsd.ca
Zlatan Cilimdžić	Phys. Ed, Math	Zlatan.cilimdžić@spiritsd.ca
Brenden Kroeger	Phys. Ed, Sr. Science	Brenden.kroeger@spiritsd.ca
Liana McKinley	Sr. History, ELA, Math	Liana.mckinley@spiritsd.ca
Camille Oberhofer	ELA, Social	Camille.oberhofer@spiritsd.ca
Tiffany Crouch	ELA, Social	Tiffany.crouch@spiritsd.ca
Patrick Wills	I.A. Robotics, Math	Patrick.wills@spiritsd.ca
Richard Zwarich	I.A., MY Science	Richard.zwarich@spiritsd.ca
Joni Blanchard	Educational Associate	Joni.blanchard@spiritsd.ca
Eva Chatlain	Educational Associate	Eva.chatlain@spiritsd.ca
Allison Esperance	Educational Associate	Allison.esperance@spiritsd.ca
Cindy Klassen	Educational Associate	Cindy.klassen@spiritsd.ca
Tanya Koslowski	Educational Associate	Tanya.koslowski@spiritsd.ca
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Elaine Stobbs	Educational Associate	Elaine.stobbs@spiritsd.ca
Tammy Weightman	Educational Associate	Tammy.weightman@spiritsd.ca
Patti Werschner	Educational Associate	Patti.werschner@spiritsd.ca
Kristen Block	SERT	Kristen.block@spiritsd.ca
Brenda Epp	SERT	Brenda.epp@spiritsd.ca
Sara Michalchuk	Guidance Counsellor	sara.michalchuk@spiritsd.ca
Eric Willie	Head Caretaker	Eric.willie@spiritsd.ca
Nathan Buller-Kormas	Assistant Caretaker	Nathan.buller-kormos@spiritsd.ca
Sharon Blocha	Evening Caretaker	sharon.blocha@spiritsd.ca
Mitch Luiten	Principal	Mitch.luiten@spiritsd.ca
Andrea Foster	Vice-Principal	Andrea.foster@spiritsd.ca
Tracey Young	Deputy Director	Tracey.young@spiritsd.ca
Bus Drivers	Dave Rudolph, Tina Hamm & Rod Rudolph	

RCS LOCATIONS**EXPLORATION**

120	Pre-Kindergarten	Mrs. Adams-Beavereye
121	Kindergarten	Mrs. Marsh-Hogan
126	Grade 1	Mrs. Ulliot
122	Grade 2	Mrs. Thiessen
127	Grade 2/3	Mrs. Pritchard/Mrs. Adams-Beavereye
129	Grade 3	Mrs. Enns
128	Learning Community, 128.1 Collaborate	

DISCOVERY

216	Grade 4	Mrs. K Lehmann/Mr. Arntsen
214	Grade 4/5	Mrs. Brewster
210	Grade 5	Mrs. A Lehmann
209	Grade 6	Mrs. Hayward
205	Science Lab	Mr. Kroeger
204	Grade 8	Mrs. Wood
211	Inquiry Studio, 215 Connect, 212 Learning Community	

IMAGINATION

220	Computer Lab	Mr. Zwarich
221	Grade 9	Mr. Bergen
224	Grade 9	Mrs. Crouch/Mrs. Oberhofer
227	High school	Ms. McKinley
229	High school	Mr. Derksen
222	Learning Community, 223 Collaborate, 228 Collaborate	

INNOVATION

150	PAA	Mrs. Born/Mrs. Crouch
152	Arts/Grade 7	Ms. Kakoske
156	IA/ Grade 7	Mr. Wills
159	IA Lab	
133	LRC, 200 LRC, 200.1 Cultural Room	

OFFICES

103	Reception	Mrs. Isaak, Mrs. Quinney
104	Principal	Mr. Luiten
105	Vice-Principal	Mrs. Foster
108	Counselor	Mrs. Michalchuk
119	SERT	Mrs. Block
206	SERT	Mrs. Epp
135.1	Gym Office	Mr. Cilimdzie

2020-2021 RCS SCHOOL CALENDAR

AUGUST

Monday, August 24th – 31st Teacher Prep/PD/General Assembly Days (No classes)

SEPTEMBER

Tuesday, Sept. 1st **First day of classes**
 Monday, Sept. 7th No School – Labour Day
 Tuesday, Sept. 8th First Day of Classes T/Th, W/F Soft Start
 Friday, September 25th Terry Fox Day
 Wednesday, Sept. 30th Orange Shirt Day

OCTOBER

Monday, Oct. 12th No School - Thanksgiving Day
 Friday, Oct 16th Circle Letters
 Monday, Oct 26th No School – Prep Day/PD
 Wednesday, Oct 28th Learning Conferences

NOVEMBER

Friday, Nov. 9th- 11th No School – Statutory Holiday
 Thursday, Nov. 19th **Progress Report #1 (Grades 1-12)**
 Monday, Nov. 23rd No School – Day in Lieu

DECEMBER

Friday, Dec. 11th Circle Letters
 Thursday, Dec. 17th Christmas Concert & Banquet
 Friday, Dec. 18th Last Day of Classes before the Christmas Break

JANUARY

Monday, Jan. 4th Classes resume
 Monday, Jan. 25th -28th Exam week
 Friday, Jan. 29th No School - Prep Day

FEBRUARY

Monday, Feb. 4th **Progress Reports #2 (K, 7-12)**
 Monday, Feb. 15th – 19th No School - Family Day/Winter Break
 Wednesday, Feb. 24th Pink Shirt Day

MARCH

Friday, March 5th Circle Letters
 Monday, March 8th No School – Prep Day/PD
 Thursday, March 11th **Progress Reports #2 (Grades 1-6)**
 Wednesday, March 24th Learning Conferences
 Monday, March 29th No School – Day in Lieu

APRIL

Friday, April 2nd - 9th No School - Spring Break
 Thursday, April 15th **Progress Reports #3 (7-12)**

MAY

Friday, May 7th No School – Prep Day/PD
 Friday, May 21st Circle Letters
 Monday, May 24th No School – Statutory Holiday
 Friday, May 28th RCS Grade 12 Graduation 2021

JUNE

Monday, June 7th No School – Prep Day
 Tuesday, June 15th RCS Awards
 Monday, June 21st National Aboriginal Day
 Wednesday June 23rd -28th Exam Week
 Monday, June 28th **Last Day of School/Final Progress Reports (K-12)**

GENERAL INFORMATION

DAILY BELL SCHEDULE

8:45 am First Bell

8:50 am Start of School Day

10:57 am-11:10 am Recess

12:15-12:55 pm Lunch

12:55 pm Warning Bell

1:00 pm Class Starts

3:08 pm End of School Day

** Thank-you for sending your child to school at the first bell.*

RCS ATTENDANCE, ARRIVAL & EXPECTATIONS

The safety of your child is our first priority. Please call in any absences and lates to the office.

School Arrival: Students should arrive at school no earlier than 15 minutes before classes begin, unless they are arriving for a teacher-supervised activity.

Entering the School: Students will enter/leave the school in the designated boot rooms on the north side of the school.

Discovery Wing Entrance: Grade 7 & 8: Boot room 130

Imagination Wing Entrance: Grade 9-12: Boot room 153

Morning Arrival: During the cold months of winter, students will have the opportunity to come indoors upon their arrival at school in the morning. If students arrive before 8:40 a.m., they should wait quietly in the boot rooms.

TWO SHOES

We take pride in the cleanliness of our school! Thank-you for sending an indoor (non-marking soles) and outdoor shoes. This is a **Grade 7 & 8 expectation** while still encouraging our Grade 9-12 students to wear proper and clean footwear at all times.

LUNCHTIME EXPECTATIONS

Discovery Wing: Grade 7 & 8 students

Students may go home or eat in the Discovery Wing - Room 202.

Imagination Wing: Grade 9-12 students

Students may go home or eat in the Imagination Wing - Room 222.

Students will have the opportunity to purchase their lunch from our School Store *Huskies Café*.

Microwaves are also available to this age group of students.

Eating at school is a privilege and students will be expected to follow the guidelines.

PEANUT/NUT ALERT SCHOOL

We are a nut free school! Thank-you for reading labels carefully and not sending items to school that contain or may contain any nuts.

STUDENT FEES

Discovery Wing (Grade 7&8):

No School Supply Fee: Students purchase their own school supplies from their class list.

\$20 Student Activity Fee: All students will be required to pay this fee at registration time.

\$10 Athletic Fee: each sport a student participates in will collect the athletic fee.

Imagination Wing (Grade 9-12):

No School Supply Fee: Students purchase their own school supplies from their class list.

\$20 Student Activity Fee: All students will be required to pay this fee at registration time.

\$20 Athletic Fee: this fee is required for each sport they participate in.

\$120 Football Fee: All participants in football are required to pay this fee.

Students may be requested to assist in paying for other school trips and events approved by the administration.

All fees are to be submitted to the office.

ACADEMIC INFORMATION

Grades 7 - 8: All subjects offered all compulsory and all students have a full timetable with no spares. Grades 7-8 have some optional courses.

Grade 9: All subjects are compulsory and students have no spares.

Grade 10: All subjects are compulsory and students have no spares.

Grade 11: ELA20, History 20, One 20- level Math, and One 20-level Science. Students must also take elective subjects for a total of 16 credits. Five must be at a 20-level for Grade 11 standing.

Grade 12: ELA A30, ELA B30, and History 30. Students must have a total of 24 credits for graduation. Five must be at the 30-level for Grade 12 standing.

GRADE PROMOTION

Grades 7, 8, 9: Students normally spend one year in each grade. Parents of students identified as “at risk” for completion of the learning outcomes, for their grade, will be contacted by the school at the end of the second term to begin a conversation that may include retention. A final decision will be made at the end of the year.

Grades 10, 11, 12: Students’ progress on a per subject basis not on a per year basis (i.e., once the Departmental requirements, number of credits and compulsory subjects of one grade are completed, the student can proceed from there.)

PROGRESS REPORTS

Grades 7-12: November 19, February 4, April 15, June 28

CIRCLE OF INTERVENTION LETTERS

Grades 7-12: October 2, December 11, March 5, May 21.

These letters take place during reporting periods. It is a unique way for RCS teachers to communicate with students and parents any concerns with attendance, participation and if many assignments are falling past due dates.

LEARNING CONFERENCES:

Grades 7-12: October 28 & March 24

These are opportunities for students and parents to discuss their learning progress. Should concerns arise that a student is struggling in a particular course, that teacher will be in contact with the parents via email, telephone, or letter.

ACADEMIC DISHONESTY

Academic dishonesty will have consequences that vary from a mandatory alternate assignment to removal from the course, depending on the circumstances of the incident. The assessment in question also needs to be redone. The consequences will be at the discretion of the administration and the course instructor. Plagiarism is considered cheating. Plagiarism is when a student uses another person's ideas or words and does not give the author credit.

RCS AWARDS

A variety of awards are given out to deserving students in June each year. Criteria for awards will be established by school staff, and selections will be made by staff committees (with the exception of awards that are sponsored entirely by outside agencies).

GRADUATION POLICY

Graduation exercises are a school activity, and they are generally held on the Friday evening after the long weekend in May.

Students eligible for graduation must:

- Be registered in sufficient credits to graduate.

- A minimum of 45% at the end of term 3 in required courses.

- Be under 22 years of age.

Exercises include a banquet and a graduation program. The graduating class in cooperation with a staff advisor plans school-based graduation activities. Any other "after-grad" will not be considered a school-sponsored activity.

The graduating class is permitted to sponsor fund-raising projects during the year to help defray the costs of the exercises. All monies fundraised through the school belong to the school.

Valedictorian Selection: RCS staff will generate a list of eligible candidates for the graduating class to vote on. Criteria for eligibility will focus around academics, attitude, and school/community involvement.

BEHAVIOR EXPECTATIONS

At RCS, we have four overarching expectations that we believe foster a safe and productive learning environment for all students. We expect that:

1. Students will arrive in class on time with their books and materials.
2. Students will attend to the lesson, and will not disrupt or interfere with the teaching or learning in the classroom.
3. Students will be respectful and speak with common courtesy to all individuals in the room, and elsewhere in the school. School-appropriate language will be used at all times. Profanity will not be tolerated.
4. Students will comply with all reasonable requests, whether from teachers, EAs, substitute teachers or other support staff, in an appropriate manner and time frame.
5. Students will respect the building and all items/property within it. We ask that students take pride in their school.

Should these basic expectations not be met, RCS firmly believes that discipline is first and foremost handled most effectively by the classroom teacher. Should a situation arise that is persistent in nature, the following protocol will be followed:

1. Situation dealt with at the classroom level.
2. The student is referred for an administrative visit.
3. The student may be suspended from the class for three periods. The student will be scheduled into another class with work provided by the subject teacher. Parents will be notified.
4. The student and their parents will meet with the teacher and administration to come to an understanding on how best to deal with the ongoing situation. Referral to the school counsellor will be made.

COMMUNICATION PROTOCOL

If students or parents have concerns or questions about an issue at school, please follow this communication process:

1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the principal is to be contacted.
3. If the matter remains unresolved, the parent may request a meeting with the superintendent.
4. If further discussion is required, the parent may ask to meet with the Director of Education.
5. Finally, the parent may request the issue be heard by the Board of Education.

DRESS CODE

The School encourages healthy lifestyles and choices. The clothing of students and staff should not distract from teaching and learning. The atmosphere in the school should be free from disruptions caused by distracting, revealing, overly suggestive or otherwise offensive clothing. Dress code guidelines apply to all members of the school during the day and at all school activities. Guidelines include:

- No shirts or tops exposing the stomach or low necklines
- No underwear exposed (boxers, bras, thongs, etc.)
- No clothing displaying obscene or inappropriate graffiti, or advocating alcohol or drugs
- Footwear must be worn at all times. Shoes with wheels are not allowed. We encourage students to have indoor shoes for PE classes.
- Hats/toques to be worn at the discretion of the classroom teacher. However, no hoods are allowed.
- No sunglasses allowed indoors
- Dresses, shirts and shorts must be school appropriate
- Guidelines apply to all school events, including dances.

Students in violation will be asked to cover up with a suitable item found in the lost and found, or to turn offensive shirt inside out. Students may be asked to return home and dress in accordance with the school code. Repeat offences indicate defiance of school policy and will be dealt with by school administration.

CELL PHONES

Grades 7 & 8 are not permitted cell phones in the school. Any students in these grades will have them confiscated and left at the office.

Grades 9-12 students will leave their cell phone in their locked locker. Phone use will be restricted to school breaks, unless specific permission is granted by a staff member. Cell-phones will be confiscated by school staff if used inappropriately or in violation of teacher instructions. *Parents are reminded that they should contact the school office should they need to get in touch with their children.*

INTERNET ACCEPTABLE USE PROCEDURES FOR STUDENTS

Access to the Internet is an individual privilege, not a right. Any student who violates these guidelines or any other code of conduct outlined by an individual school will have his or her access removed for such period of time as is deemed appropriate by a teacher, the teacher librarian or school administrator.

DRUG, ALCOHOL, AND TOBACCO USE

Students are not permitted to use tobacco products or vaping devices on school property or within direct sight of the school.

Students are not permitted to possess, use, or be under the influence of any drug (including marijuana and alcohol).

EXTRA-CURRICULAR ACTIVITIES & FIELD TRIPS

Extra-curricular activities and school trips are a privilege to attend and all school rules apply to both. Course academic trips are considered compulsory and attendance is mandatory.

Participation in extra-curricular activities or field trips may be withheld if students fail to meet academic expectations.

BICYCLES AND SKATEBOARDS

Bikes, skateboards and similar modes of transportation are to be used to get to and from school only. During the school day, including the noon hour, they should not be used on or near the school property for any other purpose.

LOCKERS

Lockers are school property and the school reserves the right to inspect lockers at any time. Wherever possible, each student will be assigned an individual locker. Only authorized locks may be used and a record of the combination must be kept in the office. The school is NOT responsible for articles missing from lockers. Students are advised to make certain that lockers are locked at all times and are advised not to give out their lock combinations to any other students. Students will be required to clean out their lockers on the designated day at the end of June. The school will not be responsible for any articles left in the lockers after that time.

SCHOOL SURVEILLANCE

RCS is equipped with surveillance cameras within the school building itself as well as around the outside areas. Please be aware that these cameras are on 24 hours a day.

PARENTS DRIVING FOR SCHOOL FUNCTIONS

According to PSSD policy, parental volunteers, approved by school administration, are permitted to transport students for school events. A criminal record check is required. It is recommended that they carry \$1,000,000 liability insurance on their package policy. **It is school policy for students to not transport other students unless specific arrangements have been made through school administration.**