



Rosthern Community School

RELATIONSHIPS COURAGE SUCCESS

Exploration and Discovery Wings Pre-Kindergarten – Grade 6 Student Handbook

Box 820, 401 4th Avenue
Rosthern, SK S0K-3R0
(306) 232 4868

Mrs. Foster, principal: andrea.foster@spiritsd.ca
Ms. Laroque, vice-principal: charmain.laroque@spiritsd.ca

MESSAGE FROM ADMINISTRATION

Welcome to Rosthern Community School! We are very excited to start this school year! Rosthern Community School celebrates the wide variety of culture and tradition that is steeped in our town. We take pride in and work towards our three foundational words: **Relationships, Courage and Success** while maintaining a plan to create **LEARNERS FOR LIFE**...We are so proud to offer our students an engaging education with trusting educators. It is our mission to have every student feel welcomed, safe and a valued part of the Rosthern Community School family. Additionally, we strive to challenge our students to grow in their academic abilities. Below you will see our division and school strategic plan that provides directives for maintaining the optimal learning environment and processes. *My Prairie Spirit Classroom* encompasses all we do at Rosthern Community School to achieve LEARNERS FOR LIFE.

We hope that you find our website helpful and informative. All of the information we send out via email can also be found on this site. Our monthly newsletters are emailed to parents, and we upload them to our website.

We are honoured to serve Rosthern Community School as administrators. It is a privilege to be a part of a community where parents, teachers and students care for each other and strive to build positive relationships that support academic and social growth.

Mrs. Andrea Foster Principal

Ms. Charmain Laroque Vice-Principal

PRAIRIE SPIRIT SCHOOL DIVISION STRATEGIC PLAN FRAMEWORK 2023-2026

OUR VISION: Learners for Life

OUR MISSION: Inspiring a lifelong love of learning

OUR VALUES: Learning, Inclusiveness, Collaboration, Leadership, Commitment

OUR 2023 - 2026 STRATEGIC GOALS:

- Successful Learners:**
 1. Increase student student programming
 2. Offered learning supports for all students
 3. Increase student academic achievement through differentiated instruction, learning and writing
 4. Foster student mental health and well-being
 5. Activate the spirit of inquiry through the National and Alberta Post-12 Program
- Safe Relationships:**
 1. Promote a diverse, equitable and inclusive environment that benefits all learners
 2. Increase communication and engagement with students, community and staff
- Pride and Joy in Work:**
 1. Foster staff confidence in instructional and teaching skills and knowledge
 2. Foster a caring, healthy and safe workplace that supports mental health and well-being
- Innovative Stewardship:**
 1. Increase equity through informed advocacy
 2. Strengthen the effectiveness of operational services and infrastructure

OUR ASPIRATION:

In Prairie Spirit, students and adults learn in creative ways, embracing community as their classroom. We support one another, challenge one another and celebrate our learning together.

We are developing engaged citizens with confidence, courage, empathy and commitment in shaping positive change. We create environments where learners can inquire, take risks and apply their learning in the real world.

Prairie Spirit Learners: Are active participants in the classroom, school and community where engagement and a sense of belonging are both nurtured and promoted so all students achieve their learning goals regardless of gender, culture, and race.

Prairie Spirit Readers and Writers: Have a lifelong passion for reading – be it for pleasure, learning or growth. They are effective communicators as future scholars and citizens, expressing their written ideas and knowledge with confidence.

Prairie Spirit Mathematicians: Are effective and accurate when working with numbers, with the confidence to solve current and future problems involving mathematical concepts.

Prairie Spirit Graduates: Communicate and collaborate as active and engaged citizens, with the confidence to make choices for their future as a result of a high quality education. As Treaty people, all graduates model and practice Truth and Reconciliation.

PRAIRIE SPIRIT SCHOOL DIVISION STRATEGIC PLAN FRAMEWORK 2023-2026

PRAIRIE SPIRIT SCHOOL DIVISION
Learners for Life

My Prairie Spirit Classroom is diverse in world view, culture, language, gender identity, ability and interests and this is how we learn together.

All students participate in side-by-side learning opportunities with me several times a week in each subject area. Side-by-side learning opportunities include descriptive next steps feedback or reflective conversations.

In my classroom, 20% of the time consists of whole group teacher talk and 80% of the time is student talk (whole group, small group and independent self-talk).

My instruction includes opportunities for **all** students to construct knowledge, have choice in learning and experience explicit teaching and modelling of learning strategies that students can apply while exploring new ideas and concepts.

Learning opportunities support the wellbeing of **all** students and are characterized by high expectations, personal and purposeful application, collaborative learning environments, risk-taking to consider alternative instructional approaches and student choice.

Formative assessment and various forms of feedback (e.g. self, peer, adult, parents) strengthen and inform my classroom practices and support **all** learners in their progress toward their learning goals.

My teaching begins with big ideas, sharing them with students and teaching and relating parts (knowledge and skills) to the big ideas throughout the learning process. **All** students understand, articulate and can provide evidence of their growth towards the big idea.

At least once a month, I have opportunities to discuss the next steps in my personal learning efforts. This can occur through learning walks or collaborative learning with colleagues.

E N G A G E M E N T
ASSESSMENT INNOVATION RELATIONSHIPS RELEVANCE RIGOUR

RCS COMMITMENTS

Rosthern Community School

Our Commitments



STUDENT CONDUCT

We commit to setting, modeling, and maintaining high expectations for all of our students – we believe in empowering students to be respectful and collaborative leaders. We will help to foster growth and development through the use of graduated privileges and responsibilities.

STUDENT GROWTH

We commit to nurturing and celebrating growth in each and every student – this includes academic, social, emotional, and personal growth that recognizes the individuality of each student in our school. We will encourage each student to demonstrate independence and perseverance on their journey to individual success.

OUR BUILDING

We commit to taking pride in our school, showing respect for the spaces that we share, and instilling a sense of ownership in our students – this requires a commitment to consistency and honest communication.

STAFF

We commit to creating a family that values teamwork, knowing, and respecting each other, spending quality time together, and collaborating as colleagues.

ADULT GROWTH

We commit to ongoing personal and professional learning that strengthens our collective efficacy – we will learn from each other, support one another, and be flexible to work outside of our comfort zones.

OUR TRADITIONS

We commit to creating a unified school community that values open communication, acknowledges past traditions, and focuses on the development of a diverse school culture.

RCS DREAM TEAM

Staff Member	Role	Email
Miranda Isaak	Administrative Assistant	miranda.isaak@spiritsd.ca
Patti Werschner	Administrative Assistant	patti.werschner@spiritsd.ca
Susan Hayward	Pre-Kindergarten	susan.westmacott-hayward@spiritsd.ca
Karen Marsh-Hogan	Kindergarten	karen.marsh-hogan@spiritsd.ca
Taralyn Ulyyott	Grade 1	taralyn.ulyyott@spiritsd.ca
Jacque Thiessen	Grade 1-2	jacque.thiessen@spiritsd.ca
Karen Lehmann	Grade 2	karen.lehmann@spiritsd.ca
Heather Ens	Grade 3	heather.ens@spiritsd.ca
Keith Mitchell	Grade 3-4	keith.mitchell@spiritsd.ca
Lukas Cardinal	Grade 4	lukas.cardinal@spiritsd.ca
Dane Arntsen	Grade 5	dane.arntsen@spiritsd.ca
Riley Weibe	Interning Teacher	riley.weibe@spiritsd.ca
Amber Lehmann	Grade 5-6	amber.lehmann@spiritsd.ca
Kristen Block	Grade 6	kristen.block@spiritsd.ca
Dan Klebeck	Grade 7	daniel.klebeck@spiritsd.ca
Jill Kakoske	Grade 7-8	jillian.kakoske@spiritsd.ca
Dana Wood	Grade 8	dana.wood@spiritsd.ca
Derek Bergen	Grade 9	derek.bergen@spiritsd.ca
Boden Young	Interning Teacher	boden.young@spiritsd.ca
Brenden Kroeger	Grade 10 & Sr Science	brenden.kroeger@spiritsd.ca
Evan Derksen	Grade 11 & Sr Math	evan.derksen@spiritsd.ca
Liana McPhail	Grade 12 & Sr History/ELA	liana.mckinley@spiritsd.ca
Zlatan Cilimdzcic	Phys Ed	zlatan.cilimdzcic@spiritsd.ca
Maegan Linklater	Interning Teacher	maegan.linklater@spiritsd.ca
Shealyne Fehr	Practical and Applied Arts	shealyne.fehr@spiritsd.ca
Patrick Wills	Practical and Applied Arts	patrick.wills@spiritsd.ca
Susan Cox	LST	susan.cox@spiritsd.ca
Allysa Brewster	LST	allysa.brewster@spiritsd.ca
Eva Chatlain	Educational Associate	eva.chatlain@spiritsd.ca
Allison Esperance	Educational Associate	allison.esperance@spiritsd.ca
Shannon Folliet	Educational Associate	shannon.folliet@spiritsd.ca
Cindy Klassen	Educational Associate	cindy.klassen@spiritsd.ca
Nikki Knoll	Educational Associate	nikki.knoll@spiritsd.ca
Tanya Koslowski	Educational Associate	tanya.koslowski@spiritsd.ca
Nadine Regier-Loeppky	Educational Associate	nadine.reiger-loeppky@spiritsd.ca
Elaine Stobbs	Educational Associate	stobbs.elaine@spiritsd.ca
Tammy Weightman	Educational Associate	tammy.weightman@spiritsd.ca
Patti Werschner	Educational Associate	patti.werschner@spiritsd.ca
Marie Hildebrandt	School Counsellor	marie.hildebrandt@spiritsd.ca
Nathan Buller-Kormas	Head Caretaker	nathan.buller-kormos@spiritsd.ca
Limwell Mantuana	Assistant Caretaker	limwell.mantuana@spiritsd.ca
Sharon Blocha	Evening Caretaker	sharon.blocha@spiritsd.ca
Charmain Laroque	Vice-Principal	charmain.laroque@spiritsd.ca
Andrea Foster	Principal	andrea.foster@spiritsd.ca
Paul McTavish	Superintendent	paul.mctavish@spiritsd.ca
Bus Drivers	Dave Rudolph, Tina Hamm & Eric Willie	

RCS LOCATIONS

EXPLORATION

120	Pre-Kindergarten	Mrs. Hayward
121	Kindergarten	Mrs. Marsh-Hogan
126	Grade 1	Mrs. Ulliyott
122	Grade 1-2	Mrs. Thiessen
127	Grade 2	Mrs. K. Lehmann
129	Grade 3	Mrs. Ens
119	Grade 3-4	Mr. Mitchell
128	Learning Community, 128.1 Collaborate	

DISCOVERY

214	Grade 4	Mr. Cardinal
216	Grade 5	Mr. Arntsen, Mr. Weibe
210	Grade 5/6	Mrs. A. Lehmann
209	Grade 6	Mrs. Block
205	Grade 10	Mr. Kroeger
204	Grade 7-8	Mrs. Kakoske
211	Inquiry Studio, 215 Connect, 212 Learning Community	

IMAGINATION

220	Grade 7	Mr. Klebeck
221	Grade 8	Mrs. Wood
224	Grade 9	Mr. Bergen, Mr. Young
227	Grade 12	Ms. McPhail
229	Grade 11	Mr. Derksen
222	Learning Community, 223 Collaborate, 228 Collaborate	

INNOVATION

150	PAA	Ms. Fehr
152	Arts	
156	IA	Mr. Wills
159	IA Lab	Mr. Wills
133	LRC, 200 LRC, 200.1 Cultural Room	

OFFICES

103	Reception	Mrs. Isaak, Mrs. Werschner
104	Principal	Mrs. Foster
105	Vice-Principal	Ms. Laroque
108	Counselor	Mrs. Hildebrandt
119	LST	Ms. Cox
206	LST	Mrs. Brewster
135.1	Gym Office	Mr. Cilimdžić, Ms. Linklater

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cf2024-2025 RCS SCHOOL CALENDAR

SEPTEMBER

Tuesday, Sept. 3
Thursday, Sept. 12

First day of classes: Semester 1
RCS Assembly: Literacy, Orange Shirt Day, Meet the Family Picnic BBQ
Under the Lights Football Game
No School: PD/Prep Day for Teachers
Picture Day
RCS Buddies Day
No School: Truth and Reconciliation Day

Monday, Sept. 23
Thursday, Sept. 26
Friday, Sept 27
Monday, Sept. 30

OCTOBER

Thursday, Oct 10
Friday, Oct 11
Monday, Oct. 14
Monday, Oct. 21
Thursday, Oct 24
Friday, Oct. 25
Wednesday, Oct 30

Circle Letters (Gr. 7-12)
No School – Prep Day
No School - Thanksgiving Day
Scholastic Book Sale all week
Learning Conferences Grade 1-12, RCS Buddies Day
No School – Day in Lieu
Picture Re-take Day

NOVEMBER

Friday, Nov. 8
Monday, Nov. 11
Friday, Nov. 22
Friday, Nov. 29

No School – Prep Day
No School – Statutory Holiday
Progress Report (Grades 7-12)
RCS Buddies Day

DECEMBER

Monday, Dec. 2
Friday, Dec. 6
Friday, Dec. 13
Thursday, Dec 19
Friday, Dec. 20

No School - RCS PD/Prep Day
Progress Reports (Grades 1-6)
Circle Letters (Grade 7-12)
Christmas Concert Grades K-3
Last Day of Classes, RCS Assembly: Relationships, RCS Buddies Day

JANUARY

Monday, Jan. 6
Friday, Jan 17
Fri-Thurs., Jan. 24-30
Friday, Jan. 31

Classes resume
RCS Buddies Day
Grade 10-12 Exams
No School - Prep Day

FEBRUARY

Friday, Feb. 7
Mon-Fri, Feb. 17 – 21
Friday, Feb. 28

Progress Reports (Grades 7-12)
No School - Winter Break
RCS Buddies

MARCH

Friday, March 7
Monday, March 10
Friday, March 28

Circle Letters (Gr. 7-12)
No School – Prep/PD Day
Progress Reports (Gr. 1-6), Assembly – Courage, RCS Buddies

APRIL

Thursday, April 3
Friday, April 4
Thursday, April 17
Monday April 21-25

Learning Conferences
No School - Day in Lieu of Learning Conferences
RCS Buddies
No School - Spring Break

MAY

Friday, May 2
Friday, May 9
Monday, May 19
Friday, May 23

Progress Reports (Grades 7-12)
No School – Prep Day
No School – Statutory Holiday
RCS Grade 12 Graduation 2025

Friday, May 30 RCS Buddies Day

JUNE

Friday, June 6

Friday, June 20

Thurs. June 19 -Thurs. June 27

Thursday, June 26

Circle Letters (Grade 7-12)

N.I. People’s Day, **Assembly – Success, RCS Buddies Day**, RCS Awards

Summative Evidence Collection,

Last Day of School/Final Progress Reports (K-12)

RCS SCHOOL CALENDAR IMPORTANT DATES

Progress Report Dates

Grade 1-6:

December 6

March 28

June 26

Grade 7-12:

November 22

February 7

May 2

June 27

Circle of Intervention Letters (Grade 7-12)

October 10

December 13

March 7

June 6

Learning Conferences and Days in Lieu

Learning Conference-Thursday, October 24 Day in Lieu-Friday, October 25

Learning Conference-Thursday, April 3 Day in Lieu-Friday, April 4

No School for students:

September 23, October 11, November 8, December 2, January 31, March 10, May 9, June 27

RCS Assembly

Kick Off Assembly- September 12

Relationships-December 20

Courage-March 28

Success-June 20

RCS Buddy Days

Friday, September 27

Thursday, October 24th

Friday, November 29

Friday, December 20

Friday, January 17

Friday, February 28

Friday, March 28

Thursday, April 17

Friday, May 30

Buddy Picnic Hot Dog Day Friday, June 20

Other Important Dates

Sept 12 Meet Family BBQ, Under the Lights Football

September 26 Picture Day

October 30 Picture re-take Day

Friday, June 20 Awards Program

DAILY BELL SCHEDULE

8:45 am First Bell

8:50 am Start of School Day

10:59 am-11:10 am Recess

12:13-12:55 pm Lunch

12:55 pm Warning Bell ***ALL students enter the building**

1:00 pm Class Starts

3:06 pm End of School Day

** Thank-you for sending your child to school at the first bell.*

***Parents MUST check in/sign in at the office.**

LUNCHTIME EXPECTATIONS

Exploration Wing: (Pre-Kindergarten – Grade 3 students)

Students may go home or eat their lunch at their desk in their classroom. A supervisor will be present in this wing at this time.

Discovery Wing: (Grade 4 – Grade 6 students)

Students may either go home or eat in the Discovery Wing. Students in this group will have the opportunity to purchase their lunch from our *Huskies Cafe*

Microwaves are also available to this age group of students.

Eating at school is a privilege and students will be expected to follow the guidelines.

PEANUT/NUT ALERT SCHOOL

We are a nut free school! Thank-you for reading labels carefully and not sending items to school that contain or may contain any nuts.

STUDENT FEES

no school supply fee

ACADEMIC INFORMATION

Pre-Kindergarten Program

Purpose: To promote community well being by providing a quality preschool that meets the needs of children 3 or 4 years of age. To provide a safe, positive environment that enhances early childhood learning, play and social development. To attend to the individual child's psychosocial and cognitive needs as assessed by a qualified, caring teacher.

Application Process: The applications for Pre-K must be submitted by the end of May and a selection committee will determine the 16 students accepted based on specific criteria.

Kindergarten - Grade 6: All subjects offered are compulsory for all students.

RCS ATTENDANCE POLICY

The safety/attendance/education of your child is our first priority. Please call in any absences and late arrival to the office OR enter absences into your Edsby app.

Research states that students need to be in class, we want to work with students and families to help support regular attendance. Please read our new attendance policy below.

5-8 absences: teacher will contact home via email and phone call.

8-12 absences: the administration will meet with the student and parents to determine an attendance plan.

20 absences: student families will be connected with the Truancy Officer with Prairie Spirit School Division office.

SCHOOL ARRIVAL & ENTRANCES

Students should arrive at school no earlier than 15 minutes before classes begin unless they are arriving for a teacher-supervised activity. Students are expected to wait outdoors for the bell to ring.

Cold Weather: During the cold months of winter, students will have the opportunity to come indoors upon their arrival at school in the morning. If students arrive before 8:40 a.m., they will be invited to wait quietly in the boot rooms.

Students designated boot rooms are located on the north playground entrances.

Grades 1-3 Entrance: Boot room 124

Grades 4-8 Entrance: Boot room 130

TWO SHOES

We take pride in the cleanliness of our school! Thank you for sending an indoor (non-marking soles) and an outdoor pair of shoes. This is a Pre-K – Grade 8 expectation to be always wearing indoor shoes, **especially in the gymnasiums.**

RCS PLAYGROUND & RECESS

Boundaries: RCS Students are expected to play in the areas designated behind the school.

Areas that are out-of-bounds include the lawns in front and the parking lots on the north and west sides of the school. The north boundary for play is the north edge of the football field.

Recess areas: playground, tarmac, and football field.

Recess guidelines: Staff Supervision will monitor the respectful play of all students.

Proper Clothing: All students will be expected to wear proper clothing for outdoor play determined by the weather.

BEHAVIOUR EXPECTATIONS

At RCS, all students have the right to feel safe and comfortable, enjoy learning and know that they are valued members of our school community. We have four overarching expectations that we believe foster a safe and productive learning environment for all students. Students will be...

1. Active participants in their learning growth.
2. Respectful and speak with common courtesy to all.
3. Compliant with all reasonable requests from any staff member.
4. Respectful towards the building and all items/property within it. We ask that students take pride in their school.

Protocol of steps if these behaviour expectations are not met. Should a situation arise that is persistent in nature, the following protocol will be followed:

1. Situation dealt with at the classroom level.
2. The student is referred for an administrative visit.
- 3. The student, teacher and administration will determine a plan. Parents will be notified.**
4. The student and their parents will meet with the teacher and administration to come to an understanding on how best to deal with the ongoing situation. Referral to the school counsellor will be made.

CELL PHONE

Cell phones are NOT allowed in Grades: Pre-Kindergarten to Grade 7. Please leave your cell phone at home.

COMMUNICATION PROTOCOL

If students or parents have concerns or questions about an issue at school, please follow this communication process:

1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the principal is to be contacted.
3. If the matter remains unresolved, the parent may request a meeting with the superintendent.
4. If further discussion is required, the parent may ask to meet with the Director of Education.
5. Finally, the parent may request the issue be heard by the Board of Education.

DRESS CODE

Rosthern Community School encourages healthy, positive lifestyle and choices. We know that clothing provides an opportunity for students to express themselves. We believe that certain clothing is not appropriate for a school setting, including:

- Shirts or tops that expose too much.
- Exposed underwear.
- Clothing that displays sexual or graphic images, advocates/advertises drugs, or alcohol, or promotes offensive/discriminatory messaging.
- Sunglasses (indoors).

These expectations are not designed to hinder anyone's right to choose clothes, but instead they are intended to assist students with the development of positive and responsible attitudes toward situationally appropriate clothing. Like all student conduct, student dress is subject to staff approval – if deemed inappropriate, staff members may provide students with alternate options (ex: change into gym clothing, wear school-provided clothing, or go home to change).

Exploration Wing: No Hats/toques to be worn. Indoor Shoes at all times and no change of clothes for Physical Education.

Discovery Wing: Hats/toques to be worn at the discretion of the classroom teacher. However, no hoods are allowed. Indoor shoes at all times and a proper change of clothing for Physical Education classes.

DRUG, ALCOHOL, TOBACCO, AND VAPING USE

Students are not permitted to use tobacco products or vaping devices on school property or within direct sight of the school.

Students are not permitted to possess, use, or be under the influence of any drug (including marijuana and alcohol).

EXTRA CURRICULAR ACTIVITIES & FIELD TRIPS

Extra-curricular activities and school trips are a privilege to attend, and all school rules apply to both. Course academic trips are considered compulsory, and attendance is mandatory.

Participation in extra-curricular activities or field trips may be withheld if students fail to meet academic expectations.

BICYCLES & SKATEBOARDS

Bikes, skateboards, and similar modes of transportation are to be used to get to and from school only. During the school day, including recess and the noon hour, they should not be used on or near the school property for any other purpose.

LOCKERS

Exploration Wing: Classroom Cubbies

Discovery Wing: Lockers are available for student use. These are school property, and the school reserves the right to inspect lockers at any time. Wherever possible, each student will be assigned an individual locker. Only school locks may be used. The school is NOT responsible for articles missing from lockers. Students are advised to make certain that lockers are locked at all times and are advised not to give out their lock combinations to any other students. Students will be required to clean out their lockers on the designated day at the end of June. The school will not be responsible for any articles left in the lockers after that time.

SCHOOL SURVEILLANCE

RCS is equipped with surveillance cameras within the school building itself as well as around the outside areas. Please be aware that these cameras are on 24 hours a day.

PARENTS DRIVING FOR SCHOOL EVENTS

According to PSSD policy, parental volunteers, approved by school administration, are permitted to transport students for school events. A criminal record check is required. It is recommended that they carry \$1,000,000 liability insurance on their package policy.