



# Rosthern Community School

RELATIONSHIPS COURAGE SUCCESS

## Imagination Wing Grade 7-12 Student Handbook

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Ms. Laroque, vice-principal: [charmain.laroque@spiritsd.ca](mailto:charmain.laroque@spiritsd.ca)

### MESSAGE FROM ADMINISTRATION

Welcome to Rosthern Community School! We are very excited to start this school year! Rosthern Community School celebrates the wide variety of culture and tradition that is steeped in our town. We take pride in and work towards our three foundational words: **Relationships, Courage and Success** while maintaining a plan to create **LEARNERS FOR LIFE**...We are so proud to offer our students an engaging education with trusting educators. It is our mission to have every student feel welcomed, safe and a valued part of the Rosthern Community School family. Additionally, we strive to challenge our students to grow in their academic abilities. Below you will see our division and school strategic plan that provides directives for maintaining the optimal learning environment and processes. *My Prairie Spirit Classroom* encompasses all we do at Rosthern Community School to achieve LEARNERS FOR LIFE.

We hope that you find our website helpful and informative. All of the information we send out via email can also be found on this site. Our monthly newsletters are emailed to parents, and we upload them to our website.

We are honoured to serve Rosthern Community School as administrators. It is a privilege to be a part of a community where parents, teachers and students care for each other and strive to build positive relationships that support academic and social growth.

Mrs. Andrea Foster Principal

Ms. Charmain Laroque Vice-Principal

**PRAIRIE SPIRIT SCHOOL DIVISION STRATEGIC PLAN FRAMEWORK 2023-2026**

**OUR VISION:** Learners for Life

**OUR MISSION:** Inspiring a lifelong love of learning

**OUR VALUES:** Learning, Inclusiveness, Collaboration, Leadership, Commitment

**OUR 2023 - 2026 STRATEGIC GOALS:**

- Successful Learners:**
  - 1. Increase student student programming
  - 2. Offered learning supports for all students
  - 3. Increase student academic achievement through differentiated instruction, learning and writing
  - 4. Foster student mental health and well-being
  - 5. Activate the spirit of inquiry through the National and Alberta Post-12 Program
- Safe Relationships:**
  - 1. Promote a diverse, equitable and inclusive environment that benefits all learners
  - 2. Increase communication and engagement with students, community and staff
- Pride and Joy in Work:**
  - 1. Foster staff confidence in instructional and teaching skills and knowledge
  - 2. Foster a caring, healthy and safe workplace that supports mental health and well-being
- Innovative Stewardship:**
  - 1. Increase equity through informed advocacy
  - 2. Strengthen the effectiveness of operational services and infrastructure

**OUR ASPIRATION:** In Prairie Spirit, students and adults learn in creative ways, embracing community as their classroom. We support one another, challenge one another and celebrate our learning together. We are developing engaged citizens with confidence, courage, empathy and commitment in shaping positive change. We create environments where learners can inquire, take risks and apply their learning in the real world.

**Prairie Spirit Learners:** Are active participants in the classroom, school and community where engagement and a sense of belonging are both nurtured and promoted so all students achieve their learning goals regardless of gender, culture, and race.

**Prairie Spirit Readers and Writers:** Have a lifelong passion for reading – be it for pleasure, learning or growth. They are effective communicators as future scholars and citizens, expressing their written ideas and knowledge with confidence.

**Prairie Spirit Mathematicians:** Are effective and accurate when working with numbers, with the confidence to solve current and future problems involving mathematical concepts.

**Prairie Spirit Graduates:** Communicate and collaborate as active and engaged citizens, with the confidence to make choices for their future as a result of a high quality education. As Treaty people, all graduates model and practice Truth and Reconciliation.

**PRAIRIE SPIRIT SCHOOL DIVISION**  
Learners for Life

**My Prairie Spirit Classroom** is diverse in world view, culture, language, gender identity, ability and interests and this is how we learn together.

**ASSESSMENT** All students participate in side-by-side learning opportunities with me several times a week in each subject area. Side-by-side learning opportunities include descriptive next steps feedback or reflective conversations.

**INNOVATION** In my classroom, 20% of the time consists of whole group teacher talk and 80% of the time is student talk (whole group, small group and independent self-talk).

**RELATIONSHIPS** My instruction includes opportunities for all students to construct knowledge, have choice in learning and experience explicit teaching and modelling of learning strategies that students can apply while exploring new ideas and concepts.

**RELEVANCE** Learning opportunities support the wellbeing of all students and are characterized by high expectations, personal and purposeful application, collaborative learning environments, risk-taking to consider alternative instructional approaches and student choice.

**RIGOUR** Formative assessment and various forms of feedback (e.g. self, peer, adult, parents) strengthen and inform my classroom practices and support all learners in their progress toward their learning goals.

My teaching begins with big ideas, sharing them with students and teaching and relating parts (knowledge and skills) to the big ideas throughout the learning process. All students understand, articulate and can provide evidence of their growth towards the big idea.

At least once a month, I have opportunities to discuss the next steps in my personal learning efforts. This can occur through learning walks or collaborative learning with colleagues.

**RCS COMMITMENTS****Rosthern Community School*****Our Commitments*****STUDENT CONDUCT**

We commit to setting, modeling, and maintaining high expectations for all of our students – we believe in empowering students to be respectful and collaborative leaders. We will help to foster growth and development through the use of graduated privileges and responsibilities.

**STUDENT GROWTH**

We commit to nurturing and celebrating growth in each and every student – this includes academic, social, emotional, and personal growth that recognizes the individuality of each student in our school. We will encourage each student to demonstrate independence and perseverance on their journey to individual success.

**OUR BUILDING**

We commit to taking pride in our school, showing respect for the spaces that we share, and instilling a sense of ownership in our students – this requires a commitment to consistency and honest communication.

**STAFF**

We commit to creating a family that values teamwork, knowing, and respecting each other, spending quality time together, and collaborating as colleagues.

**ADULT GROWTH**

We commit to ongoing personal and professional learning that strengthens our collective efficacy – we will learn from each other, support one another, and be flexible to work outside of our comfort zones.

**OUR TRADITIONS**

We commit to creating a unified school community that values open communication, acknowledges past traditions, and focuses on the development of a diverse school culture.

**RCS DREAM TEAM**

<b>Staff Member</b>	<b>Role</b>	<b>Email</b>
Miranda Isaak	Administrative Assistant	<a href="mailto:miranda.isaak@spiritsd.ca">miranda.isaak@spiritsd.ca</a>
Patti Werschner	Administrative Assistant	<a href="mailto:patti.werschner@spiritsd.ca">patti.werschner@spiritsd.ca</a>
Susan Hayward	Pre-Kindergarten	<a href="mailto:susan.westmacott-hayward@spiritsd.ca">susan.westmacott-hayward@spiritsd.ca</a>
Karen Marsh-Hogan	Kindergarten	<a href="mailto:karen.marsh-hogan@spiritsd.ca">karen.marsh-hogan@spiritsd.ca</a>
Taralyn Ulyyott	Grade 1	<a href="mailto:taralyn.ullyyott@spiritsd.ca">taralyn.ullyyott@spiritsd.ca</a>
Jacque Thiessen	Grade 1-2	<a href="mailto:jacque.thiessen@spiritsd.ca">jacque.thiessen@spiritsd.ca</a>
Karen Lehmann	Grade 2	<a href="mailto:karen.lehmann@spiritsd.ca">karen.lehmann@spiritsd.ca</a>
Heather Ens	Grade 3	<a href="mailto:heather.ens@spiritsd.ca">heather.ens@spiritsd.ca</a>
Keith Mitchell	Grade 3-4	<a href="mailto:keith.mitchell@spiritsd.ca">keith.mitchell@spiritsd.ca</a>
Lukas Cardinal	Grade 4	<a href="mailto:lukas.cardinal@spiritsd.ca">lukas.cardinal@spiritsd.ca</a>
Dane Arntsen	Grade 5	<a href="mailto:dane.arntsen@spiritsd.ca">dane.arntsen@spiritsd.ca</a>
Riley Weibe	Interning Teacher	<a href="mailto:riley.weibe@spiritsd.ca">riley.weibe@spiritsd.ca</a>
Amber Lehmann	Grade 5-6	<a href="mailto:amber.lehmann@spiritsd.ca">amber.lehmann@spiritsd.ca</a>
Kristen Block	Grade 6	<a href="mailto:kristen.block@spiritsd.ca">kristen.block@spiritsd.ca</a>
Dan Klebeck	Grade 7	<a href="mailto:daniel.klebeck@spiritsd.ca">daniel.klebeck@spiritsd.ca</a>
Jill Kakoske	Grade 7-8	<a href="mailto:jillian.kakoske@spiritsd.ca">jillian.kakoske@spiritsd.ca</a>
Dana Wood	Grade 8	<a href="mailto:dana.wood@spiritsd.ca">dana.wood@spiritsd.ca</a>
Derek Bergen	Grade 9	<a href="mailto:derek.bergen@spiritsd.ca">derek.bergen@spiritsd.ca</a>
Boden Young	Interning Teacher	<a href="mailto:boden.young@spiritsd.ca">boden.young@spiritsd.ca</a>
Brenden Kroeger	Grade 10 & Sr Science	<a href="mailto:brenden.kroeger@spiritsd.ca">brenden.kroeger@spiritsd.ca</a>
Evan Derksen	Grade 11 & Sr Math	<a href="mailto:evan.derksen@spiritsd.ca">evan.derksen@spiritsd.ca</a>
Liana McPhail	Grade 12 & Sr History/ELA	<a href="mailto:liana.mckinley@spiritsd.ca">liana.mckinley@spiritsd.ca</a>
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Patti Werschner	Educational Associate	<a href="mailto:patti.werschner@spiritsd.ca">patti.werschner@spiritsd.ca</a>
Marie Hildebrandt	School Counsellor	<a href="mailto:marie.hildebrandt@spiritsd.ca">marie.hildebrandt@spiritsd.ca</a>
Nathan Buller-Kormas	Head Caretaker	<a href="mailto:nathan.buller-kormos@spiritsd.ca">nathan.buller-kormos@spiritsd.ca</a>
Limwell Mantuana	Assistant Caretaker	<a href="mailto:limwell.mantuana@spiritsd.ca">limwell.mantuana@spiritsd.ca</a>
Sharon Blocha	Evening Caretaker	<a href="mailto:sharon.blocha@spiritsd.ca">sharon.blocha@spiritsd.ca</a>
Charmain Laroque	Vice-Principal	<a href="mailto:charmain.laroque@spiritsd.ca">charmain.laroque@spiritsd.ca</a>
Andrea Foster	Principal	<a href="mailto:andrea.foster@spiritsd.ca">andrea.foster@spiritsd.ca</a>
Paul McTavish	Superintendent	<a href="mailto:paul.mctavish@spiritsd.ca">paul.mctavish@spiritsd.ca</a>
Bus Drivers	Dave Rudolph, Tina Hamm & Eric Willie	

**RCS LOCATIONS****EXPLORATION**

120	Pre-Kindergarten	Mrs. Hayward
121	Kindergarten	Mrs. Marsh-Hogan
126	Grade 1	Mrs. Ulliyott
122	Grade 1-2	Mrs. Thiessen
127	Grade 2	Mrs. K. Lehmann
129	Grade 3	Mrs. Ens
119	Grade 3-4	Mr. Mitchell
128	Learning Community, 128.1 Collaborate	

**DISCOVERY**

214	Grade 4	Mr. Cardinal
216	Grade 5	Mr. Arntsen, Mr. Weibe
210	Grade 5/6	Mrs. A. Lehmann
209	Grade 6	Mrs. Block
205	Grade 10	Mr. Kroeger
204	Grade 7-8	Mrs. Kakoske
211	Inquiry Studio, 215 Connect, 212 Learning Community	

**IMAGINATION**

220	Grade 7	Mr. Klebeck
221	Grade 8	Mrs. Wood
224	Grade 9	Mr. Bergen, Mr. Young
227	Grade 12	Ms. McPhail
229	Grade 11	Mr. Derksen
222	Learning Community, 223 Collaborate, 228 Collaborate	

**INNOVATION**

150	PAA	Ms. Fehr
152	Arts	
156	IA	Mr. Wills
159	IA Lab	Mr. Wills
133	LRC, 200 LRC, 200.1 Cultural Room	

**OFFICES**

103	Reception	Mrs. Isaak, Mrs. Werschner
104	Principal	Mrs. Foster
105	Vice-Principal	Ms. Laroque
108	Counselor	Mrs. Hildebrandt
119	LST	Ms. Cox
206	LST	Mrs. Brewster
135.1	Gym Office	Mr. Cilimdžic, Ms. Linklater
228	Learning Community	

## 2024-2025 RCS SCHOOL CALENDAR

### SEPTEMBER

Tuesday, Sept. 3  
Thursday, Sept. 12

**First day of classes:** Semester 1  
**RCS Assembly: Literacy**, Orange Shirt Day, Meet the Family Picnic BBQ  
Under the Lights Football Game  
No School: PD/Prep Day for Teachers  
Picture Day  
RCS Buddies Day  
No School: Truth and Reconciliation Day

Monday, Sept. 23  
Thursday, Sept. 26  
Friday, Sept 27  
Monday, Sept. 30

### OCTOBER

Thursday, Oct 10  
Friday, Oct 11  
Monday, Oct. 14  
Monday, Oct. 21  
Thursday, Oct 24  
Friday, Oct. 25  
Wednesday, Oct 30

**Circle Letters (Gr. 7-12)**  
No School – Prep Day  
No School - Thanksgiving Day  
Scholastic Book Sale all week  
Learning Conferences Grade 1-12, RCS Buddies Day  
No School – Day in Lieu  
Picture Re-take Day

### NOVEMBER

Friday, Nov. 8  
Monday, Nov. 11  
Friday, Nov. 22  
Friday, Nov. 29

No School – Prep Day  
No School – Statutory Holiday  
**Progress Report (Grades 7-12)**  
RCS Buddies Day

### DECEMBER

Monday, Dec. 2  
Friday, Dec. 6  
Friday, Dec. 13  
Thursday, Dec 19  
Friday, Dec. 20

No School - RCS PD/Prep Day  
**Progress Reports (Grades 1-6)**  
**Circle Letters (Grade 7-12)**  
Christmas Concert Grades K-3  
Last Day of Classes, RCS Assembly: Relationships, RCS Buddies Day

### JANUARY

Monday, Jan. 6  
Friday, Jan 17  
Fri-Thurs., Jan. 24-30  
Friday, Jan. 31

Classes resume  
RCS Buddies Day  
Grade 10-12 Exams  
No School - Prep Day

### FEBRUARY

Friday, Feb. 7  
Mon-Fri, Feb. 17 – 21  
Friday, Feb. 28

**Progress Reports (Grades 7-12)**  
No School - Winter Break  
RCS Buddies

### MARCH

Friday, March 7  
Monday, March 10  
Friday, March 28

**Circle Letters (Gr. 7-12)**  
No School – Prep/PD Day  
**Progress Reports (Gr. 1-6)**, Assembly – Courage, RCS Buddies

### APRIL

Thursday, April 3  
Friday, April 4  
Thursday, April 17  
Monday April 21-25

Learning Conferences  
No School - Day in Lieu of Learning Conferences  
RCS Buddies  
No School - Spring Break

### MAY

Friday, May 2  
Friday, May 9  
Monday, May 19  
Friday, May 23  
Friday, May 30

**Progress Reports (Grades 7-12)**  
No School – Prep Day  
No School – Statutory Holiday  
RCS Grade 12 Graduation 2025  
RCS Buddies Day

**JUNE**

Friday, June 6

Friday, June 20

Thurs. June 19 -Thurs. June 27

**Thursday, June 26**

**Circle Letters (Grade 7-12)**

N.I. People’s Day, **Assembly – Success, RCS Buddies Day**, RCS Awards

Summative Evidence Collection,

**Last Day of School/Final Progress Reports (K-12)**

**RCS SCHOOL CALENDAR IMPORTANT DATES**

**Progress Report Dates**

**Grade 1-6:**

December 6

March 28

June 26

**Grade 7-12:**

November 22

February 7

May 2

June 27

**Circle of Intervention Letters (Grade 7-12)**

October 10

December 13

March 7

June 6

**Learning Conferences and Days in Lieu**

Learning Conference-Thursday, October 24 Day in Lieu-Friday, October 25

Learning Conference-Thursday, April 3 Day in Lieu-Friday, April 4

**No School for students:**

September 23, October 11, November 8, December 2, January 31, March 10, May 9, June 27

**RCS Assembly**

Kick Off Assembly- September 12

Relationships-December 20

Courage-March 28

Success-June 20

**RCS Buddy Days**

Friday, September 27

Thursday, October 24th

Friday, November 29

Friday, December 20

Friday, January 17

Friday, February 28

Friday, March 28

Thursday, April 17

Friday, May 30

Buddy Picnic Hot Dog Day Friday, June 20

**Other Important Dates**

Sept 12 Meet Family BBQ, Under the Lights Football

September 26 Picture Day

October 30 Picture re-take Day

Friday, June 20 Awards Program

**DAILY BELL SCHEDULE**

8:45 am First Bell **\*Students enter classes.**

8:50 am Start of School Day

10:59 am-11:10 am Recess

12:13-12:55 pm Lunch

12:55 pm Warning Bell **\*Students enter classes.**

1:00 pm Class Starts

3:06 pm End of School Day

*\* Thank-you for sending your child to school at the first bell.*

**\*Parents MUST check in/sign in at the office.**

**LUNCHTIME EXPECTATIONS**

**Imagination Wing:** (Grade 7-12 students)

Students may go home or eat their lunch at the designated lunchrooms A supervisor will be present.

Students will have the opportunity to purchase their lunch from our *Huskies Cafe*

Microwaves are also available to this age group of students.

*Eating at school is a privilege and students will be expected to follow the guidelines.*

**PEANUT/NUT/FISH ALERT SCHOOL**

We are a **nut, fish, shellfish free school!** Thank you for reading labels carefully and not sending items to school that contain or may contain any nuts.

**STUDENT FEES****Grade 7&8:**

No School Supply Fee: Students purchase their own school supplies from their class list.

\$20 Practical and Applied Arts projects that are taken home.

\$20 Student Activity Fee: This is for SRC activities, bussing for field trips.

\$10 Athletic Fee: each sport a student participates in will collect the athletic fee.

**Grade 9-12:**

\$20 Student Activity/Supply Fee: SRC events, field trips, art supplies, school supplies.

**PAA:**

- \$30 Grade 9 Practical and Applied Arts projects.
- \$40 Grade 10-12 Practical and Applied Arts projects.

**SPORTS**

- \$20 Athletic Fee: this fee is required for each sport they participate in (unless volleyball or basketball).
- \$40 Volleyball/Basketball fee: this is required for payment of referees.
- \$140 Football Fee: All participants in football are required to pay this fee.

Students may be requested to assist in paying for other school trips and events approved by the administration. *All fees are to be submitted to the office.*



**ACADEMIC INFORMATION**

*Grades 7 - 8:* All subjects offered all compulsory and all students have a full timetable with no spares. Grades 7-8 have some optional courses.

*Grade 9:* All subjects are compulsory, and students have no spares.

*Grade 10:* All subjects are compulsory, and students have no spares.

*Grade 11:* ELA20, History 20, One 20- level Math, and One 20-level Science. Students must also take elective subjects for a total of 16 credits. Five must be at a 20-level for Grade 11 standing.

*Grade 12:* ELA A30, ELA B30, and History 30. Students must have a total of 24 credits for graduation. Five must be at the 30-level for Grade 12 standing.

**GRADE PROMOTION**

Grades 7, 8, 9: Students normally spend one year in each grade. Parents of students identified as “at risk” for completion of the learning outcomes, for their grade, will be contacted by the school at the end of the second term to begin a conversation that may include retention. A final decision will be made at the end of the year.

Grades 10, 11, 12: Students’ progress on a per subject basis not on a per year basis (i.e., once the Departmental requirements, number of credits and compulsory subjects of one grade are completed, the student can proceed from there.)

**ACADEMIC DISHONESTY**

Academic dishonesty will have consequences that vary from a mandatory alternate assignment to removal from the course, depending on the circumstances of the incident. The assessment in question also needs to be redone. The consequences will be at the discretion of the administration and the course instructor. Plagiarism is considered cheating. Plagiarism is when a student uses another person’s ideas or words and does not give the author credit.

**RCS ATTENDANCE POLICY**

**The safety/attendance/education of your child is our first priority. Please call in any absences and lates to the office OR enter absences into your Edsby app.**

***Research states that students need to be in class, we want to work with students and families to help support regular attendance. Please read our new attendance policy below.***

5-8 absences: teacher will contact the home via email and phone call.

8-12 absences: administration will meet with the student and parents to determine an attendance plan.

20 absences: students may be asked to withdraw from the course credit.

*\*The exception to this policy is when students arrange with the teacher regarding learning outcomes prior to the absence.*

### **RCS AWARDS**

A variety of awards are given out to deserving students in June each year. Criteria for awards will be established by school staff, and selections will be made by staff committees (with the exception of awards that are sponsored entirely by outside agencies).

### **GRADUATION POLICY**

Graduation exercises are a school activity, and they are generally held on the Friday evening after the long weekend in May.

Students eligible for graduation must:

Be registered in sufficient credits to graduate.

A minimum of 45% at the end of term 3 in required courses.

Be under 22 years of age.

Exercises include a graduation program. The graduating class in cooperation with a staff advisor plans school-based graduation activities. Any other "after-grad" will not be considered a school-sponsored activity.

The graduating class is permitted to sponsor fund-raising projects during the year to help defray the costs of the exercises. All monies fundraised through the school belong to the school.

Valedictorian Selection: RCS staff will generate a list of eligible candidates for the graduating class to vote on. Criteria for eligibility will focus on academics, attitude, and school/community involvement.

### **CELL PHONES**

**Pre-K – Grade 7** Students may not bring cell phones in the school.

**Grade 8 & 9** Students may have their phone at breaks. They are not to be in the classroom. Discretionary use can be decided on the classroom teacher.

**Grades 10-12** To maintain a focused and engaging learning environment, we ask that students keep their cell phones put away during class. If you need to use your phone, please talk to your teacher so we can find a solution that works for you.

*Parents are reminded that they should contact the school office should they need to get in touch with their children.*

## BEHAVIOR EXPECTATIONS

**Responsibility of being a student at RCS: When a RCS student observes a plan to threaten, or harm (physically, emotionally, verbally) another person it is their duty to tell administration immediately.**

At RCS, we have five overarching expectations that we believe foster a safe and productive learning environment for all students. We expect that:

1. Students will arrive in class on time with their books and materials.
2. Students will attend to the lesson and will not disrupt or interfere with the teaching or learning in the classroom.
3. Students will be respectful and speak with common courtesy to all individuals in the room, and elsewhere in the school. School-appropriate language will be used at all times. Profanity will not be tolerated.
4. Students will comply with all reasonable requests, whether from teachers, EAs, substitute teachers or other support staff, in an appropriate manner and time frame.
5. Students will respect the building and all items/property within it. We ask that students take pride in their school.

Protocol of steps if these behaviour expectations are not met. Should a situation arise that is persistent in nature, the following protocol will be followed:

1. Situation dealt with at the classroom level.
2. The student is referred for an administrative visit.
- 3. The student, teacher and administration will determine a plan. Parents will be notified.**
4. The student and their parents will meet with the teacher and administration to come to an understanding on how best to deal with the ongoing situation. Referral to the school counsellor will be made.

## COMMUNICATION PROTOCOL

If students or parents have concerns or questions about an issue at school, please follow this communication process:

1. The classroom teacher is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the principal is to be contacted.
3. If the matter remains unresolved, the parent may request a meeting with the superintendent.
4. If further discussion is required, the parent may ask to meet with the Director of Education.
5. Finally, the parent may request the issue be heard by the Board of Education.

**DRESS CODE**

Rosthern Community School encourages healthy, positive lifestyle and choices. We know that clothing provides an opportunity for students to express themselves – we also want to ensure that the clothing of staff and students does not distract from teaching and learning. We believe that certain clothing is not appropriate for a school setting, including:

- Shirts or tops that expose too much.
- Exposed underwear.
- Clothing that displays sexual or graphic images, advocates/advertises drugs, or alcohol, or promotes offensive/discriminatory messaging.
- Sunglasses (indoors).

These expectations are not designed to hinder anyone’s right to choose clothes, but instead they are intended to assist students with the development of positive and responsible attitudes toward situationally appropriate clothing. Like all student conduct, student dress is subject to staff approval – if deemed inappropriate, staff members may provide students with alternate options (ex: change into gym clothing, wear school-provided clothing, or go home to change).

**TWO SHOES**

Thank-you for sending an indoor (non-marking soles) for physical education classes. Students will NOT be allowed in the gymnasium with outdoor shoes on.

**INTERNET ACCEPTABLE USE PROCEDURES FOR STUDENTS**

Access to the Internet is an individual privilege, not a right. Any student who violates these guidelines or any other code of conduct outlined by an individual school will have his or her access removed for a time that is deemed appropriate by a teacher, the teacher librarian or school administrator.

**DRUG, ALCOHOL, AND TOBACCO USE**

Students are not permitted to use tobacco products or vaping devices on school property or within direct sight of the school.

Students are not permitted to possess, use, or be under the influence of any drug (including marijuana and alcohol).

**EXTRA-CURRICULAR ACTIVITIES & FIELD TRIPS**

Extra-curricular activities and school trips are a privilege to attend, and all school rules apply to both. Course academic trips are considered compulsory, and attendance is mandatory.

Participation in extra-curricular activities or field trips may be withheld if students fail to meet academic expectations.

### **BICYCLES AND SKATEBOARDS**

Bikes, skateboards, and similar modes of transportation are to be used to get to and from school only. During the school day, including the noon hour, they should not be used on or near the school property for any other purpose.

### **LOCKERS**

Lockers are school property, and the school reserves the right to inspect lockers at any time. Wherever possible, each student will be assigned an individual locker. Only authorized locks may be used, and a record of the combination must be kept in the office. The school is NOT responsible for articles missing from lockers. Students are advised to make certain that lockers are locked at all times and are advised not to give out their lock combinations to any other students. Students will be required to clean out their lockers on the designated day at the end of June. The school will not be responsible for any articles left in the lockers after that time.

### **SCHOOL SURVEILLANCE**

RCS is equipped with surveillance cameras within the school building itself as well as around the outside areas. Please be aware that these cameras are on 24 hours a day.

### **PARENTS DRIVING FOR SCHOOL FUNCTIONS**

According to PSSD policy, parental volunteers, approved by school administration, are permitted to transport students for school events. A criminal record check is required. It is recommended that they carry \$1,000,000 liability insurance on their package policy. **It is school policy for students to not transport other students unless specific arrangements have been made through school administration.**