



Rosthern Community School

RELATIONSHIPS COURAGE SUCCESS

Exploration and Discovery Wings Pre-Kindergarten – Grade 6 Student Handbook

Box 820, 401 4th Avenue
Rosthern, SK S0K-3R0
(306) 232 4868

Mrs. Foster, principal: andrea.foster@spiritsd.ca
Mrs. Norberg, vice-principal: melany.norberg@spiritsd.ca

Welcome to Rosthern Community School! We are proud to be a school in Prairie Spirit School Division where we celebrate individualized student growth.

We celebrate the wide variety of culture and tradition that is steeped in our town. We take pride in and work towards our three foundational words: **Relationships, Courage and Success** while maintaining a plan to create **LEARNERS FOR LIFE**...We are so proud to offer our students a highly academic program and a wide variety of practical and applied art programming with trusting educators. It is our mission to have every student feel welcomed, safe and a valued part of the Rosthern Community School family. Additionally, we strive to challenge our students to grow in their academic abilities and offer a wide variety of extra-curricular programming.

We Are Huskies.

Below you will see our division and school strategic plan that provides directives for maintaining the optimal learning environment. *My Prairie Spirit Classroom* encompasses all we do at Rosthern Community School.

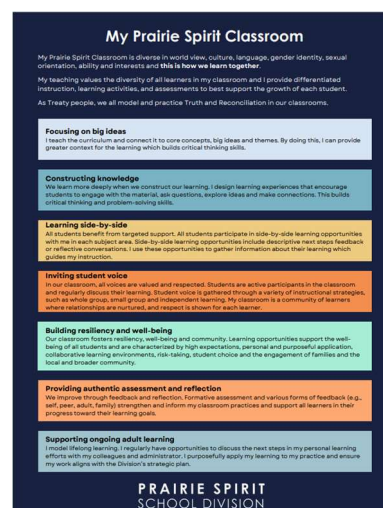
As Administrators, we are honoured to serve Rosthern Community School, it is a privilege to be a part of a community where parents, teachers and students care for each other and build positive relationships that support academic and social growth.

Mrs. Andrea Foster Principal

Mrs. Melany Norberg Vice-Principal



**DIVERSITY is our strength.
Together we build
RELATIONSHIPS, COURAGE, SUCCESS.
Together we lead.
WE ARE HUSKIES**



RCS COMMITMENTS

Rosthern Community School

Our Commitments



STUDENT CONDUCT

We commit to setting, modeling, and maintaining high expectations for all of our students – we believe in empowering students to be respectful and collaborative leaders. We will help to foster growth and development through the use of graduated privileges and responsibilities.

STUDENT GROWTH

We commit to nurturing and celebrating growth in each and every student – this includes academic, social, emotional, and personal growth that recognizes the individuality of each student in our school. We will encourage each student to demonstrate independence and perseverance on their journey to individual success.

OUR BUILDING

We commit to taking pride in our school, showing respect for the spaces that we share, and instilling a sense of ownership in our students – this requires a commitment to consistency and honest communication.

STAFF

We commit to creating a family that values teamwork, knowing, and respecting each other, spending quality time together, and collaborating as colleagues.

ADULT GROWTH

We commit to ongoing personal and professional learning that strengthens our collective efficacy – we will learn from each other, support one another, and be flexible to work outside of our comfort zones.

OUR TRADITIONS

We commit to creating a unified school community that values open communication, acknowledges past traditions, and focuses on the development of a diverse school culture.

RCS DREAM TEAM

Staff Member	Role	Email
Miranda Isaak	Administrative Assistant	miranda.isaak@spiritsd.ca
Patti Werschner	Administrative Assistant	patti.werschner@spiritsd.ca
Susan Hayward	Pre-Kindergarten	susan.westmacott-hayward@spiritsd.ca
Karen Marsh-Hogan	Kindergarten	karen.marsh-hogan@spiritsd.ca
Taralyn Ulliyott	Grade 1	taralyn.ulliyott@spiritsd.ca
Karen Lehmann	Grade 2	karen.lehmann@spiritsd.ca
Jacquie Thiessen	Grade 2-3	jacquie.thiessen@spiritsd.ca
Heather Ens	Grade 3	heather.ens@spiritsd.ca
Lukas Cardinal	Grade 4	lukas.cardinal@spiritsd.ca
Jill Kakoske	Grade 4-5	jillian.kakoske@spiritsd.ca
Taylor Wakelin	Grade 4-5	taylor.wakelin@spiritsd.ca
Amber Lehmann	Grade 5-6	amber.lehmann@spiritsd.ca
Kristen Block	Grade 6	kristen.block@spiritsd.ca
Dan Klebeck	Grade 7	daniel.klebeck@spiritsd.ca
Curt Chaplin	Grade 7-8 & Physical Ed.	curt.chaplin@spiritsd.ca
Dana Wood	Grade 8	dana.wood@spiritsd.ca
Christy Burnett	Grade 9 & Sr Science	christy.burnett@spiritsd.ca
Shealyne Fehr	Grade 10 & PAA	shealyne.fehr@spiritsd.ca
Evan Derksen	Grade 11 & Sr Math	evan.derksen@spiritsd.ca
Liana McPhail	Grade 12 & Sr History/ELA	liana.mckinley@spiritsd.ca
Keith Mitchell	Physical Education	keith.mitchell@spiritsd.ca
Patrick Wills	Practical and Applied Arts	patrick.wills@spiritsd.ca
Deidra Delorme	Learning Support Teacher	deidra.delorme@spiritsd.ca
Allysa Brewster	Learning Support Teacher	allysa.brewster@spiritsd.ca
Dane Arntsen	Complexity Support Teacher	dane.arntsen@spiritsd.ca
Eva Chatlain	Educational Associate	eva.chatlain@spiritsd.ca
Allison Esperance	Educational Associate	allison.esperance@spiritsd.ca
Cindy Klassen	Educational Associate	cindy.klassen@spiritsd.ca
Tanya Koslowski	Educational Associate	tanya.koslowski@spiritsd.ca
Nadine Regier-Loeppky	Educational Associate	nadine.reiger-loeppky@spiritsd.ca
Elaine Stobbs	Educational Associate	stobbs.elaine@spiritsd.ca
Tammy Weightman	Educational Associate	tammy.weightman@spiritsd.ca
Patti Werschner	Educational Associate	patti.werschner@spiritsd.ca
Megan Kuprash	School Counsellor	megan.kuprash@spiritsd.ca
Jenna Pokol	School Counsellor	jenna.pokol@spiritsd.ca
Julie Mutch	Speech Language Pathologist	julie.mutch@spiritsd.ca
Chelsea Grimson	Occupational Therapist	chelsea.grimson@spiritsd.ca
Holly Kruger	Educational Psychologist	holly.kruger@spiritsd.ca
Nathan Buller-Kormas	Head Caretaker	nathan.buller-kormos@spiritsd.ca
Limwell Mantuana	Assistant Caretaker	limwell.mantuana@spiritsd.ca
Josephine Huelgas	Evening Caretaker	josephine.huelgas@spiritsd.ca
Melany Norberg	Vice-Principal	melany.norberg@spiritsd.ca
Andrea Foster	Principal	andrea.foster@spiritsd.ca
Paul McTavish	Superintendent	paul.mctavish@spiritsd.ca
Bus Drivers	Dave Rudolph, Tina Hamm & Eric Willie	

RCS LOCATIONS

EXPLORATION

120	Pre-Kindergarten	Mrs. Hayward
121	Kindergarten	Mrs. Marsh-Hogan
126	Grade 1	Mrs. Ulliyott
127	Grade 2	Mrs. K. Lehmann
122	Grade 2-3	Mrs. Thiessen
129	Grade 3	Mrs. Ens
119	CST	Mr. Arntsen
128	Learning Community, 128.1 Collaborate	

DISCOVERY

214	Grade 4	Mr. Cardinal
216	Grade 4-5	Ms. Wakelin/Ms. Kakoske
210	Grade 5-6	Mrs. A. Lehmann
209	Grade 6	Mrs. Block
205	Grade 9	Ms. Burnett
204	Grade 7-8	Mr. Chaplin
211	Inquiry Studio, 215 Connect, 212 Learning Community	

IMAGINATION

220	Grade 7	Mr. Klebeck
221	Grade 8	Mrs. Wood
224	Grade 10	Ms. Fehr
227	Grade 12	Ms. McPhail
229	Grade 11	Mr. Derksen
222	Learning Community	

INNOVATION

150	PAA	Ms. Fehr
152	Arts	
156	IA	Mr. Wills
159	IA Lab	Mr. Wills
133	LRC, 200 LRC, 200.1 Cultural Room	

OFFICES

103	Reception	Mrs. Isaak, Mrs. Werschner
104	Principal	Mrs. Foster
105	Vice-Principal	Mrs. Norberg
108	Counselor	Ms. Kuprash, Ms. Pokol
119	LST	Ms. Delorme
223	LST	Mrs. Brewster
135.1	Gym Office	Mr. Mitchell
228	SRC Office	Ms. Hobbs, Ms. Nell, Ms. Schreiner

2025-2026 RCS SCHOOL CALENDAR

SEPTEMBER

Tuesday, Sept. 2

Thursday, Sept. 11

Monday, Sept. 15

Monday, Sept. 29

Tuesday, Sept. 30

OCTOBER

Thursday, Oct. 2

Wed. Oct. 8 – Thurs. Oct. 9

Friday, Oct. 10

Monday, Oct. 13

Monday, Oct. 21

Thursday, Oct. 23

Friday, Oct. 24

Friday, Oct. 31

NOVEMBER

Thursday, Nov. 6

Monday, Nov. 10

Tuesday, Nov. 11

Friday, Nov. 14

Monday, Nov. 24

Friday, Nov. 28

DECEMBER

Monday, Dec. 1

Thursday, Dec. 4

Friday, Dec. 5

Thursday, Dec. 11

Friday, Dec. 19

JANUARY

Monday, Jan. 5

Friday, Jan. 16

Mon-Thurs., Jan. 26-29

Friday, Jan. 30

FEBRUARY

Friday, Feb. 6

Mon-Fri, Feb. 16 – 20

Friday, Feb. 27

MARCH

Friday, March 13

Friday, March 27

APRIL

Friday, April 3-10

Thursday, April 17

Thursday, April 23

Friday, April 24

MAY

Friday, May 1

Friday, May 8

Monday, May 18

Friday, May 22

Friday, May 29

First day of classes: Semester 1, DAY A

RCS Huskies Buddies & Assembly, Under the Lights Football Game

No School: PD/Prep Day for Teachers

Orange Shirt Day

No School: Truth and Reconciliation Day

Picture Day

Camp Kadesh – Grade 12 trip

No School: Prep Day

No School: Thanksgiving Day

Scholastic Book Sale all week

Learning Conferences Gr. 1-12, RCS Huskies Cultural Fair

No School: Day in Lieu

RCS Huskies Buddies & Halloween Assembly

Picture Re-take Day.

No School: Prep Day

No School: Statutory Holiday

Progress Reports LIVE (Gr. 7-12)

Persephone Performance: Gr. 4-9

RCS Huskies Buddies & Assembly

No School: RCS PD/Prep Day

Dinner Theatre Performance Gr. 4-12

Progress Reports LIVE (Gr. 1-6)

Christmas Concert Gr. K-3

RCS Huskies Buddies & Christmas Assembly

Classes resume

RCS Huskies Buddies

Gr. 10-12 Exams

No School: Prep Day

Progress Reports LIVE (K, Gr. 7-12)

No School: Winter Break

RCS Huskies Buddies & Assembly

No School: Prep/PD Day, RCS PD

RCS Huskies Buddies, Progress Reports (Gr. 1-6) LIVE

No School: Spring Break

RCS Huskies Buddies & Assembly

Learning Conferences, RCS Huskies Academics Fair

No School: Day in Lieu

Progress Reports (Gr. 7-12) LIVE

No School: Teacher Prep Day

No School: Statutory Holiday

RCS Grade 12 Graduation 2026

RCS Huskies Buddies, Progress Reports K, Gr. 1-6 Begin entering

JUNE

Monday, June 8

Thursday, June 18

Mon. June 22 -Thurs. June 25

Thursday, June 25

Friday, June 26

No School: Teacher Prep Day

RCS Huskies Buddies & Assembly, RCS Awards

Summative Evidence Collection - Exams

Progress Reports (K-12), Students Last day

Staff Last Day – Prep Day

PreK- Grade 6 DAILY BELL SCHEDULE

8:45 am First Bell

8:50-10:55 Homeroom Classes

10:55-11:09 Outside Recess

11:09-12:12 Homeroom Classes

12:12-12:35 Lunch *No bell, dismissed by supervisor

12:35-12:59 Outside Recess

12:59-3:08 Homeroom Classes

3:08 pm End of School Day

** Thank-you for sending your child to school at the first bell.*

LUNCHTIME EXPECTATIONS

Exploration Wing: (Pre-Kindergarten – Grade 3 students)

Students may go home or eat their lunch at their desk in their classroom. A supervisor will be present in this wing at this time.

Discovery Wing: (Grade 4 – Grade 6 students)

Students may either go home or eat in the Discovery Wing. Students in this group will have the opportunity to purchase their lunch from our *Huskies Cafe*

Microwaves are also available to this age group of students.

Eating at school is a privilege and students will be expected to follow the guidelines.

PEANUT/NUT ALERT SCHOOL

We are a nut free school! Thank-you for reading labels carefully and not sending items to school that contain or may contain any nuts.

STUDENT FEES

no school supply fee

no student fee

ACADEMIC INFORMATION

Pre-Kindergarten Program

Purpose: To promote community well being by providing a quality preschool that meets the needs of children 3 or 4 years of age. To provide a safe, positive environment that enhances early childhood learning, play and social development. To attend to the individual child's psychosocial and cognitive needs as assessed by a qualified, caring teacher.

Application Process: The applications for Pre-K must be submitted by the end of May and a selection committee will determine the 16 students accepted based on specific criteria.

Kindergarten - Grade 6: All subjects offered are compulsory for all students.

RCS ATTENDANCE POLICY

The safety/attendance/education of your child is our first priority. Please call in any absences and late arrival to the office OR enter absences into your Edsby app.

Research states that students need to be in class, we want to work with students and families to help support regular attendance. Please read our new attendance policy below.

5-8 absences: teacher will contact home via email and phone call.

8-12 absences: the administration will meet with the student and parents to determine an attendance plan.

20 absences: student families will be connected with the Truancy Officer with Prairie Spirit School Division office.

SCHOOL ARRIVAL & ENTRANCES

Students should arrive at school no earlier than 15 minutes before classes begin unless they are arriving for a teacher-supervised activity. Students are expected to wait outdoors for the bell to ring.

Cold Weather: During the cold months of winter, students will have the opportunity to come indoors upon their arrival at school in the morning. If students arrive before 8:40 a.m., they will be invited to wait quietly in the boot rooms.

Students designated boot rooms are located on the north playground entrances.

Grades 1-3 Entrance: Boot room 124

Grades 4-8 Entrance: Boot room 130

TWO SHOES

We take pride in the cleanliness of our school! Thank you for sending an indoor (non-marking soles) and an outdoor pair of shoes. This is a Pre-K – Grade 8 expectation to be always wearing indoor shoes, **especially in the gymnasiums.**

RCS PLAYGROUND & RECESS

Boundaries: RCS Students are expected to play in the areas designated behind the school. Areas that are out-of-bounds include the lawns in front and the parking lots on the north and west sides of the school. The north boundary for play is the north edge of the football field.

Recess areas: playground, tarmac, and football field.

Recess guidelines: Staff Supervision will monitor the respectful play of all students.

Proper Clothing: All students will be expected to wear proper clothing for outdoor play determined by the weather.

BEHAVIOUR EXPECTATIONS

At RCS, all students have the right to feel safe and comfortable, enjoy learning and know that they are valued members of our school community. We have four overarching expectations that we believe foster a safe and productive learning environment for all students. Students will be...

1. Active participants in their learning growth.
2. Respectful and speak with common courtesy to all.
3. Compliant with all reasonable requests from any staff member.
4. Respectful towards the building and all items/property within it. We ask that students take pride in their school.

Protocol of steps if these behaviour expectations are not met. Should a situation arise that is persistent in nature, the following protocol will be followed:

1. Situation dealt with at the classroom level.
2. The student is referred for an administrative visit.
- 3. The student, teacher and administration will determine a plan. Parents will be notified.**
4. The student and their parents will meet with the teacher and administration to come to an understanding on how best to deal with the ongoing situation. Referral to the school counsellor will be made.

RCS CELL PHONE POLICY

To maintain a focused and engaging learning environment:

Pre-K – Grade 6 Students may not bring cell phones in the school.

Grade 7 -12 Students may have their phone at breaks. They are **not to be visible** in the classroom.

Parents are reminded that they should contact the school office should they need to get in touch with their children.

RCS Steps to work with students to learn the Cell Phone Policy:

1. Cell Phone out during class time: student receives a warning to put away.
2. 2nd time: staff confiscate cell phones and take them to the office; students can pick them up at the office at the end of the school day. Student argues admin are called.
3. 3rd time: staff people confiscate cell phones and take them to the office; parents can pick them up at the office at the end of the school day. Student argues admin are called.
4. 4th time: Parents/Guardians, students, admin meet to plan.

Cell Phone Norms:

- Bathroom/Hallway during class – no cell phone, any adult can confiscate
- On Spare: Cultural Room is the spare room, where you can use your cell phone, NO OTHER PLACE can cell phones be used during class time.
- Staff on their cell phone: we use TEAMS to communicate, and EDSBY for attendance, staff are also working on being conscience of cell phone use.
- Step 1: Warning ends at the end of September
- Done your work, what do you do? Teachers have prepared a variety of fun learning, fun past times. Ask them. What would you like to do?
- Teachers are not requiring you to use your cell phone for the course work. Chromebooks are available.

COMMUNICATION PROTOCOL

If students or parents have concerns or questions about an issue at school, please follow this communication process:

1. The **classroom teacher** is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the principal is to be contacted.
3. If the matter remains unresolved, the parent may request a meeting with the superintendent.
4. If further discussion is required, the parent may ask to meet with the Director of Education.
5. Finally, the parent may request the issue be heard by the Board of Education.

DRESS CODE

Rosthern Community School encourages healthy, positive lifestyle and choices. We know that clothing provides an opportunity for students to express themselves. We believe that certain clothing is not appropriate for a school setting, including:

- Shirts or tops that expose too much.
- Exposed underwear.
- Clothing that displays sexual or graphic images, advocates/advertises drugs, or alcohol, or promotes offensive/discriminatory messaging.
- No Sunglasses (indoors).

These expectations are not designed to hinder anyone's right to choose clothes, but instead they are intended to assist students with the development of positive and responsible attitudes toward situationally appropriate clothing. Like all student conduct, student dress is subject to staff approval – if deemed inappropriate, staff members may provide students with alternate options (ex: change into gym clothing, wear school-provided clothing, or go home to change).

Exploration Wing: No Hats/toques to be worn. Indoor Shoes at all times and no change of clothes for Physical Education.

Discovery Wing: Hats/toques to be worn at the discretion of the classroom teacher. However, no hoods are allowed. Indoor shoes at all times and a proper change of clothing for Physical Education classes.

DRUG, ALCOHOL, TOBACCO, AND VAPING USE

Students are not permitted to use tobacco products or vaping devices on school property or within direct sight of the school.

Students are not permitted to possess, use, or be under the influence of any drug (including marijuana and alcohol).

EXTRA CURRICULAR ACTIVITIES & FIELD TRIPS

Extra-curricular activities and school trips are a privilege to attend, and all school rules apply to both. Course academic trips are considered compulsory, and attendance is mandatory.

Participation in extra-curricular activities or field trips may be withheld if students fail to meet academic expectations.

BICYCLES & SKATEBOARDS

Bikes, skateboards, and similar modes of transportation are to be used to get to and from school only. During the school day, including recess and the noon hour, they should not be used on or near the school property for any other purpose.

LOCKERS

Exploration Wing: Classroom Cubbies

Discovery Wing: Lockers are available for student use. These are school property, and the school reserves the right to inspect lockers at any time. Wherever possible, each student will be assigned an individual locker. Only school locks may be used. The school is NOT responsible for articles missing from lockers. Students are advised to make certain that lockers are locked at all times and are advised not to give out their lock combinations to any other students. Students will be required to clean out their lockers on the designated day at the end of June. The school will not be responsible for any articles left in the lockers after that time.

SCHOOL SURVEILLANCE

RCS is equipped with surveillance cameras within the school building itself as well as around the outside areas. Please be aware that these cameras are on 24 hours a day.

PARENTS DRIVING FOR SCHOOL EVENTS

According to PSSD policy, parental volunteers, approved by school administration, are permitted to transport students for school events. A criminal record check is required. It is recommended that they carry \$1,000,000 liability insurance on their package policy.