

Prairie Spirit School Division celebrates student learning and achievement with our public in a variety of ways. We share this success to help our students and educators learn from it, to inform parents, guardians and our school communities and to report on strengths and challenges. In addition, our schools share some student information to facilitate communication between home, school and community.

When images and/or names of students are shared with the public (through school division publications, media coverage, video footage or on websites, etc.), *The Local Authority of Freedom of Information and Protection of Privacy Act* (LAFOIP) must be followed. Therefore, we require your informed consent before we will share any student information or visual images of your child. See the following descriptions of the types of student information or images that the school, school division or news media may ask to share.

Personal Information		
Student's Last Name	Student's First Name	Grade

Description and Purpose	Visual Image	
<b>Media for Educational Purposes</b>		
Student and teachers will share students' growth with parents and families using a variety of digital communication tools. These online tools are used for teaching and learning, assessing outcomes, creating online portfolios, and sharing student work. They may include the use of student work, pictures and/or videos. These photos, videos, and student work are only shared for personal use and <b>must not be shared further.</b>	Yes <input type="radio"/>	No <input type="radio"/>
<b>Photos and Videos</b>		
Video and photos may be taken within the school by school division staff for educational purposes within the school division (e.g., school bulletin boards, TV monitors, school-wide events, professional development, conferences, etc.) and may be shared for educational purposes on the school division website.	Yes <input type="radio"/>	No <input type="radio"/>
<b>Media - Internal: Media for publication, websites and social media</b>		
<ul style="list-style-type: none"> <li>• The school's newsletter and website share information about school events, student and class achievements and other important information for parents and guardians. These resources are shared directly with families.                             <ul style="list-style-type: none"> <li>○ Pictures of students and their first names may be included in the newsletter and/or on the school website.</li> <li>○ The newsletter may be printed and sent home and/or may be available on the school website or through social media platforms.</li> </ul> </li> <li>• During the school year, photographs of your child may be taken by Prairie Spirit School Division staff. These photos may appear in school division publications (brochures, annual reports, newsletters, etc.). Student names will not appear in Division publications.</li> <li>• Prairie Spirit School Division and its schools make use of a variety of social media platforms to inform, promote and communicate with parents, school communities, other educators and the public. With consent, identifiable images or video of students may be posted on social media accounts operated by the school division, the individual school or on a staff member's professional account.</li> </ul>	Yes <input type="radio"/>	No <input type="radio"/>
<b>Media - External</b>		
From time to time, members of the news media will visit schools and may interview and take photos and video of students. Only students who consent and who have parental permission will be allowed to be interviewed or be included in media coverage. If a student is interviewed, media coverage may include your child's first and last name and school name. This media coverage may be available for television, radio, newspapers, websites and social media accounts operated by media outlets.	Yes <input type="radio"/>	No <input type="radio"/>

This form asks for your consent to allow your child to use specific Division-approved online applications/tools where consent is required to comply with our privacy expectations. These applications exist online (internet-based) and are developed and hosted by independent providers. This form will apply to situations where the student will use their regular Prairie Spirit login credentials.

Educators, students, and their families are increasingly using on-line applications to enhance instruction and communication. Prairie Spirit School Division supports the use of these applications by educators and students where they are used safely and effectively to improve instruction and learning outcomes. Prairie Spirit implements a thorough and ongoing approval process of these on-line applications/tools. The review process includes:

- Meeting Prairie Spirit’s expectations for user privacy and data security
- App developer will not sell or unnecessarily share any data with other parties
- App developer is industry trusted
- App provides educational/communication benefit

To facilitate the collection of consent, we are only requesting a **single** consent from you that will allow your child to use any of the Division-approved tools that the teacher may use during this school year. You are encouraged to talk to your child’s teacher the specific applications/tools that they intend to use in the classroom. It is possible that the applications will be able to view student names as well as any additional data entered while using the application. In some cases, this data may be stored outside of Canada.

The chart below indicates a sample of the commonly requested and Division-approved applications for classroom use. For a complete listing of approved applications including privacy policy links, please visit <https://www.spiritsd.ca/trusted> - see LEVEL 2A. This list is reviewed and updated on a monthly basis.

IXL Math Sketchup for Schools AutoCAD Web Khan Academy Kahoot	Flip (Formerly Flipgrid) Mathletics Mathigon Typing Club Orbit Note	Canva Desmos Screencastify Minecraft Education Edition Code
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**Select one of the following:**

Yes, I give consent to the collection, use and disclosure of personal information that will occur through using the listed applications and platforms on <https://www.spiritsd.ca/trusted> - see LEVEL 2A.

No, I do not give consent to the collection, use and disclosure of personal information that will occur through using the listed applications and platforms on <https://www.spiritsd.ca/trusted> - see LEVEL 2A.

**Consent**

This consent will be considered valid from the date it is signed until the student is no longer a student within Prairie Spirit School Division, or permission has been withdrawn.

if you have any questions or concerns about your student's information or data, please contact the Prairie Spirit School Division Privacy Officer at [privacy@spiritsd.ca](mailto:privacy@spiritsd.ca).

I/we understand this consent may be withdrawn at any time, upon written notice. I/we have given this consent voluntarily. Any student image/work with permission for use this year may be used in subsequent years.

- For students under the age of 16, we require consent of the parent/guardian.
- For students who are 16 or 17 years of age, we request the signature of **both the student and the parent/guardian.**
- For students 18 years of age and older, we require only the consent of the student.

Student Signature \_\_\_\_\_  
*(if 16 or older)*

Date: \_\_\_\_\_

Parent/Guardian  
Signature \_\_\_\_\_  
*(for students under 18 years of age)*

Date: \_\_\_\_\_