

# PRAIRIE SPIRIT SCHOOL DIVISION

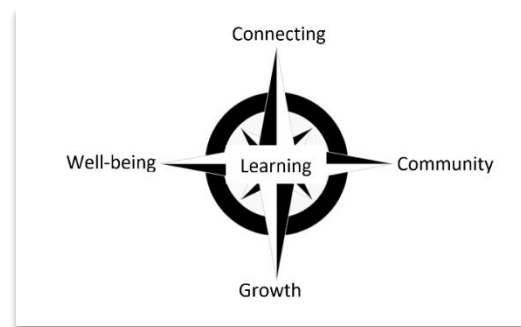
## Vanscoy School

### Safe School/Site Plan

Our guiding principle continues to be ensuring schools are a safe place for students and staff.

As COVID-19 is a continually developing situation, the guidelines, Division and school plans may be updated and adjusted depending on the impact of COVID-19 and the feedback of education partners in our province prior to the beginning of the school year.

The school plan template is based on the Ministry's Safe Schools [Plan](#) and uses the eight categories from the provincial plan as a framework for school-level planning.



## Safe Attendance



**Safe Attendance** focuses on the health of students and staff before and while they are at school. If students or staff are ill, they should remain at home.

If students or staff members become ill while at school, schools will ensure that they are properly isolated from the rest of the school until they are able to leave.

### Contact information

All student contact and health information will be updated by Sept. 4<sup>th</sup>.

### Self-screening measures

Parents and caregivers are being asked to monitor their children for any signs or symptoms of illness. If any symptoms are present, the student is to remain home (if unsure refer to the PSSD screening tool) – <https://s-ca.chkmkt.com/?e=194705&h=6ADE2307CFEEC3A&l=en>

Staff are required to complete the self-assessment tool daily before entering the building.

### Illness in Care Plan

Plans for contacting parent, Public Health, student pick-up and cleaning protocols will be in accordance with the following Admin. Policy:

#### AP 432 – Illness and Care

<https://www.spiritsd.ca/files/app/432%20Illness%20in%20Care.pdf>

Our isolation room will be the conference room (Room 122.2). Our admin team have been designated as the supervisors and will remain in close proximity to the student. One of the admin team will be responsible for collecting the sick child from class and taking them to the isolation room. Parents will be called immediately to come and pick up their child. When they arrive, they will contact the office and the student will be escorted out to the parent.

Teachers and Admin will follow the Saskatchewan Health Self - Assessment Tool when determining if a student needs to be isolated.

<https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/covid-19-self-assessment>

Teachers and bus drivers will develop and follow a designated seating plan so that contact tracing may occur in the event of a positive Covid test. These plans will be submitted to the office and changes made when necessary.

It is currently recommended that students wear their own non-medicated cloth masks, made using two or three layers of fabric. Bandanas and neck gaiters (buffs) are not recommended as appropriate face coverings.

## Safe Transportation

**Safe Transportation** focuses on the safe movement of students to and from school. Where possible, the Ministry is encouraging parents to transport their own children to and from school.

School divisions are to follow the Re-Open Saskatchewan guidelines:



- assign seats and a record of this seating plan on school buses;
- students who live in the same household should be seated together;
- partitions around drivers can be considered; and,
- cleaning and sanitation of buses or other vehicles used to transport students is required between each run.

### Communication with Parents

Information regarding drop-off and pick-up practices will be communicated to parents and students by Sept. 4<sup>th</sup>.

### Bus Drop Off

Our Delisle feeder bus will arrive first in the morning and empty all Vanscoy students. The five remaining busses will release their students after to ensure adequate spacing intervals while entering the school. Town students travelling to Delisle on the feeder busses will not be allowed to enter the school prior to boarding. Bus students will be allowed to enter building to drop off their supplies for the day before heading back out for the remainder of time prior to school start

We will continue to stagger bus dismissal times after school to relieve congestion in the hallway and entrances/exits.

### Entering the Building

Students that live in town are being asked to arrive at school at 8:50am. They will join their homeroom and teacher at the designated muster point before entering the school.

### Door Entry (all breaks, lunch and dismissals)

Kindergarten and Grade Six classes will enter and exit through the main front doors.

Grade One class will use the southwest door.

All other grades will use the two north entrances (boot room)

## Safe Access



**Safe Access** focuses on the daily flow of students and staff within the building. Safe access includes school-level considerations such as:

- dedicated entrances; staggered start times; and,
- controlled flow of students, staff, guests/visitors in common areas.

### **School Access**

Town students and Early Learning Centre students are not to arrive prior to 8:50am.

During drop-offs and pick-ups, parents are to remain at their vehicle and cannot enter the school. They can contact the office if they require access to their child earlier than normal dismissal.

### **School Facility Protocols**

Library will continue to remain off limits.

- We will endeavour to expand our classroom libraries to continue to encourage lots of reading at Vanscoy School

### **Recesses/Lunch**

We will have staggered dismissal times during recesses and lunch to minimize the amount of students in the hallway at one time. Grades will have assigned play areas.

### **Movement Patterns**

Bathroom use will be restricted to one student at a time per class. K, 1, 2 / 3 and grade 6 classes will use the washrooms by the gym and the grade 3/4, 4/5 & 7/8 classes will use the washrooms by the computer lab at all times, regardless of where they are in the school.

At this time, lockers will not be used by students. Students are encouraged to have all learning supplies at their desk to avoid unnecessary movement within the classroom/school.

Grades 4-8 Students are required to wear masks when entering and exiting the school and also in the hallways. Grades K-3 are encouraged to wear masks.

### **Hand Sanitizer**

Will be available to students at all entrances and within the classroom.

### **Visitors**

At this time, we are requesting that no parents or guests enter the school building. If you need to contact a child or a staff member, please call the front office at 306-668-2056.

### **Lockdowns and Evacuation Drills**

There will be no drills of any kind at this time. Teachers are encouraged to practice on their own.

## Safe Facilities

Safe Facilities focuses on the cleaning and sanitation of school buildings.



Schools have been asked to increase sanitation measures and continue to promote proper hygiene practices. This includes the availability of hand sanitizer wherever possible and establishing clear protocols for bringing supplementary school materials, such as backpacks and school supplies, in and out of schools.

Schools will work to ensure that particular attention is given to the increased cleaning and sanitation of high-touch surfaces.

### Hygiene

Vanscoy staff will teach students the importance and techniques of proper hand hygiene and sanitizing beginning the week of Sept 8<sup>th</sup> to 12<sup>th</sup>.

### Physical Distancing / Mask Use (As per current Sask. Health guidelines )

Please keep in mind with all bullets below that students in PreK-3 are *encouraged* to wear masks, and students in grades 4-12 are *required* to wear masks when they cannot physically distance.

- Physical or Social Distancing is defined as 2 meters between individuals
- Students are required to be forward facing with the exception of early years' learners.
- Masks must be worn in grade 4-8 classes unless physical distancing can be attained. Masks are strongly encouraged for grades K-3.
- Masks need to be worn by grade 4-8 students and recommended for K-3 students when outside during recess breaks.
- At this time, students will not be allowed to share any play equipment (ie. Footballs, skipping ropes, etc). In addition, we are asking students not to bring any personal equipment from home.
- Play structures are a safe environment, they don't need to be cleaned between groups. Ensure appropriate hand hygiene practices before and after outdoor play.

### Cleaning

Division and School will work together to monitor the frequency of cleaning and disinfecting of commonly touched surfaces, including electronic devices.

## Safe Classroom/Common Spaces



**Safe Classrooms** focuses on the measures to ensure the safe sharing of space in the classroom between students and staff.

These measures include: increased personal sanitation measures and proper hygiene practices; and minimizing contact among students and staff, as much as possible.

### **Absent Students**

Vanscoy School will follow up with registered families where students are not attending by September 15<sup>th</sup> to determine what supports are required.

We will do our best to support students unable to attend in-person classes.

### **Food and Water Use**

Students are encouraged to bring full water bottles as water fountain use will be limited and are not to share any food, snacks or beverages.

Students will remain in their own classrooms for lunch. Town students are encouraged to go home for lunch.

### **Learning Support Services**

All Division support staff will be located in Room 107.2

### **Reporting**

Staff will follow Division procedures and guidelines for reporting and adapt practices to ensure parents are informed of their child's academic progress (e.g., portfolios, conferences, etc.)

### **Physical Distancing**

Teachers will utilize a variety of options to try and maintain physical distancing within classrooms and other instructional spaces.

### **Sanitation**

Our school will develop sanitation plans in consultation with facilities and caretaking to ensure our learning spaces and touchpoints are as clean as possible.

## Safe Supports



**Safe Supports** focuses on the protocols in place to support the learning needs of intensive needs/immune-compromised students, as well as protocols in place to support the mental health of staff and students.

### **Students with Additional Needs**

Before Sept. 8<sup>th</sup> the Resource Teacher will contact all families that have a student with intensive needs. Learning Support Services, Resource Teacher, Admin and parents will develop individual student transition plans to facilitate the re-entry of these students. If resources for safe programming are not immediately in place, it may delay a student's return to school.

Services or additional precautions, specialized places for instruction may be suggested for students with compromised immune systems, in consultation with a medical professional, and to ensure students and staff feel safe.

### **Mental Health**

Teachers will work to keep classes as "normal and positive" as possible. That said, staff will remain vigilant of any students exhibiting mental stress or fatigue.

Staff will continue to acquire knowledge and develop skills in the area of Mental Health Literacy and Trauma through dedicated staff PD.

## Safe Activities



Safe Activities focuses on the protocols and policies governing group activities including:

- extra-curricular club activities; participation in athletic events/competitions; and,
- school assemblies

### Extra-Curricular and Curricular Activities

At this time, all in-person extra-curricular activities have been placed on hold.

There is no travel between schools for any curricular programming (ie. PAA at Delisle for Grade Eights, Band, etc)

### Physical Education Classes and Recesses

Phys. Ed will take place outdoors whenever possible.

Student activities during gym class and recess will be following Division guidelines.

Limit physical contact during recess and noon periods and avoid activities that require clustering of students. For younger children, the focus should be on minimizing physical contact instead of physical distancing.

Provide students with alternatives to activities that require physical contact with other students. Student play during Physical Education and recesses are primary considerations

Classroom activities and recess times should not include play that requires equipment to be shared. Rather, the emphasis should be placed on individual pursuits.



## Safe Alternatives

Safe Alternatives focuses on the contingency plans to ensure the continuation of education in a safe learning environment. There are four levels of education delivery:

**Level 1:** Primary and Secondary Educational Guidelines – As close to “normal” as possible, with some additional measures.



**Level 2:** will involve mask usage as determined by the Chief Medical Health Officer.

**Level 3:** will involve reducing classroom capacity. This may include establishing cohorts and hybrid learning models as considerations.

**Level 4:** would take us back to suspending in-class learning, and moving back to a similar model we saw this past spring, with divisions working at the local level to ensure learning continues. In this model, school would continue to be mandatory, albeit remotely.

These levels would be put in place by Saskatchewan’s Chief Medical Officer and we will continue to work closely with him, and his team, on all Safe Saskatchewan planning.

**Prairie Spirit announced a move to Level 2 on August 12.**

At this level, masks will be required for students in Grades 4 through 12 where physical distancing is not possible (e.g., hallways and buses). Pre-Kindergarten to Grade 3 students are encouraged to wear masks. Prairie Spirit staff members will be expected to wear masks when social distancing is not possible. Please see the [communication to Prairie Spirit families](#), dated August 12.

### Parent/School Communication

Any important information or changes to our school plan will be communicated to parents via SwiftK, email and the Division or school website.

### Further Information

Please feel free to contact Vanscoy School at 306-668-2056 if you have any further questions that need clarification.