

## Student Handbook

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P.O. Box 510  
Warman, Saskatchewan, Canada  
Telephone: (306) 933-2066

Email: [wes@spiritsd.ca](mailto:wes@spiritsd.ca)  
Website: <http://blogs.spiritsd.ca/wes/>

Principal: Danielle Olson

Vice Principal: Michelle Lockinger

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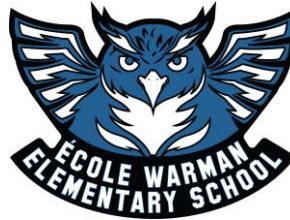
MISSION STATEMENT OF É.W.E.S.

*Our ÉWES community is committed to achieving our personal best in a positive, diverse, safe and supportive learning environment.*

**SCHOOL MOTTO**

"I learn. I matter. I belong.  
J'apprends. Je compte.  
J'appartiens."

**SCHOOL LOGO**



The official school colours are blue and white.

**A MESSAGE FROM THE STAFF**

Good communication between home and school is imperative for your child's success at École Warman Elementary School.

With this in mind, the staff at É.W.E.S. would like to extend a very warm welcome to all families who make up our school community.

We trust that in our school, you will find an atmosphere conducive to social growth and academic achievement. We anticipate a successful year filled with new friendships, experiences and growth.

**ABOUT ÉCOLE WARMAN ELEMENTARY SCHOOL**

We are a dual-track school with Pre-Kindergarten to Grade 5 English and Kindergarten to Grade 7 French Immersion programs.

We all follow the provincial Saskatchewan Curriculum (information on provincial curriculum can be found at the Ministry of Education websites as well as adhere to Prairie Spirit School Division's Strategic Planning Framework and My Prairie Spirit Classroom (MPSC) as foundational guides to our work towards continued improvement and fostering engaged lifelong learners.

We acknowledge that École Warman Elementary School resides on **Treaty 6** Land, and traditional homeland of the Métis as a traditional and historical meeting place for many Indigenous People. We recognize the historical significance that this land has to the Indigenous culture and community. In doing so we honour the contributions of Indigenous Peoples to this land and strive to strengthen our relationships through education.

**ÉCOLE WARMAN ELEMENTARY SCHOOL WEBSITE**

We encourage everyone to bookmark <http://blogs.spiritsd.ca/wes/>. Our school website is updated daily and has links to a school calendar, information about school events, busing and bus cancellations, school policies, classroom blogs, School Community Council, and much more. When you are looking for updates on events, refresh the website page regularly for up to the minute information. École Warman Elementary School can also be found on Facebook and Instagram.

## School Community Council 2024-2025

Amy Winik

Laura Davies

Stephanie Zlukosky

Seerat Asfaq

Desiraie Yeo

Miguel Gaudet

Crystal Williamson

Jeannie Lade

Charlotte Poole (Member at Large)

Ashley Kowalenko (Member at Large)

Monique Salud (Teacher Representatives)

Michelle Lockinger and Danielle Olson (Administration Representatives)

Adin Derinewski (PSSD Board Representative)

*Our School Community Council is an elected group of up to 9 parents and community members. The purpose of the council is to develop shared responsibility for the learning success and well-being of all children and youth as well as encourage and facilitate parent and community engagement in school planning and the improvement process.*



**École Warman Elementary School Day and Bells**

8:25 a.m.	First bell to come indoors
8:30 a.m.	Morning classes begin
10:00 or 10:30 a.m.	Recess (staggered)
12:00- 12:19 12:20-12:42	Lunch (staggered)
12:42 p.m.	Afternoon classes begin
2:42 p.m.	Dismissal of ALL students
2:50	Buses Depart

**École Warman Elementary School Song 🎵**  
**École W.E.S.**

**Where everyone succeeds.  
Learning, sharing, growing, caring,  
Meeting daily needs.  
On se respecte les uns, les autres,  
La terre, la mer, l'air,  
Bienvenue à notre place,  
Let's show the world we care.  
Bienvenue à notre place,  
Let's show the world we care.**

**Written by former ÉWES Teacher, Erin Tempel**

## Student Services

### Counselling

The counselling services in our school are available to help students, parents, and teachers develop positive learning experiences. All school personnel provide guidance and support to students on an ongoing basis. Formal guidance is offered in the form of various prevention programs (e.g. social skills, conflict resolution, peer mediation) that are most often delivered by classroom teachers. Our school-based counsellor supports and provides various additional services.

The primary responsibility of the counsellor is to provide direct assistance to individual students in the school. The services offered include short-term individual counseling, group counselling, parent and teacher consultation, behavioral programming support, family intervention, behavioral assessment and referral assistance to other agencies.

### Library

The library at École Warman Elementary School Library strives to provide a welcoming environment where students and staff have access to a wide range of information in a variety of formats. We support the development of lifelong literacy skills and foster reading for both enjoyment and information.

The library materials are carefully selected to support curriculum, develop literacy, encourage curiosity and inquiry and support students' social, cultural and emotional growth. We want the love of reading and learning to be a part of our students' lives forever.

An itinerant library technician and some wonderful volunteers assist in keeping our library operational and welcoming. All students at École Warman Elementary School have a library account and may borrow materials from the library.

### Frequently Asked Library Questions:

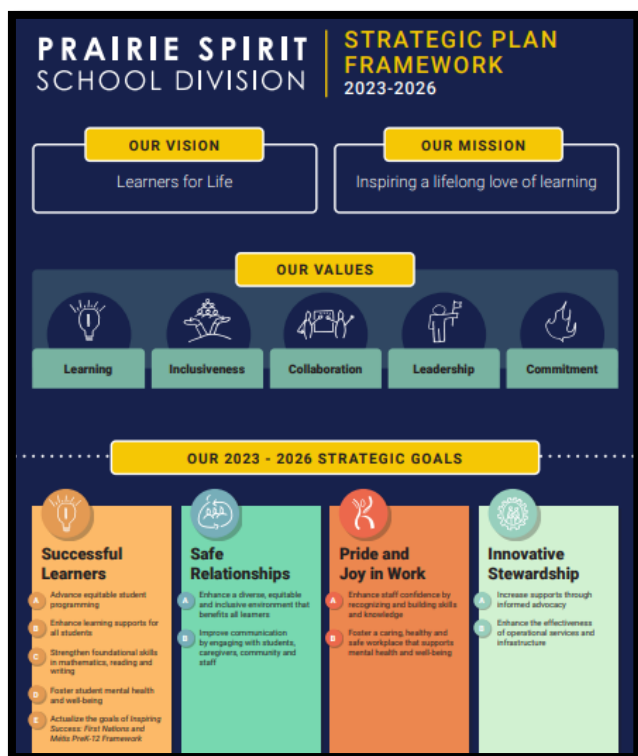
- **How many books may I borrow?** Students may have up to six (6) books out at one time.
- **How long may I keep the books?** Students may keep books for up to two (2) weeks.
- **What if I'm not finished my book in two weeks?** You may renew your book.
- **What if I lose a book or my dog eats it or my little sister colours in it or I drop it in a puddle?** You are responsible for everything you borrow from the library, but we understand things happen. If something does happen to your library book, you can pay a small replacement fee (\$10 for fiction/ \$15 for non-fiction).
- **What if I pay for a lost book, but I find it later?** The library will refund your money.
- **What if the library says I have a book, but I KNOW I returned it?** First, we will ask you to check at home, in your book bag, locker and classroom library. Often books get onto the levelled reading carts, lost in the classroom teacher's collection or left somewhere in the home. Second, if you have looked everywhere, and your book is not there, we will look on the library shelves. Despite being very vigilant, sometimes books find their way back to the shelves without going through the computer. If your book is not on the shelves, you are responsible for paying the replacement fee. Again, if it turns up later, the library will refund your money.

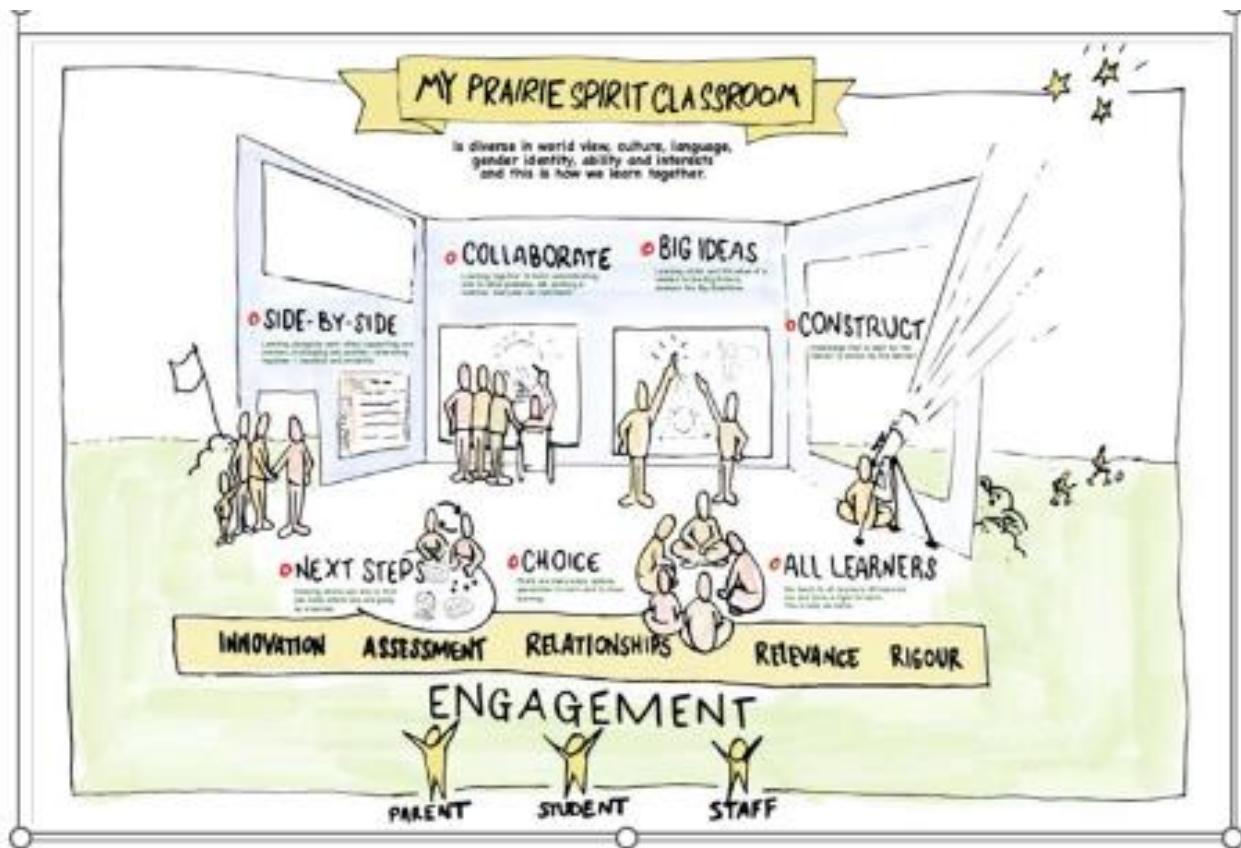
- **What if my friend wants my book? Can I just pass it to them?** NO! Remember that you are responsible for everything you sign out of the library. If your friend loses or damages the book and it is signed out under your name, you will be responsible to pay for it. If your friend wants to borrow the book, come to the library with your friend and have the staff sign it out of your name and into your friend's name.

## Student Support

At École Warman Elementary School, we encourage high levels of learning for all students. We offer a range of support services to ensure that students are successful. Classroom teachers work together to plan and teach with members of the student services team including **Learning Support Teachers (LSTs), Educational Associates (EAs), Complexity Support Teacher (CST), Division Learning Support Services (LSS) Members and our School Counsellor**. Some students access additional support in their classrooms. Teachers and EAs may provide small group or one to one tutorial support in or near the classroom to supplement general classroom instruction as well. The assistance provided varies according to the individual needs of the child. Parents or guardians who are concerned about their child's progress are encouraged to discuss their concerns with the classroom teacher.

The school team works *together* to identify students who require access to Learning Support Services (LSS) personnel who provide additional knowledge to teachers and support for students in the areas of **Speech and Language, Occupational Therapy and Educational Psychology** to help students achieve independence in self-care and learning (i.e. handwriting, visual motor skills, coordination and strengthening of fine motor skills), and educational assessments. Parents or guardians must complete a parent permission form for students to access these services.





## COMMUNICATION

### School Website

Our school website can be found at [blogs.spiritsd.ca/wes](https://blogs.spiritsd.ca/wes) and is your recommended ‘first stop’ for information and news from our school. We recommend that you bookmark/favorite the site and check it often.

### Edsby

Prairie Spirit Schools utilize the Edsby learning platform for communication of learning and messaging, attendance, portfolios, grading and reporting, alerts and news. All families will need the Edsby app. Information is available on the PSSD Homepage under the “Parents--Edsby” Tab <https://www.spiritsd.ca/parents/>

### School Newsletters

Our school newsletter is emailed to families monthly. Our school will typically send the school newsletter by email, but you are welcome to contact the school office if you would rather have a paper copy. You can also access the newsletter on our school website.



## **Classroom Communication**

Regular communication between the classroom and the home is essential for success. École Warman Elementary, teachers use a variety of paper or digital tools/apps (ie: email, dayplanners, Edsby, and Google Classroom) to keep everyone informed of upcoming events and activities, and to inform and engage parents in their child's learning. Parents/guardians are expected to keep the teacher informed of planned absences and other changes to the child's normal routine through the day planner or digital tool/app the teacher has established.

## **Continuous Reporting System**

At École Warman Elementary School, we follow a continuous reporting philosophy to keep parents informed and engaged in their child's learning progress. Each teacher strives to regularly share information regarding student progress with home using paper-based and electronic formats. Parents are strongly encouraged to use this information to encourage and support their child's learning. In addition, our reporting system includes **Learning Summaries** and **Student-Parent-Teacher Learning Conferences** over the course of the year.

\*Please note the annual calendar information on the dates of these events as it is determined and shared at the beginning of the school year. Learning conferences are scheduled online. A reminder email with instructions on how to sign up is distributed before each learning conference.

## **Telephone Calls for Students and Teachers**

We ask for your assistance in minimizing telephone calls to your child or their teacher during instructional time. Except in cases of emergency, the administrative assistant in the office usually takes a message and the teacher will return your call at the next break.

It may be best *not* to send email messages directly to the teacher with after-school instructions for your child as the teacher may not receive it in due time. Matters of that nature should be handled by phoning the school office in plenty of time for the message to be brought to the attention of the teacher. *We greatly appreciate if such plans can be organized prior to the beginning of the school day and message sent to the teacher in the day planner or digital tool/app before the school day begins.*

The school phone has a message manager available at **306-933-2066** between 3:45 p.m. and 8:00 a.m. weekdays, and all weekend where parents are able to leave messages for teachers regarding student absences, etc.



## POLICIES AND PROCEDURES

### Attendance and Arriving Late

*Regular attendance* by all students is expected, as well as *being on time* for school. Being punctual is a life-long skill and should be developed early. Students who arrive at school after the bell has rung will be able to access the school only through the *front doors* and are expected to *check-in at the office* before proceeding to their classroom so their *Absent* status can be changed to a *Late* status.

- If a student will be absent or late, parents are requested to call the school office **before 8:30 a.m.** to give the office staff time to pass on the information to the teachers before class attendance is taken. Please do not email absences directly to the teacher's email address. Should the teacher be away, substitute teachers do not have access to the teacher's email. We have a **voicemail option** (306-933-2066) where messages can be left at any time of day or night.
- If students are not in their classroom at 8:30 a.m. when attendance is taken and the teacher doesn't know where they are, they are concerned for their safety. If your child is unaccounted for at 9:00am and/or 1:00pm an **automated system** will call to alert you that your child is absent. If you receive such an alert you are asked to call the school to verify their whereabouts.

It is best to call the school *each day* a child is absent, particularly in the case of illnesses lasting more than a day. Assumptions are not made by the teacher, in the interest of safety. It is also necessary to notify the school that your child is absent due to their bus not running.

### School-Appropriate Attire

Students, staff and guests to adhere to our "two-shoe" policy. Outside shoes are to come off when entering the school. The second pair of shoes needs to be suitable for gym, with soles that do not leave black marks on the floor.

In addition, we encourage good sense of school-appropriate clothing. Alcohol or drug logos, vulgar language references to gang affiliations, sexually suggestive images and/or messaging as well as the showing of undergarments are not considered appropriate school attire.

### Bullying Prevention

At École Warman Elementary, we adhere to an anti-bullying strategy. The policy is provided below so that you may become familiar with it. We encourage you to talk to your child about bullying and your expectation regarding their behavior as a bully, a bystander and victim. The best thing a child can do is **talk to an adult** in the school or their parents about situations they are experiencing or witnessing. If you have any questions or concerns, please feel free to contact the school.

## Conflict vs. Bullying - What's the difference?

Conflict	Bullying
<ul style="list-style-type: none"> <li>• Disagreement or argument in which both sides express their views</li> <li>• Equal power between those involved</li> <li>• Generally stop and change behavior when they realize it is hurting someone</li> </ul>	<ul style="list-style-type: none"> <li>• Goal is to hurt, harm, or humiliate</li> <li>• Person bullying has more power*</li> <li>• Continue behavior when they realize it is hurting someone.</li> </ul> <p style="font-size: small;">* "Power" can mean the person bullying is older, bigger, stronger, or more popular.</p>



**PACER's National Bullying Prevention Center.**  
The End of Bullying Begins with You.

### ***Anti-Bullying Policy***

*The staff at École Warman Elementary School care about the students and believe it is important to provide them with a safe and healthy environment. In situations where the actions of a student calls into question the safety or the physical, mental or emotional well-being of another, the teacher in consultation with the administration will investigate the situation and take actions in accordance with the school discipline policy.*

### ***École Warman Elementary School's Safe School Responsibilities:***

#### Parent Responsibility

1. Know and support the school's policy on bullying.
2. Learn about bullying behaviors and discuss these with your child.
3. Encourage non-aggressive ways of resolving conflict.
4. Watch for signs of distress in your child.
5. Advise your child to tell their teacher or administrator about bullying incidents.
6. Report bullying incidents to the teacher.
7. Participate in school meetings if deemed necessary.

#### Student Responsibility

1. Refuse to be involved in an act of bullying, even as a bystander
2. Speak out against bullying.
3. Report incidences of bullying or suspected bullying to a parent, teacher or the administrator.
4. Get help from an adult.

#### Staff Responsibility

1. Understand and promote the intent of the school's bullying policy.
2. Be role models in words and actions.
3. Be observant of signs of distress or suspected incidents of bullying.
4. Be prompt and visible while supervising students.

5. Raise awareness among students about bullying behaviours.
5. Listen actively to a student-reported incidence of bullying.
6. Intervene quietly and calmly to incidents of bullying and misbehaviour.
7. Deal with bullying incidents quickly.
8. Report bullying incidents to homeroom teachers and the administrator.
9. Support and promote initiatives and programs in the school to combat bullying.

### **Busing**

All information on the PSSD school bus service for both RURAL and URBAN students can be found on the PSSD Transportation website at <https://www.spiritsd.ca/buses/>.

Here you will find information on daily bus service updates, guidelines, applications, routes and stop times. Should you have any questions regarding this service please call the **Prairie Spirit School Division Bus Garage at 306-374-2496**.

Students using the urban busing service will be expected to have a valid bus pass and rural students must be on the list for rural busing. No pass is required for rural students.

**Bus drivers will not allow students on the bus who are not on the rural bus list, or do not have an urban bus pass.** All urban passengers must obtain a bus pass and present it to the bus driver to ride the bus. Bus passes are valid only for the bus that is indicated on the pass. Students may not ride any other bus than indicated on their pass. There is also no allowance for guest passengers to ride Warman buses due to over-crowding.

**Bus Behaviour:** Riding the school bus to and from school is a privilege and is intended to get everyone to and from school in a safe, efficient manner if they are unable to walk, bike or get a ride. **Positive behaviour is expected on the bus and at the bus stop before and after school.** Parents are strongly encouraged to accompany their child to and from the bus stop. On the bus, the driver's responsibility is to drive and pay attention to the road/safety. Students who cannot behave on the bus will be required to arrange alternate transportation.

### **Cell Phones/ Student Use of Personal Electronic Devices**

At ÉWES, we use various forms of technology for learning purposes. School technology is intended to be used for educational purposes. The use of school technology for gaming other than educational games is discouraged. School devices (iPads/Chromebooks) should not be used for social interaction sites. Digital citizenship and digital media literacy will be modeled for instructional use of technology.

We consider ourselves a “device free” school (including bus transportation to and from school). Students are to leave their devices including cell phones, smartwatches, iPads, earbuds and gaming technology at home (or if they are brought to school, are turned off or put on silent mode and stored away until the end of the day or kept the teacher’s care/at the office except for special allowances as prescribed by the teacher).

Breakage, theft and inappropriate use of these items is always a possibility and can be avoided by leaving these items at home.

*“Exemptions approved by the school principal may be made when the device is required for specific medical restrictions or limitations” or “learning adaptations” such as language translation software or voice to text.*

*For more details see Prairie Spirit School Division Administrative Procedure 437 Student Use of Personal Electronic Devices implemented Sept. 1, 2024.*

### **Cold Weather and Recess**

At break times, all students will go outside and play. Your child should always come to school with proper cold weather attire, regardless of the season. When the temperature with windchill factor falls between –27, students will remain indoors or spend a shortened recess outside (yellow-light) When the wind chill factor is -31 degrees Celsius or colder, students will not be required to go outside (red-light), **however they should always have sufficient outdoor clothing in the event of an emergency.** Should a student’s medical condition require them to temporarily stay indoors, we ask the parent to notify the teacher through the communications planner.

### **Code of Conduct**

Our staff believe that a respectful, safe and caring environment promotes successful learning. We promote interaction based on the values of... **honesty, responsibility, courage, helpfulness, kindness, fun, empathy and respect.** We support and encourage students to take responsibility for their actions. We provide students with the opportunity to utilize **restorative processes** to address the harm that has been done to relationships when wrongdoing occurs.

### **Day Planners/Agendas**

Some teachers choose to use a paper-based day planner for their daily home and school communication. The school provides the first copy to students at no charge, but if the day planner becomes lost, students/parents are asked to pay \$7.00 to cover replacement cost.

## General Behavior Expectations of Students

We have high expectations for student behavior at ÉWES and have few written rules. To ensure that all students are able to learn and feel safe in their school, we follow simple behavioural guidelines based on the foundation of respect and responsibility:

- To be safe, we walk within the school.
- To be respectful of others working, we use our 'quiet voice' in common areas.
- To ensure we achieve a balance of play and rest, we go outside at recess (unless there is a note of explanation from the parents as to why this is not possible. As a rule of thumb, children who are too sick to go outside are too sick to be at school.)
- To play safe, we must wear running shoes at school in the gym. These could serve as the same pair of inside shoes which we are expected to wear at all times when inside the school for safety and in case of emergency evacuation.
- To be safe, we never throw dangerous items (snowballs, ice, rocks, etc.)
- To be respectful of others, we keep our hands and feet to ourselves.
- We are respectful to one another (students and staff) at all times.
- To help everyone, we use our assigned designated doors year-round to enter and exit the building. Parents coming into or leaving the school with their children are asked to use the front entrance.

## Emergency Response and Preparedness Planning (ERPP)

ÉWES follows guidelines established by Prairie Spirit School Division for Emergency Response and Preparedness. Our preparedness includes **evacuation, hold and secure, and lockdown drills** that are held periodically during the school year. ERPP drills are conducted and reviewed in consultation with community emergency response personnel. We do not hold 'surprise' drills at ÉWES and believe that the best use of these drills is as an opportunity to review, practice, and debrief our procedures with students.

ERPP procedures are posted near the exit of each room in the school.

Your cooperation is necessary in any emergency, and you can assist us by observing the following guidelines:

1. Please do not attend to the school until you receive information or direction to do so. Keeping the roadways and areas surrounding the school clear and unobstructed are important to allow emergency services personnel in responding to the situation.
2. Please refrain from calling your students on cell phones. As per RCMP/emergency services direction, cellular and electronic devices are turned off and given to the teacher in emergency response situations.
3. We advise you to check the school division website ([www.spiritsd.ca](http://www.spiritsd.ca)), tune into local radio stations, or call the PSSD Office at 306-683-2800 to receive updated information and directions in the event of a school emergency.

- Students will be kept at the school or relocation site until they are picked up by an identified, responsible adult who has been identified as such in the student registration information, which parents are required to update at the beginning of every school year and periodically as needed.
  - **Please be sure you consider the following criteria when you authorize another person to pick up your child at school:** 18 years of age or older ; usually home during the day; is known to your child; is both aware of and able to assume this responsibility
4. Impress upon your children the importance of promptly following the directions given to them by school staff and emergency personnel in any ERPP situation.

### **Lost and Found**

Our lost and found boxes are located at the front entrance and in the east hallway. Parents should feel free to check it for their child(ren)'s lost articles. Unclaimed items are donated to charity several times per year – particularly after student conference evenings.

### **Lost Textbooks and Library Books**

Textbooks are provided to students at no cost and their care is the responsibility of the student. Any textbooks that have been defaced, lost or destroyed will be charged at replacement cost. The replacement cost applies to library books as well.

### **Lunch Procedures**

We encourage any student/family who is able to provide for the student to ***go home for lunch*** to do so. A wide variety of evidence supports the advantages of this for the student and their learning.

Students who stay at school at noon eat lunch in their classrooms. Staying at school for the lunch break is a privilege – students who are unable to conduct themselves according to expectations may have this privilege suspended or removed.

Students are expected to use appropriate behaviour, clean up after themselves, and remain seated until dismissed by a supervisor to go outside.

### **Medication Policy**

School staff is prohibited from providing or administering any non-prescription medications. If a child needs doctor prescribed daily medication, the teacher and administration need to be informed beforehand. A Dispensation of Medication Form must be completed which give us the authorization to make arrangements to administer any required prescription medication.

### **MPSC/ #AllStudents**

My Prairie Spirit Classroom (MPSC) is diverse in world view, culture, language, sexual orientation, gender identity, ability and interests. This is how we learn together. All students, staff and families are welcome members of the ÉWES school family.

## Nut Alert

École Warman Elementary is a Nut Alert School. This is achieved only with the help of all the students at the school and their parents. This decision is based on the knowledge that a few students are allergic to peanuts/nuts and the severe effects that can result from contact with them. At our school, children identified as having severe allergies are brought to the attention of all staff. Emergency procedures have been established to follow if an allergic reaction occurs. We at École Warman Elementary School wish to make our school as safe as possible for all students. The following information provided by the Saskatoon District Health Unit is to help parents become aware of the reasons for becoming a Nut Alert School and how they can help avoid allergic reactions from occurring in these students.

***Background to Peanut Allergies:** Allergy to peanuts is not indicative of allergy to other nuts. Peanuts are members of the legume family. Persons with a peanut allergy may have to avoid peas, beans, soy or other legumes. The degree of sensitivity to peanuts varies greatly. Some people may only have to be in contact with a small amount of peanuts or peanut products to trigger an allergic response. For some people, an allergy to peanuts can be life threatening and therefore they must always carry an emergency kit!*

***Use of Peanuts in Foods:** Peanuts can be used in a variety of manufactured products such as chocolate bars, deep fried foods, some salad and cooking oils, commercial soups and many others. Peanut flours may be found in breads, macaroons, diabetic foods, commercial pies, ice cream, meat products, crumb toppings, salad dressings, bakery products, granola bars, breakfast cereals and many more.*

***What Should Parents Do?** Because a person with a peanut allergy can be very sensitive, even utensils used for spreading peanut butter need to be thoroughly washed after use. This also applies to any dish cloths used. For a person allergic to peanuts, any trace of the peanut product left behind may cause serious harm. We suggest that your child avoid taking foods with peanuts listed in the ingredients to school, as well to avoid swapping lunches. Explain why this is important.*

**Becoming a NUT-ALERT SCHOOL DOES NOT ENSURE that the school is entirely free of nut products.**

## Protocol for Concerns

If students or parents have concerns or questions about an issue at school, please follow this communication process:

1. The **Classroom Teacher** is to be the first person to hear and address any concerns from a student or parent.
2. If the issue cannot be resolved with the teacher, the **Vice Principal and/or Principal** is to be contacted.
3. If the matter remains unresolved, the parent may request a call/meeting with the **Superintendent**.
4. If further discussion is required, the parent may ask to meet with the **Director of Education**.
5. Finally, the parent may request the issue to be heard by the **Board of Education**.

PSSD [Recommended Communication Process](#)

## Public Health Services

Public Health Services works in partnership with the school to enhance the well-being of students. U of S College of Nursing students provide classroom support and occasionally assist teachers in the delivery of health education programs, following the Saskatchewan Curriculum.



## **Reconciliation**

We are committed to partnerships, perspectives and curricular outcomes learning about Canada's Indigenous Peoples (historically and present day) and committed to Truth and Reconciliation.

We acknowledge that we learn together on traditional lands, known as Treaty 6 Territory and are all a part of this peace and friendship treaty. We come together on the traditional homeland of numerous



First Nations including Cree, Dene, Nakota, Saluteaux and Ojibwe and the homeland of the Métis. As educators, we are dedicated to ensuring that the spirit of Reconciliation and Treaty 6 are honoured and respected.

### **Safe and Secure Protocol**

Prairie Spirit School Division has several policies in place to ensure our facilities are safe and secure.

During instructional hours, only the front/main doors to the school are unlocked and accessible.

Students and visitors arriving at the school should use the front doors (all other doors are locked) and report to the school office.

\*Students are not to bring real or replica weapons to school and are reminded that language matters

. \*Prairie Spirit School Division and its members schools are partners in the Community Threat Assessment and Support Protocol.

\*More information on the protocol can be found at the [PSSD Caring, Healthy and Safe Schools webpage](#).

### **Scent Alert**

We ask parents, students and staff to refrain from using perfumes, as well as any strongly scented hair and body products when you come to school. Many of our students and staff have allergic reactions/sensitivities to scents.

### **Student Registration**

All students must be officially registered at École Warman Elementary School by having their parent or guardian go through and make any corrections to their child's registration information digitally and/or through the office. All students enrolled in Prairie Spirit School Division schools are asked to submit a copy of their birth certificate, baptism certificate or passport at the time of registration.

## **Supervision of Students**

We have supervisors available each morning before school at 8:15 am until the bell at 8:25 (classes begin at 8:30), during morning and noon recesses.

***\*For safety reasons, please ensure your child does not arrive sooner than 8:15 am for supervision purposes.***

## **Traffic Safety**

The safety of our students at École Warman Elementary is imperative. Therefore, we ask that families pay special attention when dropping off and picking up their children. The **area across the street from the school** on the north side of the fence is **designated for parking**. Children in this area must walk between the fence and the cement parking barriers, not behind vehicles. The **drive-thru lane** west of the school is for pick up and drop off only. Vehicles stopping there must not be left unattended between 8:30 a.m. and 3:30 p.m. on school days. The **bus zone** and **staff parking lot cannot be used for student pick up or drop off**, and designated NO PARKING areas must be adhered to, both for safety reasons and to allow bus drivers and staff to enter and exit the two areas without incident. Under no circumstances is the back alley east of the school to be used for parking. It needs to always be completely clear for emergency vehicles and residents.

There is an accessible/emergency parking spot on the street, West of the school that is used daily. We ask that parents make sure this stays open and available at all times. As well, following the posted speed limit gives drivers time to react in an appropriate fashion when faced with unexpected situations. We appreciate your cooperation with helping our traffic run safely and smoothly.